

Josh Green, M.D.  
Governor



Cathy K. Ikeda  
Chairperson

STATE OF HAWAII  
**STATE PUBLIC CHARTER SCHOOL COMMISSION**  
**(‘AHA KULA HO‘ĀMANA)**  
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**PERFORMANCE & ACCOUNTABILITY COMMITTEE**

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DATE OF POSTED SUBMITTAL May 6, 2024

DATE OF MEETING: May 9, 2024

TO: Lehua Veincent, Chairperson  
Performance & Accountability Committee

FROM: Martha Evans, Frameworks Specialist/Academic Focus  
Frameworks Team, State Public Charter School Commission

AGENDA ITEM: IV. Action on Ke Kula ‘o Nāwahīokalani‘ōpu‘u Iki, LPCS Request to  
Amend its Admission Policy

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I. DESCRIPTION

Presentation/action on requested amendment to Ke Kula ‘O Nāwahīokalani‘ōpu‘u Iki LCPS Admission Policy to amend the school’s Enrollment Policy to provide guidelines and directions for enrollment of students.

II. AUTHORITY/POLICY CONTEXT

Pursuant to [§302D-34\(b\)](#) Hawaii Revised Statutes (“HRS”):

“(b) A start-up charter school:

(1) Shall be open to any student residing in the State who is entitled to attend a department school;

(2) Shall enroll all students who submit an application, unless the number of students who submit an application exceeds the capacity of a program, class, grade level, or building; provided that a student who is currently enrolled in a charter school that has been notified of the prospect of revocation in accordance with section 302D-18, or is closing in accordance with section 302D-19, whichever occurs first, may be given first priority to enroll at another charter school to which the student applies, or placed at the top of the waitlist for enrollment;

(3) Shall select students through a public lottery if, as described in paragraph (2), capacity is insufficient to enroll all students who have submitted a timely application;

(4) May give an enrollment preference to students within a given age group or grade level and may be organized around a special emphasis, theme, or concept as stated in the charter school's application and as approved by the charter school's authorizer;

(5) May give an enrollment preference to students enrolled in the charter school during the previous school year and to siblings of students already enrolled at the charter school;

(6) May give an enrollment preference through a weighted lottery to educationally disadvantaged students. For the purposes of this paragraph:

"Educationally disadvantaged students" means students who are economically disadvantaged, students with disabilities, migrant students, limited English proficient students, neglected or delinquent students, and homeless students.

"Weighted lottery" means any lottery that gives additional weight to individual students who are identified as part of a specified set of students but does not reserve or set aside seats for individual students or sets of students; and

(7) May give any other enrollment preference permitted by the charter school's authorizer, on an individual charter school basis, if consistent with law; provided that nothing in this subsection shall preclude the formation of a start-up charter school whose mission is focused on serving students with disabilities, who are of the same gender, who pose such severe disciplinary problems that they warrant a specific educational program, or who are at a risk of academic failure."

**Attendance and eligibility.** "All children of compulsory school age choosing to enroll in the Hawaiian language medium program in families of fluent Hawaiian-speaking persons may be given preference for admittance. Other persons may enroll at the discretion of individual school sites under the conditions described above and in compliance with applicable state and federal laws. All students and their families shall abide by the special rules of the program with respect to family participation."

Pursuant to [§302H-2](#) Hawaii Revised Statutes ("HRS"):

**[§302H-2] Attendance and eligibility.** All children of compulsory school age choosing to enroll in the Hawaiian language medium program in families of fluent Hawaiian-speaking persons may be given preference for admittance. Other persons may enroll at the discretion of individual school sites under the conditions described above and in compliance with applicable state and federal laws. All students and their families shall abide by the special rules of the program with respect to family participation. [L 2004, c 133, pt of §2]

Section 7.3 of Ke Kula 'O Nāwahīokalani'ōpu'u Iki LCPS's State Public Charter School Contract ("Charter Contract") provides:

“The School shall comply with its admission policies and procedures as approved by the Commission. If the number of applicants exceeds the School's capacity of a program, class, grade level, or building, the School shall select students to enroll using a public lottery that shall be publicly noticed; provided that if the School is a conversion charter school serving as the home school for the HIDOE district, then the School shall follow HRS §302D-34(c).

The School shall submit a description of its current lottery process to the Commission and shall provide notice to the Commission if there is a material change made to the current lottery process. The School shall provide the Commission with a written notice of any material change to the lottery process at least thirty (30) days prior to the date of the proposed implementation for comment. The admission policies and procedures, including the lottery procedure, must be posted on the School's official website.”

Additionally, regarding Charter Contract amendments, Section 19.2 provides:

“Changes in operation that require the School to obtain an amendment to this Charter Contract include but are not limited to the following:

[...] (d). Any admissions or enrollment changes to policies or procedures.”<sup>1</sup>

### III. BACKGROUND

Admissions and enrollment are among the key distinguishing features of charter schools in Hawai'i. Charter schools are “schools of choice” for public school students in the State. With the exception of conversion schools, students are not automatically assigned to charter schools based on residency, and state law (Section 302D-34, Hawaii Revised Statutes) requires start-up charter schools to be open to any student residing in the state who is entitled to attend a department school and to enroll all students who submit an application, unless the number of students who submit applications exceeds the capacity of the program.

The State Public Charter School Commission (Commission), as provided for in the Charter Contract, is to review and approve the admission policies of the charter schools. The Charter Contract requires each charter school to seek an amendment if there is a material change made to their admission policy. HRS §302D-34 allows schools to give enrollment preferences, on an individual charter school basis, if consistent with law and approved by the Commission.

In addition, at its General Business Meeting on November 18, 2014, the Commission approved in advance for all charter schools an enrollment preference for the dependents of a charter school's

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<sup>1</sup> See link to the Public Charter School Contract with Ke Kula 'O Nāwahīokalani'ōpu'u Iki LCPS, effective July 1, 2023: <https://www.chartercommission.hawaii.gov/images/for-families-and-communities/find-a-charter-school/ke-kula-%CA%BBo-n%C4%81wah%C4%ABokalani%CA%BB%C5%8Dpu%CA%BBu-iki-lpcs/contracts/Ke-Kula-%CA%BBo-Na%CC%84wahi%CC%84okalani%CA%BBo%CC%84pu%CA%BBu-iki-LPCS-4.0-Charter-Contract-2023-2028.pdf>

full-time employees and governing board members, provided that the combined number of students utilizing this preference not exceed ten percent of the school’s total student population.

**IV. INFORMATION FOR CONSIDERATION**

Charter Schools are required to submit the following documents when requesting an amendment to its Admissions Policy: 1) Amendment Form, 2) Governing Board’s Agenda and Approved Minutes approving the request, 3) proposed revised policy.

Ke Kula ‘O Nāwahīokalani‘opi‘u Iki LCPS’s proposed revised Admission Policy (See **Exhibit 4 - Proposed Revised Admission Policy**) reflects the following requested change:

- Nāwahī’s Admission/Enrollment Policy has been amended to better reflect the distinctiveness and uniqueness of Hawaiian Medium education relative to federal and state laws. The amended policy provides clarity and documentation of specific federal and state laws relative to Hawaiian Medium education that will enhance the school’s ability to achieve its mission and ultimately align with the school’s goals, vision, and overall mission.

Document	Dates	Status/Notes	Exhibit number
Admission Policy Amendment Form	March 21, 2024	Submitted	Exhibit 1
Agenda & Minutes	Approved by its governing board on March 14, 2024	Submitted	Exhibit 2
Proposed Revised Policy	To be in effect during school year 24-25	Submitted	Exhibit 3

The Commission approved the current policy on April 9, 2015 (Exhibit 4).

**V. DECISION MAKING**

Given the documentation provided by Ke Kula Nāwahīokalaniopu‘u Iki LCPS, the Committee should consider a recommendation to the full Commission regarding Ke Kula Nāwahīokalaniopu‘u Iki LCPS’s proposed amended Admission Policy.

**Exhibit 1**

Ke Kula Nāwahīokalani‘opu‘u Iki LCPS  
Admission Policy Amendment Form



## Admission Policy Amendment Form

The Commission must review and approve the admission policy processes for each Charter School based upon the provisions in its Charter Contract (Charter Contract 3.0 Sections 2.2, 7.3 and 7.4, and Charter Contract 4.0 Section 2.3 and Article IX) and against the statutory requirements of Hawai'i Revised Statutes (HRS) §§ 302D-34 and 302H-2.

A school must request to amend its admission policy if it is proposing an admission and/or enrollment procedural change to its current Commission approved admission policy. Please note that the admission policy must be approved by the Commission and takes effect for the application period for the following school year.

School Name:	Ke Kula 'O Nāwahīokalani'ōpu'u Iki LPCS
Submission Date:	March 21, 2024
Contact Person (GB Chair or School Leader):	Kauanoë Kamanā (School Leader) Kēhaulani 'Aipia-Peters (Governing Board Chair)
Contact's Email Address:	kauanoë@nawahi.org kehau@nawahi.org
Contact's Phone Number:	808-982-4260
Date/School year amendment will be effective:	SY 2024-2025
Date approved by School's Governing Board:	March 14, 2024
Names of Governing Board Members present at meeting:	Kauanoë Kamanā Pila Wilson Kayla Asing Kyla Manzano Ka'iu Kimura Kēhaulani 'Aipia-Peters  Absent: Nāmaka Rawlins Kēhau Shintani 'Ānela Freitas Kamalei Ouranitsas-Hayes



Governing Board Motion:	A motion was made by K. ‘Aipia-Peters to approve the Enrollment Policy. P. Wilson seconded the motion. Motion was passed with consensus.
Governing Board Votes:	Kauanoë Kamanā (non-voting member) Pila Wilson - aye Kayla Asing - aye Kyla Manzano - aye Ka‘iu Kimura - aye Kēhaulani ‘Aipia-Peters - aye

*Please fill out the information below, and attach supporting documents.*

1. State changes to be made in amended policy:

Current language	Amended language (Highlight changes)
See attached documents	See attached documents

2. Explain the school’s rationale for amending its Admission Policy.

Nāwahī’s Admission/Enrollment Policy has been amended to better reflect the distinctiveness and uniqueness of Hawaiian Medium education relative to federal and state laws. These amendments reflect the vision and mission of Nāwahī.

3. Provide evidence of how the contract amendment would impact your school’s ability to actualize your mission statement.

Providing clarity and documentation of specific federal and state laws relative to Hawaiian Medium education will enhance the school’s ability to seek out resources and expand opportunities for collaboration, thereby strengthening the school’s ability to achieve its mission. Ultimately, these amendments align with the school's goals, vision and overall mission.



4. Provide evidence of how you engaged your community (including students, family, staff, and other stakeholders) in this decision-making process.

Nāwahī continues to demonstrate a commitment to inclusivity, transparency, and collaboration in the decision-making process regarding this amendment. The following strategies are consistently utilized to involve our school community:

- Hui Kīpaepae: Bi-weekly family engagement
- ʻUo Mamo: Teacher, student, parent collaborative
- Papa Alakaʻi: Stakeholder representation on governing board

*In addition to this completed form, complete the following steps and attach supporting documentation:*

- Governing Board agenda **and approved** minutes from the meeting in which the Governing Board voted to pursue the charter contract amendment. The Governing Board meeting approved minutes must:
  - Indicate that the request has been approved and be consistent with the form;
  - Indicate the date and votes of each governing board member; and
  - Be posted publicly to the school website (both agenda and minutes).
- Current Commission-approved Admission Policy
  - *Current Commission Approved Admission Policy must be publicly posted on the schools website*
- Proposed amended Admission Policy as approved by the school's Governing Board.





## *Ke Kula 'O Nāwahīokalani'ōpu'u*

*"No 'Ane'i Ko Kākou Ola" EE*

### **ENROLLMENT POLICY** **Governing Board approved 03/27/2014** **Commission Approved 04/09/2015**

#### **Purpose - Completely changed in new policy**

Ke Kula 'O Nāwahīokalani'ōpu'u will not discriminate against any pupil on the basis of ethnicity, national origin, gender, disability, or any other basis protected by law. The purpose of this policy is to provide guidelines and directions for the enrollment of students.

#### **Scope - Changed- Now referred to as Priority Enrollment Categories with expanded definitions**

The procedure describes the enrollment process for applicants that fall into four groups

- Pūnana Leo Kindergarten Applicants
- Sibling of Current Nāwahī Student Kindergarten Applicants
- Community Kindergarten Applicants
- Transfer Applicants (new applicants for grades 1<sup>st</sup> through 8<sup>th</sup> from a Hawaiian medium/immersion school)

#### **Applications of Enrollment Process - changed to reflect changes in Priority Enrollment Categories**

- Pūnana Leo Kindergarten Applicants
  - Applications are available in December.
  - Applicants currently attending a Hawaiian medium education preschool who will be at 5 years of age on July 31 will be allowed to enroll in December.
  - An Enrollment Meeting is scheduled for each student and family in January
- Sibling of Current Nāwahī Student Kindergarten Applicants
  - Applications are available in December.
  - Kindergarten applicants who will be at least 5 years of age on July 31 of the school year may enroll.
  - An Enrollment Meeting is scheduled for each student and family in January
- Community Kindergarten Applicants & Transfer Applicants
  - Applications are available in February.
  - An Enrollment Meeting is scheduled for each student and family in March.
  - Kindergarten applicants who will be at least 5 years of age on July 31 of the school year may enroll.
- If enrollment in a specific grade meets the class capacity, students' information will be submitted to a waiting list.
- If an applicant declines the offer of placement at the time the offer is extended their space will be given to the next student in line and the applicant must reapply to be eligible for enrollment.
- All applicants who request entry after the registration period in February will be placed on a waiting list. If spaces become available, those on the waiting list will be scheduled for an enrollment meeting at the earliest convenience.

## **Enrollment Priority Categories – changed and referenced in Priority Enrollment Categories**

Applicants are placed in enrollment priority categories as follows:

### **Kindergarten:**

1. Hawaiian-medium preschool students
2. Children with Hawaiian as their first language of communication
3. Children of Hawaiian-speaking parents
4. Siblings of currently enrolled students

### **Grades 1–8:**

1. Class has not reached the maximum capacity
2. Transfer from Hawaiian-Medium/Immersion school
3. Children of Hawaiian-speaking parents
4. Siblings of currently enrolled students

## **Addition of Waiting List section**



Ke'ena  
Lā:

*Ke Kula 'O Nāwahīokalani'ōpu'u*  
*"No 'Ane'i Ko Kākou Ola"*

**Palapala Noi Komo 2015-2016 (Student Application Form 2015-2016)**

**Please sign and submit application to the Nāwahī Office by \_\_\_\_\_.**

Applicant's Legal Name:

\_\_\_\_\_ Last First Middle

Preferred Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(Number & Street or PO Box) City State Zip Code

Home Address: \_\_\_\_\_  
(if different from above)

Home Phone # : \_\_\_\_\_ Grade entering SY 2015-2016: \_\_\_\_\_

<b>**Incoming Kindergarten Only**</b>		
Preschool Experience:	Yes	No
Name of preschool:	_____	
Start Date:	_____	End Date: _____

**SCHOOL INFORMATION** Current \_\_\_\_\_

School: \_\_\_\_\_ He

keiki Pūnana Leo?:  'ae

'a'oleĀhea?: MH: \_\_\_\_\_ a i MH:

'ŌLELO HAWAI'I?: Haumāna:  'ae  'a'ole

'Ohana:  'ae  'a'ole

'O wai?: \_\_\_\_\_

**FAMILY INFORMATION**

Check appropriate box:	<input type="checkbox"/> Birth Father	<input type="checkbox"/> Stepfather	<input type="checkbox"/> Legal Guardian	<input type="checkbox"/> Other: _____
Name:	_____		Cell Phone #:	_____
Check appropriate box:	<input type="checkbox"/> Birth Mother	<input type="checkbox"/> Stepmother	<input type="checkbox"/> Legal Guardian	<input type="checkbox"/> Other _____
Name:	_____		Cell Phone #:	_____

Birth Parents Status:  
16--120 'Ōpūkaha'ia Street • Kea'au, HI 96749 • Kelepona: (808) 982--4260 • Kelepa'i: (808) 966--7821  
Child lives with:

Married Legally  Divorced  Never Married  
Separated  Both birth parents  Mother  Father  Grandparents  Other \_\_\_\_\_  
Separated

Number of people in household: \_\_\_\_\_

Please list other children in the household currently attending Pūnana Leo or Nāwahī: \_\_\_\_\_

Father's/Legal Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

Mother's/Legal Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Exhibit 2**

Ke Kula Nāwahīokalani'opu'u Iki LCPS  
Governing Board Agenda and Approved Minutes  
March 14, 2024

*Hālāwai Papa Alaka'i  
14 Malaki 2024 @ 3:30pm  
Hale Pūkani - Lumi 1*

**'Elele hō'ea: K 'Aipia-Peters, K Kamanā, K. Kala'i-Aguiar, P. Wilson, K. Manzano, K. Asing, K. Kimura.**

- 1) Wehena Mana'o
  - A. Ho'okele – na K 'Aipia-Peters
  - B. Pule – na K 'Aipia-Peters
  
- 2) Mana'o Laulā no ke kūlana o ka papahana
  
- 3) Mo'olelo Kula Ho'āmana - na K 'Aipia-Peters
  - A. 'Elele hou

Ua hāpai 'ia ka 'āpono 'ia o ko K. Kimura noho papa alaka'i no 3 makahiki e K. 'Aipia-Peters a kōkua 'ia e K. Asing.

Ua 'āpono 'ia.

A motion was made by K. 'Aipia-Peters to approve K. Kimura's seat on the governing board for 3 years. K. Asing seconded the motion. Motion was passed with consensus.

- 4) Mo'olelo Kumu :
  - A. Nāwahī Iki
    - a) E komo ana i ka wā hana hō'ike KĀ'EO
      - (1) Na ka 'ohana e ho'oholo no ko ke keiki komo a komo 'ole.
  - B. Nāwahī Nui
    - a) Ua hana 'ia kēia mau hō'ike:
      - (1) Ka hō'ike ACT e ka papa 11 (1 Malaki, 2024)
      - (2) Ka hō'ike pre ACT e nā papa 9 & 10 (1 Malaki 2024)
      - (3) Nā hō'ike: Smarter Balanced Assessment (SBA - papa 11, Makemakika & mākau 'ōlelo Pelekānia) & End Of Course Exam (EOC - papa 9, kālai meaola & hō'ailona helu 1).
    - b) Aia kēia mau hō'ike a pau ma ka 'ōlelo Pelekānia.

C. 'Āpanalele

a) Mana'ō Laulā:

b) 'Alo Kēhau

(1) Pule puka kula: 20-24 Mei (Po'akahi - Po'alima)

(a) 4 haumāna puka

c) Mā'ilikūkahi

(1) Ua kipa hou nā po'ō i kēlā pule aku nei.

(2) Ua kipa iā Ma'ō Farms ma Lualualei.

(a) Ua hui me Kukui Maunakea-Forth a me kekahi mau  
'ohana

(b) Ua 'ike pū i kahi hale pule/hale hakahaka i pili pū i ia  
'āina

(i) Na K Maunakea-Forth i ho'ohui iā kākou me ke  
alaka'i 'o Ralph Aona

(ii) E ho'omau ana ka wala'au 'ana me ia no ka  
ho'opa'a i 'aelike ho'olimalima no ka papahana 'o  
Mā'ilikūkahi no kēia makahiki kula a'e

5) Mana'ō Kūikawā

A. Ke Komikina a me ka Wae Haumāna

a) [Kulekele Wae Haumāna](#)

Ua hāpai 'ia ka 'āpono 'ia o ke Kulekele Wae Haumāna e K. 'Aipia-Peters a kōkua 'ia e P. Wilson.

Ua 'āpono 'ia.

A motion was made by K. 'Aipia-Peters to approve the Enrollment Policy. P. Wilson seconded the motion. Motion was passed with consensus.

B. SIQ & Hopena Hō'ike KEA

a) Ho'opāne'e i kekahi hui 'ana.

C. Haumāna Papa 8

Ua hāpai 'ia ka ho'olō'ihī 'ia o ka ho'opa'i o 'O.P. a i ka lā 30 o Mei 2024 e K. 'Aipia-Peters a kōkua 'ia e K. Kimura.

Ua 'āpono 'ia.

A motion was made by K. 'Aipia-Peters to extend 'O.P. suspension to May 30, 2024. K. Kimura seconded the motion. Motion was passed with consensus.

6) Wā Kapu

7) Mana'o Kupu Wale Mai

8) Ho'olaha

A. Hui ma ka lā 17 o 'Apelila @ 3:30pm.

9) Ho'oku'u - na K. 'Aipia-Peters



**Exhibit 3**

Currently Approved Admission Policy for Ke Kula Nāwahīokalani'opu'u Iki LCPS



## *Ke Kula 'O Nāwahīokalani 'ōpu 'u*

*"No 'Ane i Ko Kākou Ola" EE*

### **ENROLLMENT POLICY**

**Governing Board approved 03/27/2014**

**Commission Approved 04/09/2015**

#### **Purpose**

Ke Kula 'O Nāwahīokalani 'ōpu 'u will not discriminate against any pupil on the basis of ethnicity, national origin, gender, disability, or any other basis protected by law. The purpose of this policy is to provide guidelines and directions for the enrollment of students.

#### **Scope**

The procedure describes the enrollment process for applicants that fall into four groups

- Pūnana Leo Kindergarten Applicants
- Sibling of Current Nāwahī Student Kindergarten Applicants
- Community Kindergarten Applicants
- Transfer Applicants (new applicants for grades 1<sup>st</sup> through 8<sup>th</sup> from a Hawaiian medium/immersion school)

#### **Applications of Enrollment**

- Pūnana Leo Kindergarten Applicants
  - Applications are available in December.
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  - An Enrollment Meeting is scheduled for each student and family in January
- Sibling of Current Nāwahī Student Kindergarten Applicants
  - Applications are available in December.
  - Kindergarten applicants who will be at least 5 years of age on July 31 of the school year may enroll.
  - An Enrollment Meeting is scheduled for each student and family in January
- Community Kindergarten Applicants & Transfer Applicants
  - Applications are available in February.
  - An Enrollment Meeting is scheduled for each student and family in March.
  - Kindergarten applicants who will be at least 5 years of age on July 31 of the school year may enroll.
- If enrollment in a specific grade meets the class capacity, students' information will be submitted to a waiting list.
- If an applicant declines the offer of placement at the time the offer is extended their space will be given to the next student in line and the applicant must reapply to be eligible for enrollment.
- All applicants who request entry after the registration period in February will be placed on a waiting list. If spaces become available, those on the waiting list will be scheduled for an enrollment meeting at the earliest convenience.

## **Enrollment Priority Categories**

Applicants are placed in enrollment priority categories as follows:

### **Kindergarten:**

1. Hawaiian medium preschool students
2. Children with Hawaiian as their first language of communication
3. Children of Hawaiian speaking parents
4. Siblings of currently enrolled students

### **Grades 1-8:**

1. Class has not reached the maximum capacity
2. Transfer from Hawaiian Medium/Immersion school
3. Children of Hawaiian speaking parents
4. Siblings of currently enrolled students



Ke'ena  
Lā:

Ke Kula 'O Nāwahīokalani'ōpu'u  
"No 'Ane'i Ko Kākou Ola"

Palapala Noi Komo 2015-2016 (Student Application Form 2015-2016)

Please sign and submit application to the Nāwahī Office by \_\_\_\_\_.

Applicant's Legal Name: \_\_\_\_\_  
Last First Middle

Preferred Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(Number & Street or PO Box) City State Zip Code

Home Address: \_\_\_\_\_  
(if different from above)

Home Phone # : \_\_\_\_\_ Grade entering SY 2015-2016: \_\_\_\_\_

SCHOOL INFORMATION

**\*\*Incoming Kindergarten Only\*\***  
Preschool Experience:  Yes  No  
Name of preschool: \_\_\_\_\_  
Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Current School: \_\_\_\_\_  
He keiki Pūnana Leo?:  'ae  'a'ole  
Āhea?: MH: \_\_\_\_\_ a i MH: \_\_\_\_\_  
'ŌLELO HAWAII?: Haumāna:  'ae  'a'ole  
'Ohana:  'ae  'a'ole  
'O wai?: \_\_\_\_\_

FAMILY INFORMATION

Check appropriate box:  Birth Father  Stepfather  Legal Guardian  Other: \_\_\_\_\_  
Name: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_  
E-Mail: \_\_\_\_\_ Work Phone #: \_\_\_\_\_  
Check appropriate box:  Birth Mother  Stepmother  Legal Guardian  Other \_\_\_\_\_  
Name: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_  
E-Mail: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Birth Parents Status:  Married  Legally Separated  Separated  Divorced  Never Married  
Child lives with:  Both birth parents  Mother  Father  Grandparents  Other \_\_\_\_\_

Number of people in household: \_\_\_\_\_

Please list other children in the household currently attending Pūnana Leo or Nāwahī: \_\_\_\_\_  
\_\_\_\_\_

Father's/Legal Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

Mother's/Legal Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Exhibit 4**

Proposed Revised Admission Policy for Ke Kula Nāwahīokalani'opu'u Iki LCPS

# Ke Kula ‘O Nāwahīokalani‘ōpu‘u Iki LPCS Enrollment Policy

## Purpose

Nāwahīokalani‘ōpu‘u (Nāwahī) provides a distinctive Hawaiian language medium program in accordance with state and federal law<sup>1</sup>. From student dominance in the Hawaiian language, the program gradually develops college-appropriate mastery of English by grade 12. Nāwahī enrolls children from fluent Hawaiian-speaking families and has been approved as such by the Commission since submission of the school’s Detailed Implementation Plan in 2000. Other children are accepted based on provisions of federal and state law related to the unique education of those identified above as a distinct subgroup of federally protected, minority language-speakers and their families. Nāwahī does not discriminate based on ethnicity, national origin or any other distinction protected by law. The purpose of this policy is to provide guidelines and directions for the enrollment of students.

## Priority Enrollment Categories

The following procedure describes the five priority enrollment categories for applicants, all of whom must sign the ‘Aelike Komo Kula (Enrollment & Participation Contract<sup>2</sup>) agreeing to follow the state and federal laws distinctly applicable to the program:

- Applicants who present evidence indicating Hawaiian as the dominant language of the child and of the home<sup>3</sup>;
- Applicants, regardless of home language, matriculating from a Nāwahī verified total Hawaiian language medium early education program<sup>4</sup>;
- Transfer applicants (new applicants for grades kindergarten through 8th from a Hawaiian language medium or immersion school);
- Applicants who are siblings of a current Nāwahīokalani‘ōpu‘u student may be considered for enrollment if their potential impact on the program is determined as strengthening the purpose of the program for its minority language-speaker target group<sup>5</sup>;
- Non-Hawaiian speaking applicants may be considered for entry in:
  - Kindergarten and first grade, if their potential impact on the program is determined as strengthening the purpose of the program for its minority language-speaker target group.

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<sup>1</sup> 414 U.S. 563 (1974); ESSA Sec. 8101 (20), Sec. 8101 (34, Sec. 3124, Sec. 3127; Public Law 101-477 of 1990 and HRS 302H, HRS 304A 1301-1302.

<sup>2</sup> HRS 302H-2

<sup>3</sup> Evidence of Hawaiian language as the dominant language of the home include:

1. child able to communicate most easily and effectively in the Hawaiian language
2. two parents/guardians fluent in Hawaiian language communicating solely and exclusively with the child in Hawaiian
3. one parent/guardian fluent in Hawaiian language communicating solely and exclusively with the child in Hawaiian

<sup>4</sup> Components of a total Hawaiian language medium early education program eligible to request verification by Nāwahī as such include:

1. Hawaiian as the language of daily communication among students, teachers and staff;
2. Instruction delivered solely (100%) through the Hawaiian language and worldview;
3. Curriculum developed upon traditional Hawaiian knowledge as the primary foundation and written in the Hawaiian language through a Hawaiian perspective;
4. Culturally relevant and responsive assessments that reflect the authentic growth of students;
5. Business and school communications/operations conducted solely (100%) through the Hawaiian language;

<sup>5</sup> Evidence of strengthening the purpose of the program for its minority language-speaker target group.

1. Student is able to display working knowledge and use of Hawaiian language appropriate for applicable grade level.
2. Student exhibits a strong, positive attitude toward strengthening and expanding knowledge and use of Hawaiian as the language of instruction and normal communication in the child’s family and peer group through high school graduation..
3. Student and family are committed to using the Hawaiian language at home, at Nāwahī and elsewhere, and attending the Hui Kīpaepae and all other programs that cultivate the vision, mission, values and success at Nāwahī.

## Ke Kula ‘O Nāwahīokalani‘ōpu‘u Iki LPCS Enrollment Policy

### Application Process

- *Applicants who present evidence indicating Hawaiian as the dominant language of the home and applicants matriculating from a total Hawaiian language medium early education program*
  - Applications are available in December for applicants who:
    - 1) present evidence indicating Hawaiian as the dominant language of the home, or
    - 2) present verification of current enrollment in a total Hawaiian language medium early education program, and will be 5 years of age on or before July 31st may apply;
  - Verification of current enrollment in a total Hawaiian language medium early education program or evidence of Hawaiian as the dominant language of the home must be attached to the application. Evidence of Hawaiian as the dominant language of the home may be obtained from a reputable Hawaiian language revitalization entity such as the ‘Aha Pūnana Leo, Inc. An informational meeting will be held in January where further details of the total Hawaiian medium program are provided.
  
- *Transfer applicants (new applicants for grades kindergarten through 8th from a Hawaiian language medium or immersion school) and applicants who are siblings of a current Nāwahīokalani ‘ōpu‘u student may be considered for enrollment if their potential impact on the program is determined as strengthening the purpose of the program for its minority language-speaker target group*
  - Applications are available in January;
  - Verification of current enrollment in a total Hawaiian language medium or immersion program must be attached to the application;
  - An informational meeting will be held in February where further details of the total Hawaiian medium program are provided.
  
- *Non-Hawaiian speaking applicants*
  - Applications are available in February;
  - An informational meeting will be held in March where further details of the total Hawaiian medium program are provided;
  - Applicants who do not meet the language minority focus of the program who have applied and participated in an informational meeting may be considered if there is no waiting list of applicants who meet the language minority focus of the program.

## **Ke Kula ‘O Nāwahīokalani‘ōpu‘u Iki LPCS Enrollment Policy**

### **Waiting List**

If enrollment in a specific grade meets the class capacity, information from applicants who meet the language minority focus of the program will be placed on a waiting list. Applicants will be invited to apply again at a later date should additional space become available.

If applicants decline the offer to enroll, their space will be offered to the next applicant on the waiting list who meets the language minority focus of the program. Those applicants who decline the offer to enroll will be removed from the waiting list.

All applicants who meet the language minority focus of the program who apply after February will be placed on a waiting list. If space becomes available, those on the waiting list will be scheduled for an informational meeting at the earliest convenience.

Once applicants who do not meet the language minority focus of the program have been approved for enrollment, their enrollment in the school cannot be revoked in favor of an applicant on the waiting list who meets the language minority focus of the program.

Hawaiian language speakers who for any reason cannot be accommodated at Nāwahī will be provided information about other Department and charter schools.