

DAVID Y. IGE
GOVERNOR



CATHERINE PAYNE
CHAIRPERSON

STATE OF HAWAII
STATE PUBLIC CHARTER SCHOOL
COMMISSION ('AHA KULA HO'ĀMANA)
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RECOMMENDATION SUBMITTAL

DATE OF SUBMITTAL: December 26, 2017

DATE OF MEETING: December 28, 2017

TO: Mitch D'Olier, Chairperson

FROM: Sione Thompson, Executive Director

AGENDA ITEM: IV. Action on Pre-opening Assurances for Alaka'i O Kauai
Charter School

I. DESCRIPTION

Update on Alaka'i O Kauai Charter School's progress in meeting pre-opening assurances for School Year 2018-2019.

II. POLICY CONTEXT AND AUTHORITY

Pre-Opening Charter Schools: A pre-opening charter school is defined by Section 302D-1, Hawaii Revised Statutes to mean "a charter school that has not yet satisfactorily fulfilled the authorizer's pre-opening assurance as required under Section 302D-14.5 or has not yet commenced full operations as a charter school during its first full academic year."

Pursuant to Section 302D-14.5(c), Hawaii Revised Statutes "Upon the execution of the initial charter contract, the applicant governing board shall become the governing board of the newly established pre-opening charter school."

Pre-Opening Charter School Limits and Exemptions: Pursuant to Section 302D-14.5(d), Hawaii Revised Statutes, "the authorizer shall establish pre-opening criteria in order to ensure that a pre-opening charter school is prepared to successfully open and operate as a charter school. Until such time as the pre-opening school satisfactorily meets such pre-opening criteria and commences operations in its first full academic year, the pre-opening charter school: (1) shall not be entitled to receive funding under section 302D-26, 302D-28, 302D-29, or 302D-29.5; (2) shall employ no employees but may engage in independent contractors; (3) shall not be subject to the performance framework under section 302D-16; and (4) may be granted temporary exemptions

from provisions of the charter contract by the authorizer.”

Pursuant to Section 302D-14.5(e), Hawaii Revised Statutes, “the charter contract of a pre-opening charter school that fails to satisfactorily meet its pre-opening criteria within the start-up period initially established or subsequently extended by the authorizer shall be void. The pre-opening charter school shall thereupon be considered an approved charter applicant that has withdrawn its application.”

Start-up Period: Pursuant to Section 302D-14.5(e), Hawaii Revised Statutes, “The charter contract of a pre-opening charter school that fails to satisfactorily meet its pre-opening criteria within the start-up period initially established or subsequently extended by the authorizer shall be void. The pre-opening charter school shall thereupon be considered an approved charter applicant that has withdrawn its application.”

III. BACKGROUND

At its November 10, 2016 General Business Meeting, the Commission approved Alaka’i O Kauai (Alaka’i) as a pre-opening charter school, and approved its pre-opening assurances to begin operations as a charter school during School Year 2017-2018. At this meeting, the Commission set a two-year timeline for pre-opening charter schools to complete their pre-opening assurances.

At the April 27, 2017 Applications Committee Meeting, the Committee was informed that Alaka’i would work to open for the 2018-2019 school year instead of opening in the 2017-2018 school year as originally planned.

At its July 13, 2017 General Business Meeting, the Commission approved the updated pre-opening assurances for Alaka’i to open during the 2018-2019 school year.

At its September 28, 2017 Applications Committee Meeting, Alaka’i was asked to provide an updated budget for Year 0, Year 1, Year 2, and Year 3 before the next applications committee meeting. Alaka’i was also asked to provide any agreement between Alaka’i O Kauai Charter School and the iLEAD foundation for any contracted services as soon as possible.

At its November 9, 2017 Applications Committee Meeting, Alakai testified before the Committee that it would provide an updated budget to the Commission staff, and would provide its service agreement with iLEAD.

IV. INFORMATION FOR CONSIDERATION

The pre-opening assurances for Alaka’i, approved at the July 13, 2017 General Business Meeting, is attached to this submittal as **Exhibit 1**. These assurances include updated deadlines that align with Alaka’i’s targeted opening in School Year 2018-2019. Pre-opening charter schools will use Epicenter to submit pre-opening assurance tasks to the Commission. The first set of tasks for Alaka’i (School/Facilities Lease Agreement, Facility Contingency Plan, Governing Board Member Roster, and School Calendar) was due on December 15, 2017 in Epicenter. Additionally, Alaka’i is required to attend every scheduled Applications Committee

meeting to provide an update on the progress of its start-up activities and its pre-opening assurances. A representative from Alaka'i has been asked to be available and provide an update and answer any questions that Commissioners may have.

Alaka'i is in its second and final year of the start-up period and is required to satisfactorily complete each pre-opening assurance task by the due date indicated before it can begin its operations as a full-fledged charter school during School Year 2018-2019. The failure to complete any of the pre-opening assurances by the indicated deadline will result in Alaka'i being considered an approved charter applicant that has withdrawn its application. Pre-opening charter schools that are unable to complete the pre-opening assurances within the two-year time frame will be required to reapply for a charter as a new applicant. When the pre-opening assurances are completed, the charter contract restrictions will be removed, and the school will be able to receive State per-pupil funds and hire employees.

V. UPDATE FOR DECEMBER 28, 2017

Updated budget for Year 0, Year 1, Year 2, and Year 3

Alakai submitted an updated budget to the Commission on November 14, 2017 via email. The budget is attached to this submittal as **Exhibit 2**.

In review of the proposed adjusted budget as presented, it appears Alakai will be able to be fiscally viable and has taken appropriate steps through year three of operations to build an acceptable amount of days cash in hand. Alakai appears to have an appropriate amount of resources dedicated to its instructional needs and a structure not overly heavy in Administrative costs. While some unforeseen expenses may not be represented, Alakai has budgeted appropriately for such an occasion. Finally, Alakai's budget is in alignment with the Financial Performance Framework and should leave the school in an acceptable position of fiscal viability.

Services Agreement with iLEAD

The Applications Committee requested that Alakai submit its service agreement with iLEAD at the September 28, 2017 Applications Committee meeting. As of this writing, Alakai has not submitted the requested executed service agreement to the Commission.

Pre-Opening Tasks Due on December 15, 2017

Alakai was required to submit a total of four pre-opening tasks by December 15, 2017. All four tasks were submitted by the deadline. These documents are attached to this submittal for the review of the Applications Committee. The tasks were:

- School and Facilities Lease Agreement (**Exhibit 3**)
- Facility Contingency Plan (**Exhibit 4**)
- Governing Board Member Information (**Exhibit 5**)
- School Calendar for SY 2018-2019 (**Exhibit 6**)

No action is required, however, the Committee may take action if any of the submissions does not meet the task requirement.

School and Facilities Lease Agreement

iLEAD Schools Development and Kahili Mountain Park LLC entered into a lease agreement for a school facility located in the Kahili Mountain Park in Koloa, Kauai. Alakai has entered into a sublease agreement with iLEAD Schools Development to lease the school facility at Kahili Mountain Park.

The term of the sublease agreements is for four years, beginning on July 2, 2018 and ending on July 1, 2023. After the initial term ends, there is an option to extend the term of the lease for four years and eleven months.

Facility Contingency Plan

Alakai's contingency plan is to utilize other buildings on the Kahili Mountain Park property. If the school building is not ready at the start of the school year, Alakai will use the gymnasium and auditorium. If the gymnasium and auditorium are not available for use Alakai will request the landlord to allow temporary shelters on the Kahili Mountain Park property.

Governing Board Member Information

Alakai's governing board includes: Chairperson, Dr. Kani Blackwell; Vice Chairperson, Elizabeth "Indy" Reeves; Secretary, Nicola Sherrill; Treasurer, Rick Eckert; Mark Olson and Jesse Mahorney. When school staff have been hired, the governing board will be asked to disclose any relationships that they have with those on staff at the school.

School Calendar for SY 2018-2019

The Alakai school calendar begins approximately three weeks after the DOE calendar. Alakai's 2018 school year will begin for students on August 28, 2018 and end on June 25, 2019.

Exhibit 1
Pre-Opening Assurances for School Year 2018-2019
Alakai O Kauai Charter School
Approved July 13, 2017

Requirement	Description	New Due Dates
School / Facilities Lease Agreement	Submit the executed lease agreement for your school's facilities. Submit: 1) Agreement between land owner and nonprofit; and 2) Agreement between nonprofit and school approved by your AG; OR 3) Agreement between landowner and school approved by your AG. Include signature line on the school's lease agreement with your AG's signature indicating AG's review and approval.	12/15/2017
Facility Contingency Plan	Submit a facility contingency plan detailing where the school will locate should the school not be able to occupy its identified facility at the beginning of SY 2018-2019. The contingency plan should include assurances (letters of commitment, prospective lease agreement, etc..) that the identified facility will be available for the school's use for SY2018-2019.	12/15/2017
Governing Board Members	Submit the name, position, resume, phone number and email address of each member of your school's governing board.	12/15/2017
School Calendar	Submit school calendar for 2018-2019 school year using the attached template	12/15/2017
Recommendation Report Concerns	Alakai o Kauai shall remedy the concerns noted in the 2015-2016 Recommendation Report. Submit the following: 1) Governing board bylaws that comply with and conform to Chapter 302D, HRS. The governing board structure reflects that of a state and public entity; 2) Internal control procedures; 3) Process for selecting an auditor to conduct an annual audit in accordance with State law; 4) Description of roles and responsibilities of proposed school leadership team, management, and governing board regarding school financial oversight and management; and 5) Criteria and procedures for vendor and contract selection.	2/8/2018
March Evidence of Enrollment	Provide the letters of acceptance for each student that has been accepted at Alakai as of 3/9/18, per Alakai's Admission and Enrollment policies. Students accepted are those students that have completed the Alakai enrollment packet, and the student's name has been placed on the role for a specific grade and class.	3/9/2018

Attendance policies and procedures	<p>Submit school's attendance policies and procedures approved by your AG. Include signature line on the policy with your AG's signature indicating AG's review and approval. School shall post the approved policy to its website upon AG approval.</p> <p>The policy shall comply with Section 7.5 of the Charter Contract which requires that the school maintain and adhere to a policy for attendance, and shall maintain daily records of student attendance and absences.</p>	4/12/2018
Transportation	<p>Submit the plan and procedures which have been implemented to provide transportation services, if applicable. The plan and procedures shall comply with Section 8.8 of the Charter Contract.</p>	4/12/2018
Student Health Requirements	<p>Submit your school's policies regarding student health as required by the Charter Contract.</p> <p>The policies should be developed to address: health clearances and immunizations per Section 9.2 of the Charter Contract, health services per Section 9.3 of the Charter Contract, and tobacco use per Section 9.5 of the Charter Contract.</p>	4/12/2018
Financial Management Policies and Procedures	<p>Submit the financial management policies and procedures approved by your AG. Include signature line on the policy with your AG's signature indicating AG's review and approval. School shall post the approved policy to its website upon AG approval.</p> <p>The polices and procedures shall comply with section 6.4 of the Charter Contract. The policies shall allow the School to maintain appropriate governance and management procedures and financial controls which shall include, but not be limited to: 1) budgets; 2) accounting policies and procedures; 3) payroll procedures; 4) financial reporting; and 5) internal control procedures for receipts, disbursements, purchases, payroll, inventory, and fixed assets.</p>	4/12/2018

Complaints Procedures	<p>Submit your school's complaints procedures approved by your AG. Include signature line on the procedure with your AG's signature indicating AG's review and approval. School shall post the approved policy to its website upon AG approval.</p> <p>The procedures shall comply with section 8.6 of the Charter Contract and which requires that the school adopt and adhere to a process for resolving public complaints to be heard by the Schools' Governing Board. Section 8.6 provides that for matters concerning the operations and administration of the school, the decision by the School's Governing Board shall be considered final, except where the complaint pertains to a possible violation of any law or breach of the Charter Contract. In the case of a possible violation of law or breach of the Charter Contract, the Commission or other appropriate state agency may investigate the validity of the complaint to determine whether additional actions are needed.</p>	4/12/2018
Conflict of Interest Policy	Submit school's conflict of interest policy consistent with the State Ethics Code (Chapter 84, HRS) approved by your AG. Include signature line on the policy with your AG's signature indicating AG's review and approval.	4/12/2018
Conflict Resolution Policy	Submit your school's conflict resolution policy approved by your AG. Include signature line on the policy with your AG's signature indicating AG's review and approval.	4/12/2018
Crime Reporting Policies and Procedures	<p>Submit your school's crime reporting policies and procedures approved by your AG. Include signature line on the policy with your AG's signature indicating AG's review and approval.</p> <p>The policies and procedures shall comply with Section 9.4 of the Charter Contract. The policies and procedures shall require a report to appropriate authorities from a teacher, official, or other employee of the School who knows or has reason to believe that an act has been committed or will be committed which: 1) occurred or will occur on School property during School hours or during activities supervised by the School and 2) involves crimes relating to arson, assault, burglary, disorderly conduct, dangerous weapons, dangerous drugs, harmful drugs, extortion, firearms, gambling, harassment, intoxicating drugs, marijuana or marijuana concentrate, murder, attempted murder, sexual offenses, rendering a false alarm, criminal property damage, robbery, terroristic threatening, theft, or trespass. Section 9.4 also requires that the school establish procedures for reporting any incident and impose appropriate disciplinary action for failure to report these incidents, including probation, suspension, demotion and discharge of School officials.</p>	4/12/2018

Inventory Policies and Procedures	<p>Submit your school's inventory policies and procedures approved by your AG. Include signature line on the policy with your AG's signature indicating AG's review and approval.</p> <p>The policy shall comply with Section 6.5 of the Charter Contract which requires that the school maintain a complete and current inventory of all property and shall update inventory annually. Section 6.5 also requires that the school take all necessary precautions to safeguard assets acquired with public funds.</p>	4/12/2018
Procurement Policy	<p>Submit your school's procurement policy approved by your AG. Include signature line on the policy with your AG's signature indicating AG's review and approval. School shall post the approved policy to its website upon AG approval.</p> <p>The policy shall comply with Section 6.3 of the Charter Contract which requires that the Governing Board adopt and adhere to a policy for the procurement of goods, services and construction consistent with the goals of public accountability and public procurement practices.</p>	4/12/2018
School closure plan	<p>Submit your school closure plan as approved by your AG. The school closure plan will be implemented by the school if the school were to be permanently closed. Include signature line on the policy with your AG's signature indicating AG's review and approval.</p> <p>The plan should include: 1) Notifications to all stakeholders, including parents, students, community members, the press, funders, creditors, debtors, contractors, receiving schools, and state education agencies; 2) Creation of a closure team that includes a project manager from the authorizer and one from the school, as well as individuals with expertise in law, finance and school administration; 3) Detailed instructions regarding the treatment of student records; 4) Detailed instructions regarding the treatment of corporate records; 5) Financial reporting requirements; 6) Detailed instructions regarding the treatment to debtors, creditors, and assets; 7) Development of a post-end-of classes plan that addresses the corporate activities that must occur such as the closing of bank accounts, terminating staff, and making final tax payments; and 8) A process for protection and disposition of assets.</p>	4/12/2018
School Safety Plan	<p>Submit your school safety plan approved by your AG. Include signature line on the policy with your AG's signature indicating AG's review and approval. The policy should comply with Section 9.1 of the Charter Contract. School shall post the approved safety plan to its website upon AG approval.</p>	4/12/2018

Student Conduct / Discipline Policy	<p>Submit school's student conduct and discipline policy approved by your AG. Include signature line on the policy with your AG's signature indicating AG's review and approval. School shall post the approved policy to its website upon AG approval.</p> <p>The policy shall comply with Section 8.4 of the Charter Contract and all applicable federal and state laws.</p>	4/12/2018
Employee Rights	<p>Submit school's policies and procedures regarding employee rights approved by your AG. Include signature line on the policy with your AG's signature indicating AG's review and approval.</p> <p>Submit your school's plan and procedures that have been implemented to comply with applicable laws, rules, and regulations and provisions of the Charter Contract relating to employment considerations, including but not limited to: those relating to state employment law, the Family Medical Leave Act, the Americans with Disabilities Act, nondiscrimination, and compliance with collective bargaining requirements.</p>	4/12/2018
English Language Learners	<p>Submit the plan and procedures which have been implemented to comply with applicable laws, rules, regulations, and provisions of Section 4.7 the Charter Contract relating to English Language Learner (ELL) requirements (including Title III of ESSA and US Department of Education authorities), including but not limited to: equitable access and opportunity to enroll; required policies related to the service of ELL students; proper steps for identification of students in need of ELL services; appropriate and equitable delivery of services to identified students; appropriate accommodations on assessments; exiting of students from ELL service; and ongoing monitoring of exited students.</p>	4/12/2018
Facilities	<p>Submit your school's plan and procedures that have been implemented to comply with applicable laws, rules, regulations, and provisions of the Section 11 of the Charter Contract relating to the school facilities, including but not limited to: compliance with building, zoning, fire, health, and safety codes; fire inspections and related records; viable certificate of occupancy or other required building use authorization; and compliance with DOE requirements for schools occupying DOE facilities.</p>	4/12/2018
Governance	<p>Submit the plan and procedures which have been implemented to comply with applicable laws, rules, regulations, and provisions of Section 3 the Charter Contract relating to governance by its board, including, but not limited to: governing board composition and membership requirements, governing board reporting requirements, and open meeting requirements, pursuant to Chapter 302D, Hawaii Revised Statutes.</p>	4/12/2018

Independent Audit	Submit the plan and procedures which have been implemented to comply with applicable laws, rules, regulations, and provisions of Section 6.21 of the Charter Contract relating to financial management and oversight expectations as evidenced by an annual independent audit, including, but not limited to: an unqualified audit opinion; an audit devoid of significant findings and conditions, material weaknesses, or significant internal control weaknesses; and an audit that does not include a going concern disclosure in the notes or an explanatory paragraph within the audit report.	4/12/2018
Information Handling	Submit your school's plan and procedures that have been implemented to comply with applicable laws, rules, regulations, and provisions of the Charter Contract relating to the handling of information including, but not limited to: maintaining the security of and providing access to student records under the Family Educational Rights and Privacy Act and other authorities (Section 8.1); complying with the Uniform Information Practices Act and other applicable authorities (Section 8.3); transferring of student records; and proper and secure maintenance of testing materials.	4/12/2018
Management Accountability	Submit the plan and procedures that have been implemented to comply with applicable laws, rules, regulations, and provisions of the Charter Contract relating to oversight of school management, including, but not limited to: For schools that have Education Service Providers (ESPs)--maintaining authority over management, holding it accountable for performance as agreed under a written performance agreement, and requiring annual financial reports of the ESP. OR For others that do not have an ESP--oversight of management that includes holding it accountable for performance expectations that may or may not be agreed to under a written performance agreement.	4/12/2018
April Evidence of Enrollment	Provide the letters of acceptance for each student that has been accepted at Alakai as of 4/12/18, per Alakai's Admission and Enrollment policies. Students accepted are those students that have completed the Alakai enrollment packet, and the student's name has been placed on the role for a specific grade and class.	4/12/2018
Staffing Plan	Submit a staffing update to include progress on the hiring of all teachers and key leadership positions reflected in the staffing plan. Update should also include reporting on teacher licensure status of those hired.	4/12/2018, 5/3/18, 6/15/18, 7/20/18

Student Rights	Submit the school's plan and procedures that have been implemented to comply with applicable laws, rules, regulations, and provisions of the Charter Contract relating to the rights of students including but not limited to: compliance with admissions, enrollment, and dismissal requirements (including nondiscrimination and rights to enroll or maintain enrollment); the collection and protection of student information (that could be used in discriminatory ways or otherwise contrary to law); due process protections, privacy, civil rights, and student liberties requirements, including First Amendment protections and the Establishment Clause restrictions prohibiting public schools from engaging in religious instruction; conduct of discipline (discipline hearings, suspension, and expulsion); and treatment of students that qualify for services under the McKinney-Vento Act.	4/12/2018
Evidence of Enrollment-- Unrestricted Cash Donations	Provide (if applicable) evidence that School has raised an additional cash amount equivalent to the per-pupil amount for FY 2019 in unrestricted cash donations for every student below the amount indicated in your evidence of enrollment section of the pre-opening assurances.	5/3/2018
May Evidence of Enrollment	Provide the letters of acceptance for each student that has been accepted at Alakai as of 5/3/18, per Alakai's Admission and Enrollment policies. Students accepted are those students that have completed the Alakai enrollment packet, and the student's name has been placed on the role for a specific grade and class. School should have 90-100% of its students enrolled at this point.	5/3/2018
Building Permits	Submit building permits as soon as possible. No later than May 3, 2018.	5/3/2018
Fire Inspection	Submit fire inspection as soon as possible. No later than May 3, 2018.	5/3/2018
Food Service	Submit your school's plan for food service. If applicable, submit vendor services contract for food service approved by your AG. If applicable, submit food permit no later than May 3, 2018.	5/3/2018
Occupancy permits	Submit certificate of occupancy as soon as possible. No later than May 3, 2018.	5/3/2018
Zoning Clearance Letter	Submit zoning clearance letter as soon as possible. No later than May 3, 2018.	5/3/2018

Exhibit 2

**Alakai O Kauai Charter School
Updated budget for Year 0, 1, 2, and 3
Submitted November 14, 2017**

NAME: Alaka'i O Kaua'i Charter School

Annual Budget
For Fiscal Year July 1, 20__ through June 30, 20__

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Blue cells - information provided by applicant
gray cells - leave cell blank, info not applicable

	Year 0 (Start Up)	Year 1	Year 2	Year 3
OPERATING REVENUES				
1 Grants - State Per Pupil	-	1,153,567.14	1,433,219.78	1,538,089.52
2 Grants - State Facilities	-	-	-	-
3 Grants - State Other	-	-	-	-
4 Grants - Federal	-	-	-	-
5 Grants - Private	-	-	-	-
6 Nutrition Funding - Federal	-	-	-	-
7 Nutrition Funding - Fees	-	-	-	-
8 Other Program Fees	-	-	-	-
9 Contributions, cash	-	25,000.00	27,500.00	30,000.00
10 Transportation Fees	-	-	-	-
11 SPED Reimbursements	-	-	-	-
12 Other: Federal Impact Aid	-	24,750.00	29,212.50	31,350.00
13 Other:	-	-	-	-
14 TOTAL OPERATING REVENUES	-	1,203,317.14	1,489,932.28	1,599,439.52
OPERATING EXPENSES				
15 Administration	14,827.08	168,000.00	191,693.00	218,922.00
16 Instructional Services	-	646,758.00	896,088.00	932,472.00
17 Pupil Services	-	9,000.00	2,200.00	31,107.00
18 Operation & Maintenance of Plant	-	289,546.00	272,405.60	274,980.40
19 Benefits and Other Fixed Charges	-	-	-	-
20 Community Services	-	-	-	-
23 TOTAL OPERATING EXPENSES	14,827.08	1,113,304.00	1,362,386.60	1,457,481.40
24 TOTAL OPERATING GAIN/(LOSS)	(14,827.08)	90,013.14	127,545.68	141,958.12
NONOPERATING REVENUE				
25 Grants - Private	-	-	-	-
26 Contributions, in-kind	-	-	-	-
27 Contributions, from Component Unit	14,827.08	-	-	-
28 Contributions, Cash	-	-	-	-
29 Rental Income	-	-	-	-
30 Interest/Investment Income	-	-	-	-
31 Other:	-	-	-	-
32 Other:	-	-	-	-
33 TOTAL NONOPERATING REVENUE	14,827.08	-	-	-
NONOPERATING EXPENSES				
34 Long-Term Interest	-	-	-	-
35 Other:	-	-	-	-
36 TOTAL NONOPERATING EXPENSES	-	-	-	-
37 TOTAL NONOPERATING GAIN/(LOSS)	14,827.08	-	-	-
38 CHANGES IN NET ASSETS:	-	90,013.14	127,545.68	141,958.12
39 Other:	-	-	-	-
40 NET ASSETS AT BEGINNING OF YEAR	-	-	90,013.14	217,558.82
41 NET ASSETS AT END OF YEAR	-	90,013.14	217,558.82	359,516.94

Line	Instructions/Notes
1	Information for this cell pulled from the Sch_FuncExp sheet.
2	Information for this cell pulled from the Sch_FuncExp sheet.
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12	Please enter a brief description in the highlighted blue cell, if applicable.
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31	Information for this cell pulled from the Sch_FuncExp sheet.
32	Information for this cell pulled from the Sch_FuncExp sheet.
33	Calculates automatically.
34	Charter School figures will be populated from the Bgt_FuncExp sheet.
35	Charter School figures will be populated from the Bgt_FuncExp sheet.
36	Calculates automatically.
37	Calculates automatically.
38	Calculates automatically.
39	Please enter a brief description of other changes in net assets (prior year adjustments, etc.) in the highlighted green cell, if applicable. For Year 0 (Start Up) should be zero.
40	Estimated Beginning Net Assets, For Year 0 (Start up), should be zero
41	Calculates automatically.

NAME: Alaka'i O Kaua'i Charter School

Form A2

yellow cells - Formula cells, do not enter information.

blue cells - information provided by applicant

gray cells - leave cell blank, info not applicable

light blue cells - locked to protect formula

Schedule of Budgeted Functional Expenses - YEAR 0 Start Up

Line	Functional Category	Year 0 (Start up Year)	FTE
1	Grants - State Per Pupil		
2	Grants - State Facilities		
3	Grants - State Other		
4	Grants - Federal		
5	Grants - Private		
6	Nutrition Funding - Federal		
7	Nutrition Funding - Fees		
8	Other Program Fees		
9	Contributions, cash		
10	Transportation Fees		
11	SPED Reimbursements		
12	Other:		
13	Other:		
12	Other:		
13	Other:		
14	TOTAL OPERATING REVENUES	-	
100 Administration			
111	Contracted Services		
112	Travel and other expenses		
113	Supplies & Materials		
110	Subtotal - School Governing Board	-	
121	Salaries - Exec Director, etc.		
122	Contracted Services	6,739.63	
120	Subtotal - School Leadership	6,739.63	0.0
131	Salaries - Bus. Mgr, Accountant, CFO, etc.		
132	Contracted Services		
130	Subtotal - Business and Finance	-	0.0
141	Salaries - HR Director, etc.		
142	Contracted Services		
140	Subtotal - Human Resources	-	0.0
151	Salaries - Staff attorney, etc.		
152	Contracted Services		
150	Subtotal - Legal Services	-	0.0
161	Salaries - Network Support Mgr, Staff		

Instructions/Notes

Crosswalk to EOYR, if possible

For all personnel, please provide a full-time equivalency (FTE) total that corresponds to the salary expense reported. If individual's work week is 40 hours, then 1.0 FTE. If less than 40 hours per week need to calculate FTE [no. of hours scheduled/40hours]

* ASSUMPTIONS *

Calculates automatically - Total Revenues

1000 series

1100

1100

Calculates automatically - expenses for the School Governing Board.

1210, 1220

Charter writing consultant

1210, 1220

Calculates automatically - expenses for the School Leadership office.

1410

Contracting for bookkeeping and financial expertise

1410

Calculates automatically - expenses for the Business and Finance office.

1420

1420

1420

Calculates automatically - expenses for the HR office.

1430, 1435

Will use the State Attorney General

1430, 1435

1430, 1435

Calculates automatically - expenses for legal representation for the School.

1450

1450

162	Contracted Services		
163	Supplies and Materials		
164	Depreciation for Information Technology		
160 Subtotal - Info. Management & Technology			
		-	0.0
170 Subtotal - Development			
		-	0.0
180 Subtotal - Other Administration			
		8,087.45	0.0
TOTAL ADMINISTRATION			
		14,827.08	0.0

200 Instructional Services			
211	Salaries - Principals, Asst. Principal, Dept. Heads		
212	Salaries - Clerical		
213	Contracted Services		
214	Supplies and Materials		
215	Travel and other expenses		
210 Subtotal - Instructional Leadership			
		-	0.0
220 Subtotal - Classroom and Specialist Teachers			
		-	0.0
230 Subtotal - Other Teaching Services			
		-	0.0
240 Subtotal - Professional Development			
		-	0.0
251	Salaries - Counselors, Guidance, Social Wkrs		
252	Salaries - Clerical		

			1450
			1230
			1450
	Calculates automatically - expenses that support the data processing needs of the school, including student databases.		1230
			1230
	Consulting contracts - local expertise in charter schooling		1230
			1230??
	Calculates automatically - expenses related to development, fundraising, and recruitment.		1230
			1230
			1230??
			1230
			1230
	Events & Food Conference		1230
	Calculates automatically - expenses related to development, fundraising, and recruitment.		
	Administration - Calculates automatically.		
			2000 series
			2100s, 2200s, 2315
			2110, 2120, 2210, 2220, 2250, 231
			2110, 2120, 2210, 2220, 2250, 231
	Principal hire starts March, 4 months before school starts (1 mo. Funded in following yr budget)		2110, 2120, 2210, 2220, 2250, 231
			2110, 2120, 2210, 2220, 2250, 231
	Calculates automatically - expenses for instructional leadership.		2300
			2305
			2310
	Calculates automatically - expenses for teachers.		2300
			2320, 2325, 2340
			2330
			2320, 2325, 2340
			2320, 2325, 2340
	Calculates automatically - expenses for other teaching services.		2350s
			2351, 2353
			2351, 2353
			2351, 2353
	Calculates automatically - expenses for professional development of instructional personnel.		2700s, 2800s
			2710, 2720, 2800
			2710, 2720, 2800

253	Contracted Services		
254	Supplies and Materials		
250	Subtotal - Guidance, Psychological & Testing	-	0.0
261	Textbooks & Related Media/Materials		
262	Other Instructional Materials		
263	Instructional Equipment		
264	General Instructional Supplies		
265	Other Instructional Services		
266	Classroom Instructional Technology		
267	Other Instructional Hardware		
268	Instructional Software		
269	Depreciation for Instructional Equipment		
260	Subtotal - Materials, Equipment & Technology	-	
TOTAL INSTRUCTIONAL SERVICES			
		-	0
300	Pupil Services		
310	Salaries - Pupil Services - Registrars, coaches, etc		
320	Health Services - contract, stipends		
330	Student Transportation Svces (to/from school)		
340	Depreciation of Transportation Vehicles		
350	Food Services Program costs		
360	Athletic Services Program costs		
370	Other: Contract Registrar		
TOTAL PUPIL SERVICES			
			0.0
400	Operation & Maintenance of Plant		
410	Salaries - Operation & Maintenance of Plant		
415	Utilities		
420	Maintenance of Buildings & Grounds		
425	Maintenance of Equipment		
430	Networking and Telecommunications		
435	Depreciation of Equipment, Building, & Grounds		
440	Rental/Lease of Buildings & Grounds		
445	Rental/Lease of Equipment		
450	Other: Furniture & Equipment		
455	Other: Custodial supplies		
460	Other:		
TOTAL OPERATION & MAINTENANCE OF PLANT			
		-	0.0
500	Benefits and Other Fixed Charges		
510	Employee Retirement		
520	Fringe Benefits		
530	Insurance (non-employee)		
560	Short-Term Interest		
570	Other:		
TOTAL BENEFITS, OTHER FIXED CHARGES			
		-	
600	Community Services		

		2710, 2720, 2800
		2710, 2720, 2800
	Calculates automatically - expenses for guidance, psychological, and testing.	2451
		2410
		2415
		2420
		2430
		2440
		2451
		2453
		2455
		NA
	Calculates automatically - expenses for materials, equipment & technology.	
	Instructional Services - Calculates automatically	3000 series
		various salary 3000's
		3200
		3300
		3300
		3400
		3510
	\$1500/ mo X 3 mos., will be hired 4 mos. Before school starts, 1 mo. Funded in following yr budget	3520/3600
	Pupil Services - Calculates automatically	
		various 4000's salaries
		4120 and 4130
	Facilities renovation budget	4110, 4210, 4220 (Security = 3600,
		4230
		4400
		NA
	\$10k per mo. X 1 mos.	5350
		5300
		NA
	Operation & Maintenance of Plant - Calculates automatically.	
	Not an expense for the schools	5100
	Not an expense for the schools	5200, 5250
		5260
		5400, 5450
	Specify other fixed charge expenditures, if applicable, which may include costs of public safety inspections.	5500
	Benefits and Other Fixed Charges - Calculates automatically.	

610 Dissemination Activities		
620 Civic Activities		
TOTAL COMMUNITY SERVICES'	-	

	6200
	6200
Community Services - Calculates automatically.	

700 NONOPERATING REVENUE		
710 Grants - Private		
720 Contributions, in-kind		
Contributions, from Component Unit	14,827.08	
740 Contributions, Cash		
750 Rental Income		
760 Interest/Investment Income		
770 Other:		
780 Other:		
TOTAL NONOPERATING REVENUE	14,827.08	

Consultants (in-kind) from Alaka'i O Hawaii	

800 Non-Operating Expenses		
820 Long-Term Interest		
830 Other:		
TOTAL NON-OPERATING EXPENSES	-	
GRAND TOTAL	(0.00)	0.0

Annual debt service costs for long-term financing (greater than one year). Please enter a brief description in the highlighted green cell, if applicable.	6200
Non-Operating Expenses - Calculates automatically.	
GRAND TOTAL - Calculates automatically.	

NAME: Alaka'i O Kaua'i Charter School

Form A2 yellow cells - Formula cells, do not enter information.

Schedule of Budgeted Functional Expenses - YEAR 1

blue cells - information provided by applicant
 gray cells - leave cell blank, info not applicable
 light blue cells - locked to protect formula

Instructions/Notes

Crosswalk to EOYR, if possible

For all personnel, please provide a full-time equivalency (FTE) total that corresponds to the salary expense reported. If individual's work week is 40 hours, then 1.0 FTE. If less than 40 hours per week need to calculate FTE [no. of hours scheduled/40hours]

* ASSUMPTIONS *

\$7,359.28 per pupil as per Lauren Endo 11/3/17; 165 maximum enrollment; total allocation based on 95% enrollment.

Foundation fundraising

\$150 est X 165 students

Calculates automatically - Total Revenues

Line Functional Category	Year 1	FTE
1 Grants - State Per Pupil	\$ 1,153,567.14	
2 Grants - State Facilities		
3 Grants - State Other		
4 Grants - Federal		
5 Grants - Private		
6 Nutrition Funding - Federal		
7 Nutrition Funding - Fees		
8 Other Program Fees		
9 Contributions, cash	\$ 25,000.00	
10 Transportation Fees		
11 SPED Reimbursements		
12 Other: Impact Aid	\$ 24,750.00	
13 Other:		
13 Other:		
13 Other:		
14 TOTAL OPERATING REVENUES	\$ 1,203,317.14	
100 Administration		
111 Contracted Services	\$ 5,000.00	
112 Travel and other expenses		
113 Supplies & Materials		
110 Subtotal - School Governing Board	\$ 5,000.00	
121 Salaries - Exec Director, etc.		
122 Contracted Services		
120 Subtotal - School Leadership	\$ -	0.00
131 Salaries - Bus. Mgr, Accountant, CFO, etc.	\$ 40,000.00	0.75

Services proposed by ILEAD include training for board members; assistance with policy development; attendance at board meetings to present YTD financials/reports and analysis of school's financial position; assistance in timely preparation of board notices, compliance with open meeting laws, platform for publishing meeting agendas, and maintaining board meeting archives; development of strategic plan with focus on the evaluations of school performance, financial resources, budget scenario development and growth potential; assistance for the board and school leadership in developing, identifying and defining core values; assistance in creating conditions and tools for the development of a positive and supportive school culture.

Calculates automatically - expenses for the School Governing Board.

Calculates automatically - expenses for the School Leadership office.

50% Business Manager; 25% Registrar

1000 series
1100

1100
1100

1210, 1220

1210, 1220

1210, 1220

1410

1410

132	Contracted Services	\$	15,000.00	
130 Subtotal - Business and Finance				
141	Salaries - HR Director, etc.			
142	Contracted Services	\$	7,500.00	
140 Subtotal - Human Resources				
151	Salaries - Staff attorney, etc.			
152	Contracted Services	\$	5,000.00	
150 Subtotal - Legal Services				
161	Salaries - Network Support Mgr, Staff	\$		
162	Contracted Services	\$	18,000.00	
163	Supplies and Materials	\$	1,000.00	
164	Depreciation for Information Technology			
160 Subtotal - Info. Management & Technology				
171	Salaries - Professional			
172	Contracted Services	\$	1,000.00	
173	Fundraising			
170 Subtotal - Development				
181	Salaries - Clerical	\$	30,000.00	1.00
182	Recruitment/Advertising	\$	28,000.00	
183	Travel and other expenses	\$	2,000.00	
184	Supplies and Materials	\$	2,000.00	
185	Other: Dues, Licenses, Permits, Admin Meetings			

Services proposed by iLEAD include budgeting and forecasting through monthly/annual budgets, cash flow projections and the development of multi-year projections; setup and maintenance of chart of accounts and general ledger, monthly bank reconciliation, journal entries and balance sheet reconciliation; accounts receivable and payable services including verifying and processing invoices and payments, invoicing revenue verification, collections, deposits and transaction recording according to GAAP; procurement services, purchase order processing, verification of received goods and evaluation of vendor performance; insurance services including quotes, procurement and administration for all required provisions; development, evaluation and update of school safety procedures and risk management services; training for school management team on GAAP and best practices.	1410
Calculates automatically - expenses for the Business and Finance office.	1420
\$2500--Hawaii Employers Council Membership. \$5,000--Proposed services provided by iLEAD include assistance and support in recruitment, hiring and onboarding of administration and staff; setup and maintenance of employee files; assistance with employee relations; process guidance and pre-mediation services to address employee grievances; payroll monitoring, including W2 and 1099 forms; assistance and support in obtaining employee benefits.	1420
Calculates automatically - expenses for the HR office.	1430, 1435
State Attorney General will be used whenever possible; additional legal for issues outside AG purview	1430, 1435
Calculates automatically - expenses for legal representation for the School.	1450
\$10,000--Technology Technician contracted services. \$8,000--Proposed services provided by iLEAD include coordination of the development of the school's network infrastructure; guidance and assistance in the development of school IT policies and internet use policy; advising on and procurement of school staff and learner computer devices and other technology needs; initial setup and ongoing management of the school's email system, student information system, learning management system, user account monitoring and general account setup and maintenance support; remote technical support to all staff as needed via live help desk and the assistance of the tech team.	1450
Calculates automatically - expenses that support the data processing needs of the school, including student databases.	1230
Proposed services provided by iLEAD include advising and supporting school director and staff in the establishment and maintenance of parent and community support programs; guidance and support in the planning, development and execution of school and program-wide fundraising efforts.	1230, 123077
Calculates automatically - expenses related to development, fundraising, and recruitment.	1230
Site Manager (Secretary/Registrar)	1230
Proposed services provided by iLEAD include a comprehensive brand recognition plan; comprehensive market analysis; short-term and long-term outreach and marketing plans; digital, printed and promotional materials with accompanying strategy for placement and distribution; school website in alignment with social media platforms; social media campaign; assisting school staff with organizing and hosting outreach events.	123077
	1230
	1230

186	Other; Payroll and bank fees	\$	3,500.00	
187	Other; Contracted services (Compliance and Reporting)	\$	12,000.00	
180 Subtotal - Other Administration				
		\$	75,500.00	1.00
TOTAL ADMINISTRATION				
		\$	168,000.00	1.75

200 Instructional Services

211	Salaries - Principals, Asst. Principal, Dept. Heads	\$	90,000.00	1.00
212	Salaries - Clerical			
213	Contracted Services	\$	13,000.00	
210 Subtotal - Instructional Leadership				
		\$	103,000.00	1.00
214	Supplies and Materials			
215	Travel and other expenses			
220 Subtotal - Classroom and Specialist Teachers				
		\$	385,000.00	7.00
221	Salaries - Teachers, Classroom	\$	385,000.00	7.00
222	Salaries - Teachers, Specialists			
230 Subtotal - Other Teaching Services				
		\$	24,000.00	1.00
231	Salaries - Librarians, Health Prof., Media Center Director			
232	Salaries - Nonclerical Paraprofessionals	\$	24,000.00	1.00
233	Salaries - Clerical			
234	Contracted Services			
240 Subtotal - Professional Development				
		\$	60,518.00	0.00
243	Supplies and Materials	\$	1,000.00	
244	Travel and other expenses	\$	7,518.00	

DOE Payroll Services

Proposed services provided by ILEAD include preparation and filing of preliminary, interim and final budget reports with board approval; preparation for and assistance with audits; IRS Form 990 filing; assistance with establishing procedures and development of reports required for federal and state reporting as well as special education compliance; assistance with the development of internal attendance recording procedures, quarterly attendance analysis and provision of attendance reports as needed for compliance.

Calculates automatically - expenses related to development, fundraising, and recruitment.

Administration - Calculates automatically.

2000 series

School Director (Principal)

2100s, 2200s, 2315
2110, 2120, 2210, 2220, 2250, 231
2110, 2120, 2210, 2220, 2250, 231

Proposed services provided by ILEAD include initial and ongoing Leadership Coaching with the focus on leadership roles and responsibilities, building professional culture, co-leadership and staff support, community relations, resource management, board relations, reflective supervision, and site maintenance; participation in Leadership Connections; and participation in School Director Collaborative.

2110, 2120, 2210, 2220, 2250, 231
2110, 2120, 2210, 2220, 2250, 231
2110, 2120, 2210, 2220, 2250, 231

Calculates automatically - expenses for instructional leadership.

2300

Core Subjects (7 x \$55,000) (20 - 25 students per class) 7 core teachers

2305
2310

Calculates automatically - expenses for teachers.

2300

2 Educational Assistant (est \$24k ea.) 3 hours per day, 50% salary

2320, 2325, 2340
2330
2320, 2325, 2340
2320, 2325, 2340

Calculates automatically - expenses for other teaching services.

2350a

Proposed services provided by ILEAD include initial and ongoing professional learning, coaching and support for instructional staff with the focus on the following: shared leadership for student success; key elements of project-based learning (i.e. essential questions, project development, supporting learners in completion and developing grit, integrating state academic standards, models of mastery, evidence of learning, problem-based learning); social/emotional learning and implementation of key design elements including Love & Logic, Morning Meeting, Advisory, Restorative Practices, and Integration of the 7 Habits of Highly Successful People; development of Individual Learning Plans; using data to improve instruction and achievement; ongoing assessment and reporting to parents; classroom design elements of English Language Arts (Daily 5, literacy assessments, Working with Words, The Writing Project), Mathematics (Number Corner, Daily 3, Singapore Math, Problem-Based Learning, Math Talks, Story Math), Leadership (7 Habits of Highly Successful People, Leadership/Data Notebooks), and Special Education (Inclusion programs, differentiation, culture, working with CARE team members). Additional professional learning includes participation in Facilitator Collaboratives and other support programs as well as access to archived exemplary projects.

2351, 2353
2351, 2353

Tuesdays with Ted, monthly collaboration

2351, 2353

6 days of PD (prior to start of school) Stipend of \$179 per day, per teacher (7)

2351, 2353

Calculates automatically - expenses for professional development of instructional personnel.

2700a, 2800a

251	Salaries - Counselors, Guidance, Social Wkrs	\$		
252	Salaries - Clerical			
253	Contracted Services			
254	Supplies and Materials			
250	Subtotal - Guidance, Psychological & Testing	\$	-	0.00
261	Textbooks & Related Media/Materials	\$	12,375.00	
262	Other Instructional Materials	\$	3,300.00	
263	Instructional Equipment	\$	16,500.00	
264	General Instructional Supplies	\$	7,920.00	
265	Other Instructional Services	\$	31,000.00	
266	Classroom Instructional Technology	\$	2,145.00	
267	Other Instructional Hardware			
268	Instructional Software	\$	1,000.00	
269	Depreciation for Instructional Equipment			
260	Subtotal - Materials, Equipment & Technology	\$	74,240.00	
TOTAL INSTRUCTIONAL SERVICES		\$	646,758.00	9.00
300	Pupil Services			
310	Salaries - Pupil Services - Registrars, coaches, etc			
320	Health Services - contract, stipends	\$	8,000.00	
330	Student Transportation Svcs (to/from school)			
340	Depreciation of Transportation Vehicles			
350	Food Services Program costs			
360	Athletic Services Program costs			
370	Other: Contracted services	\$	1,000.00	
TOTAL PUPIL SERVICES		\$	9,000.00	0.00
400	Operation & Maintenance of Plant			
410	Salaries - Operation & Maintenance of Plant	\$	21,120.00	1.00
415	Utilities	\$	18,000.00	
420	Maintenance of Buildings & Grounds	\$	3,000.00	
425	Maintenance of Equipment			
430	Networking and Telecommunications	\$	10,000.00	
435	Depreciation of Equipment, Building, & Grounds			
440	Rental/Lease of Buildings & Grounds	\$	144,000.00	
445	Rental/Lease of Equipment	\$	9,000.00	
450	Other: Furniture & Equipment	\$	73,506.00	
455	Other: Custodial supplies	\$	7,920.00	

Student Support Coordinator starts in year 2	2710, 2720, 2800
	2710, 2720, 2800
	2710, 2720, 2800
	2710, 2720, 2800
Calculates automatically - expenses for guidance, psychological, and testing.	2451
Fountas & Pinnell, Everyday Math, 7 habits and Words Their Way (\$75/learner)	2410
Science, PE, Art, Music, Health, etc. (\$20 per learner)	2415
Printers, computers, screens, Elmo, scanners, video cameras...(\$100/learner)	2420
Butcher/chart paper, white boards, markers, folders, notebooks... (\$48/learner)	2430
Proposed services provided by iLEAD include the following: \$21,000 for curriculum development (English language arts and rigorous literacy program; engaging, meaningful and rigorous math program; STEAM with a focus on Project-Based Learning, maker, Exploratorium and engineering design;) Project-Based Learning implementation; Social-Emotional Learning implementation. \$10,000 for program assessment (implementation and support of regular formative assessment in core subject areas, writing assessments, literacy assessment as well as summative state-mandated assessments; development of monthly data protocols in order to improve the instructional program and learner achievement; assessment of program maturity levels related to Individual Learning Plans, Learner-led Conferences, and Project outcomes; audit of the culture, program implementation and resources upon which school director and board can base goals and monitor progress.	2440
NWEA/MAP \$13/Learner	2451
Microsoft Office and others through Tech Soup	2453
	2455
	NA
Calculates automatically - expenses for materials, equipment & technology.	
Instructional Services - Calculates automatically	3000 series
	various salary 3000's
Contracted nursing services	3200
	3300
	3300
	3400
	3510
Proposed services provided by iLEAD include advice and guidance in the development, growth, and maintenance of the school's extracurricular programs including sports, clubs and other groups.	3520/3600
Pupil Services - Calculates automatically	
	4000 series
Custodian/Facility Maintenance	various 4000's salaries
\$1,500/month utilities	4120 and 4130
Maintenance not covered by lease and/or CAM	4110, 4210, 4220 (Security = 3600)
	4230
Internet Service Provider	4400
	NA
10000 monthly rent + 2000/mo CAM	5350
Copier	5300
10,000 per classroom; \$3506 for admin furniture	
\$48 per learner	

460 Other: Contracted services	\$ 3,000.00	
TOTAL OPERATION & MAINTENANCE OF PLANT	\$ 289,546.00	1.00

Proposed services provided by ILEAD include: assistance with facility needs assessment and planning based on school program, projected capacity and growth plan; support with real estate professionals to identify site and calculate costs of necessary tenant improvements; assistance in facility acquisition or lease negotiations to establish acceptable purchase or lease terms. NA

Operation & Maintenance of Plant - Calculates automatically.

500 Benefits and Other Fixed Charges		
510 Employee Retirement		
520 Fringe Benefits		
530 Insurance (non-employee)		
560 Short-Term Interest		
570 Other:		
TOTAL BENEFITS, OTHER FIXED CHARGES	\$ -	

Not an expense for the schools 5000 series
 5100
 Not an expense for the schools 5200, 5250
 5260
 5400, 5450
 Specify other fixed charge expenditures, if applicable, which may include costs of public safety inspections. 5500

Benefits and Other Fixed Charges - Calculates automatically.

600 Community Services		
610 Dissemination Activities		
620 Civic Activities		
TOTAL COMMUNITY SERVICES*	\$ -	

6000 series
 6200
 6200

Community Services - Calculates automatically.

700 NONOPERATING REVENUE		
710 Grants - Private		
720 Contributions, in-kind		
730 Contributions, from Component Unit		
740 Contributions, Cash		
750 Rental Income		
760 Interest/Investment Income		
770 Other:		
780 Other:		
TOTAL NONOPERATING REVENUE	\$ -	

800 Non-Operating Expenses		
820 Long-Term Interest		
830 Other:		
TOTAL NON-OPERATING EXPENSES	\$ -	

Annual debt service costs for long-term financing (greater than one year). 6000 series
 6200
 Please enter a brief description in the highlighted green cell, if applicable.

Non-Operating Expenses - Calculates automatically.

TOTAL EXPENSES	\$ 1,113,304.00	
RESERVE	\$ 90,013.14	11.75
Reserve as % of revenue	7.48%	
Reserve as % of expenses	8.09%	

RESERVE - Calculates automatically.

Days cash on hand 30

NAME: Alaka'i O Kaua'i Charter School

Form A2

Schedule of Budgeted Functional Expenses - YEAR 2

yellow cells - Formula cells, do not enter information.
 blue cells - information provided by applicant
 gray cells - leave cell blank, info not applicable
 light blue cells - locked to protect formula

Instructions/Notes

For all personnel, please provide a full-time equivalency (FTE) total that corresponds to the salary expense reported. If individual's work week is 40 hours, then 1.0 FTE. If less than 40 hours per week need to calculate FTE [no. of hours scheduled/40hours]

* ASSUMPTIONS *

\$7,359.28 (2018 per pupil allocation; 2019 estimate not known at this time) X 205 enrollment. Grant based on 95% enrollment

FOUNDATION FUNDRAISING

\$150 est X 205 with 95% enrollment

Calculates automatically - Total Revenues

Services proposed by iLEAD include training for board members; assistance with policy development; attendance at board meetings to present YTD financials/reports and analysis of school's financial position; assistance in timely preparation of board notices, compliance with open meeting laws, platform for publishing meeting agendas, and maintaining board meeting archives; development of strategic plan with focus on the evaluations of school performance, financial resources, budget scenario development and growth potential; assistance for the board and school leadership in developing, identifying and defining core values; assistance in creating conditions and tools for the development of a positive and supportive school culture.

Calculates automatically - expenses for the School Governing Board.

Calculates automatically - expenses for the School Leadership office.

Line	Functional Category	#	Year 2	FTE
1	Grants - State Per Pupil		\$ 1,433,219.78	
2	Grants - State Facilities			
3	Grants - State Other			
4	Grants - Federal			
5	Grants - Private			
6	Nutrition Funding - Federal			
7	Nutrition Funding - Fees			
8	Other Program Fees			
9	Contributions, cash		\$ 27,500.00	
10	Transportation Fees			
11	SPED Reimbursements			
12	Other: Federal Impact Aid		\$ 29,212.50	
13	Other:			
12	Other:			
13	Other:			
14	TOTAL OPERATING REVENUES		\$ 1,489,932.28	
100	Administration			
111	Contracted Services		\$ 6,600.00	
112	Travel and other expenses			
113	Supplies & Materials			
110	Subtotal - School Governing Board		\$ 6,600.00	
121	Salaries - Exec Director, etc.			
122	Contracted Services			
120	Subtotal - School Leadership		\$ -	0.0

131	Salaries - Bus. Mgr, Accountant, CFO, etc.	\$	41,200.00	0.75
132	Contracted Services	\$	19,798.00	
130 Subtotal - Business and Finance		\$	60,998.00	0.750
141	Salaries - HR Director, etc.			
142	Contracted Services	\$	9,100.00	
140 Subtotal - Human Resources		\$	9,100.00	0.0
151	Salaries - Staff attorney, etc.			
152	Contracted Services	\$	5,000.00	
150 Subtotal - Legal Services		\$	5,000.00	0.0
161	Salaries - Network Support Mgr, Staff			
162	Contracted Services	\$	22,999.00	
163	Supplies and Materials	\$	1,000.00	
164	Depreciation for Information Technology			
160 Subtotal - Info. Management & Technology		\$	23,999.00	
171	Salaries - Professional			
172	Contracted Services	\$	2,200.00	
173	Fundraising			
170 Subtotal - Development		\$	2,200.00	0.0

50% business manager, 25% registrar, includes 3% raise from previous year.

Services proposed by iLEAD include budgeting and forecasting through monthly/annual budgets, cash flow projections and the development of multi-year projections; setup and maintenance of chart of accounts and general ledger, monthly bank reconciliation, journal entries and balance sheet reconciliation; accounts receivable and payable services including verifying and processing invoices and payments, invoicing revenue verification, collections, deposits and transaction recording according to GAAP; procurement services, purchase order processing, verification of received goods and evaluation of vendor performance; insurance services including quotes, procurement and administration for all required provisions; development, evaluation and update of school safety procedures and risk management services; training for school management team on GAAP and best practices.

Calculates automatically - expenses for the Business and Finance office.

\$2500--Hawaii Employers Council Membership \$6,600--Proposed services provided by iLEAD include assistance and support in recruitment, hiring and onboarding of administration and staff; setup and maintenance of employee files; assistance with employee relations; process guidance and pre-mediation services to address employee grievances; payroll monitoring, including W2 and 1099 forms; assistance and support in obtaining employee benefits.

Calculates automatically - expenses for the HR office.

State Attorney General will be used whenever possible; additional legal for issues outside AG purview

Calculates automatically - expenses for legal representation for the School.

\$12,000--Technology Technician contracted services. \$10,999-Proposed services provided by iLEAD include coordination of the development of the school's network infrastructure; guidance and assistance in the development of school IT policies and internet use policy; advising on and procurement of school staff and learner computer devices and other technology needs; initial setup and ongoing management of the school's email system, student information system, learning management system, user account monitoring and general account setup and maintenance support; remote technical support to all staff as needed via live help desk and the assistance of the tech team.

Calculates automatically - expenses that support the data processing needs of the school, including student databases.

Proposed services provided by iLEAD include advising and supporting school director and staff in the establishment and maintenance of parent and community support programs; guidance and support in the planning, development and execution of school and program-wide fundraising efforts.

Calculates automatically - expenses related to development, fundraising, and recruitment.

181	Salaries - Clerical	\$	30,900.00	1.0
182	Recruitment/Advertising	\$	30,798.00	
183	Travel and other expenses	\$	2,000.00	
184	Supplies and Materials	\$	2,000.00	
185	Other: Dues, Licenses, Permits, Admin Meetings			
186	Other: Payroll and bank fees	\$	2,700.00	
187	Other: Contracted services: Compliance and Reporting	\$	15,398.00	
180 Subtotal - Other Administration		\$	83,796.00	1.0
TOTAL ADMINISTRATION		\$	191,693.00	1.8

Site Manager (Secretary) includes 3% raise over previous year.

Proposed services provided by iLEAD include a comprehensive brand recognition plan; comprehensive market analysis; short-term and long-term outreach and marketing plans; digital, printed and promotional materials with accompanying strategy for placement and distribution; school website in alignment with social media platforms; social media campaign; assisting school staff with organizing and hosting outreach events.

Proposed services provided by iLEAD include preparation and filing of preliminary, interim and final budget reports with board approval; preparation for and assistance with audits; IRS Form 990 filing; assistance with establishing procedures and development of reports required for federal and state reporting as well as special education compliance; assistance with the development of internal attendance recording procedures, quarterly attendance analysis and provision of attendance reports as needed for compliance.

Calculates automatically - expenses related to development, fundraising, and recruitment.

Administration - Calculates automatically.

200 Instructional Services				
211	Salaries - Principals, Asst. Principal, Dept. Heads	\$	92,700.00	1.0
212	Salaries - Clerical			
213	Contracted Services	\$	17,598.00	
214	Supplies and Materials	\$	1,782.00	
215	Travel and other expenses			
210 Subtotal - Instructional Leadership		\$	112,080.00	1.0
221	Salaries - Teachers, Classroom	\$	509,850.00	9.0
222	Salaries - Teachers, Specialists			
220 Subtotal - Classroom and Specialist Teachers		\$	509,850.00	9.0
231	Salaries - Librarians, Health Prof., media ctr directors	\$	22,000.00	0.80
232	Salaries - Nonclerical Paraprofessionals	\$	55,620.00	2.25
233	Salaries - Clerical			
234	Contracted Services			
230 Subtotal - Other Teaching Services		\$	77,620.00	3.1
241	Salaries - Prof Dev't staff, trainers	\$	5,000.00	

School Director (Principal) includes 3% raise over previous year

Proposed services provided by iLEAD include initial and ongoing Leadership Coaching with the focus on leadership roles and responsibilities, building professional culture, co-leadership and staff support, community relations, resource management, board relations, reflective supervision, and site maintenance; participation in Leadership Connections; and participation in School Director Collaborative. School Director Discretionary Fund for instructional materials

Calculates automatically - expenses for instructional leadership.

Core Subjects (9 x \$57,750) (20 - 25 students per class); includes 3% increase over previous year

Calculates automatically - expenses for teachers.

Health Aide (10 mos.)

3 Educational Assistants (est 24k each) at 75% (6 hours/day); includes 3% increase over previous year

Calculates automatically - expenses for other teaching services.

Curriculum Coordinator/Data Coach stipend

242	Contracted Services	\$	65,995.00	
243	Supplies and Materials	\$	1,000.00	
244	Travel and other expenses	\$	9,666.00	
240	Subtotal - Professional Development	\$	81,661.00	0.0
251	Salaries - Counselors, Guidance, Social Wkrs	\$	24,000.00	0.40
252	Salaries - Clerical			
253	Contracted Services			
254	Supplies and Materials			
250	Subtotal - Guidance, Psychological & Testing	\$	24,000.00	0.40
261	Textbooks & Related Media/Materials	\$	15,375.00	
262	Other Instructional Materials	\$	4,100.00	
263	Instructional Equipment	\$	20,500.00	
264	General Instructional Supplies	\$	9,840.00	
265	Other Instructional Services	\$	37,397.00	
266	Classroom Instructional Technology	\$	2,665.00	
267	Other Instructional Hardware			
268	Instructional Software	\$	1,000.00	
269	Depreciation for Instructional Equipment			
260	Subtotal - Materials, Equipment & Technology	\$	90,877.00	
TOTAL INSTRUCTIONAL SERVICES		\$	896,088.00	13

Proposed services provided by iLEAD include initial and ongoing professional learning, coaching and support for instructional staff with the focus on the following: shared leadership for student success; key elements of project-based learning (i.e. essential questions, project development, supporting learners in completion and developing grit, integrating state academic standards, models of mastery, evidence of learning, problem-based learning); social/emotional learning and implementation of key design elements including Love & Logic, Morning Meeting, Advisory, Restorative Practices, and Integration of the 7 Habits of Highly Successful People; development of Individual Learning Plans; using data to improve instruction and achievement; ongoing assessment and reporting to parents; classroom design elements of English Language Arts (Daily 5, literacy assessments, Working with Words, The Writing Project), Mathematics (Number Corner, Daily 3, Singapore Math, Problem-Based Learning, Math Talks, Story Math), Leadership (7 Habits of Highly Successful People, Leadership/Data Notebooks), and Special Education (Inclusion programs, differentiation, culture, working with CARE team members). Additional professional learning includes participation in Facilitator Collaboratives and other support programs as well as access to archived exemplary projects.

Tuesdays with Ted, Monthly Collaboration
6 days of PD - Stipend of \$179 per day, per teacher (9 + 1 CC/DC, 1 SSC = 11)

Calculates automatically - expenses for professional development of instructional personnel.

Student Support Coordinator

Calculates automatically - expenses for guidance, psychological, and testing.

Fountas & Pinnell, Everyday Math, 7 habits and Words Their Way (\$75 per learner)

Science, PE, Art, Music, Health, etc. (\$20 per learner)

Printers, computers, screens, Elmo, scanners, video camera (\$100 per learner)

Butcher/chart paper, white boards, markers, folders, notebooks... (\$48/learner)

Proposed services provided by iLEAD include the following: \$24,932 for curriculum development (English language arts and rigorous literacy program; engaging, meaningful and rigorous math program; STEAM with a focus on Project-Based Learning, maker, Exploratorium and engineering design;) Project-Based Learning implementation; Social-Emotional Learning implementation. \$12,467 for program assessment (implementation and support of regular formative assessment in core subject areas, writing assessments, literacy assessment as well as summative state-mandated assessments; development of monthly data protocols in order to improve the instructional program and learner achievement; assessment of program maturity levels related to Individual Learning Plans, Learner-led Conferences, and Project outcomes; audit of the culture, program implementation and resources upon which school director and board can base goals and monitor progress.

NWEA/MAP \$13 X 205

Microsoft Office and other software

Calculates automatically - expenses for materials, equipment & technology.

Instructional Services - Calculates automatically

300 Pupil Services		
310 Salaries - Pupil Services - Registrars, coaches, etc	\$	
320 Health Services - contract, stipends		
330 Student Transportation Svcs (to/from school)		
340 Depreciation of Transportation Vehicles		
350 Food Services Program costs		
360 Athletic Services Program costs		
370 Other: Contracted Services	\$ 2,200.00	
TOTAL PUPIL SERVICES	\$ 2,200.00	0.0

Proposed services provided by iLEAD include advice and guidance in the development, growth, and maintenance of the school's extracurricular programs including sports, clubs and other groups.

Pupil Services - Calculates automatically

400 Operation & Maintenance of Plant		
410 Salaries - Operation & Maintenance of Plant	\$ 21,753.60	1.0
415 Utilities	\$ 21,600.00	
420 Maintenance of Buildings & Grounds	\$ 4,812.00	
425 Maintenance of Equipment		
430 Networking and Telecommunications	\$ 10,000.00	
435 Depreciation of Equipment, Building, & Grounds		
440 Rental/Lease of Buildings & Grounds	\$ 168,000.00	
445 Rental/Lease of Equipment	\$ 10,000.00	
450 Other: Furniture & Equipment	\$ 22,000.00	
455 Other: Custodial supplies	\$ 9,840.00	
460 Other: Contracted services	\$ 4,400.00	
TOTAL OPERATION & MAINTENANCE OF PLANT	\$ 272,405.60	1.0

Custodian/Facility Maintenance; includes 3% increase over previous year
\$1,800/MO
Maintenance not covered by lease and/or CAM

Internet Service Provider

\$12000/mo + \$2000/CAM
Copier
2 additional classroom furniture plus additional storage
\$48/learner

Proposed services provided by iLEAD include: assistance with facility needs assessment and planning based on school program, projected capacity and growth plan; support with real estate professionals to identify site and calculate costs of necessary tenant improvements; assistance in facility acquisition or lease negotiations to establish acceptable purchase or lease terms.

Operation & Maintenance of Plant - Calculates automatically.

500 Benefits and Other Fixed Charges		
510 Employee Retirement		
520 Fringe Benefits		
530 Insurance (non-employee)		
560 Short-Term Interest		
570 Other:		
TOTAL BENEFITS, OTHER FIXED CHARGES	\$ -	

Not an expense for the schools
Not an expense for the schools

Specify other fixed charge expenditures, if applicable, which may include costs of public safety inspections.

Benefits and Other Fixed Charges - Calculates automatically.

600 Community Services		
610 Dissemination Activities		
620 Civic Activities		
TOTAL COMMUNITY SERVICES'	\$ -	

Community Services - Calculates automatically.

700 NONOPERATING REVENUE

NAME: Alaka'i O Kaua'i Charter School

Form A2

Schedule of Budgeted Functional Expenses - YEAR 3

yellow cells - Formula cells, do not enter information.

blue cells - information provided by applicant

gray cells - leave cell blank, info not applicable

light blue cells - locked to protect formula

Instructions/Notes

For all personnel, please provide a full-time equivalency (FTE) total that corresponds to the salary expense reported. If individual's work week is 40 hours, then 1.0 FTE. If less than 40 hours per week need to calculate FTE [no. of hours scheduled/40hours]

* ASSUMPTIONS *

\$7,359.28 per learner (2018 rate) x 220 learners; grant based on 95% enrollment

Line	Functional Category	Year 3	FTE
1	Grants - State Per Pupil	\$ 1,538,089.52	
2	Grants - State Facilities		
3	Grants - State Other		
4	Grants - Federal		
5	Grants - Private		
6	Nutrition Funding - Federal		
7	Nutrition Funding - Fees		
8	Other Program Fees		
9	Contributions, cash	\$ 30,000.00	
10	Transportation Fees		
11	SPED Reimbursements		
12	Other: Federal Impact Aid	\$ 31,350.00	
13	Other:		
12	Other:		
13	Other:		
14	TOTAL OPERATING REVENUES	\$ 1,599,439.52	
100 Administration			
111	Contracted Services	\$ 6,921.00	
112	Travel and other expenses		
113	Supplies & Materials		
110	Subtotal - School Governing Board	\$ 6,921.00	
121	Salaries - Exec Director, etc.		
122	Contracted Services		
120	Subtotal - School Leadership	\$ -	0.0

Foundation fundraising

\$150 est X 220 at 95% enrolled

Calculates automatically - Total Revenues

Services proposed by iLEAD include training for board members; assistance with policy development; attendance at board meetings to present YTD financials/reports and analysis of school's financial position; assistance in timely preparation of board notices, compliance with open meeting laws, platform for publishing meeting agendas, and maintaining board meeting archives; development of strategic plan with focus on the evaluations of school performance, financial resources, budget scenario development and growth potential; assistance for the board and school leadership in developing, identifying and defining core values; assistance in creating conditions and tools for the development of a positive and supportive school culture.

Calculates automatically - expenses for the School Governing Board.

Calculates automatically - expenses for the School Leadership office.

131	Salaries - Bus. Mgr, Accountant, CFO, etc.	\$ 60,000.00	1.0
132	Contracted Services	\$ 20,764.00	
130 Subtotal - Business and Finance		\$ 80,764.00	1.0
141	Salaries - HR Director, etc.		
142	Contracted Services	\$ 9,421.00	
140 Subtotal - Human Resources		\$ 9,421.00	0.0
151	Salaries - Staff attorney, etc.		
152	Contracted Services	\$ 5,000.00	
150 Subtotal - Legal Services		\$ 5,000.00	0.0
161	Salaries - Network Support Mgr, Staff		
162	Contracted Services	\$ 26,531.00	
163	Supplies and Materials	\$ 1,000.00	
164	Depreciation for Information Technology		
160 Subtotal - Info. Management & Technology		\$ 27,531.00	0.0
171	Salaries - Professional		
172	Contracted Services	\$ 2,307.00	
173	Fundraising		

Business Manager

Services proposed by iLEAD include budgeting and forecasting through monthly/annual budgets, cash flow projections and the development of multi-year projections; setup and maintenance of chart of accounts and general ledger, monthly bank reconciliation, journal entries and balance sheet reconciliation; accounts receivable and payable services including verifying and processing invoices and payments, invoicing revenue verification, collections, deposits and transaction recording according to GAAP; procurement services, purchase order processing, verification of received goods and evaluation of vendor performance; insurance services including quotes, procurement and administration for all required provisions; development, evaluation and update of school safety procedures and risk management services; training for school management team on GAAP and best practices.

Calculates automatically - expenses for the Business and Finance office.

\$2500--Hawaii Employers Council Membership \$6921--Proposed services provided by iLEAD include assistance and support in recruitment, hiring and onboarding of administration and staff; setup and maintenance of employee files; assistance with employee relations; process guidance and pre-mediation services to address employee grievances; payroll monitoring, including W2 and 1099 forms; assistance and support in obtaining employee benefits.

Calculates automatically - expenses for the HR office.

State Attorney General will be used whenever possible; additional legal for issues outside AG purview

Calculates automatically - expenses for legal representation for the School.

\$15,000--Technology Technician contracted services. \$11,531--Proposed services provided by iLEAD include coordination of the development of the school's network infrastructure; guidance and assistance in the development of school IT policies and internet use policy; advising on and procurement of school staff and learner computer devices and other technology needs; initial setup and ongoing management of the school's email system, student information system, learning management system, user account monitoring and general account setup and maintenance support; remote technical support to all staff as needed via live help desk and the assistance of the tech team.

Calculates automatically - expenses that support the data processing needs of the school, including student databases.

Proposed services provided by iLEAD include advising and supporting school director and staff in the establishment and maintenance of parent and community support programs; guidance and support in the planning, development and execution of school and program-wide fundraising efforts.

170 Subtotal - Development	\$	2,307.00	0.0
181 Salaries - Clerical	\$	31,827.00	1.0
182 Recruitment/Advertising	\$	32,301.00	
183 Travel and other expenses	\$	2,000.00	
184 Supplies and Materials	\$	2,000.00	
185 Other: Dues, Licenses, Permits, Admin Meetings			
186 Other: Payroll and bank fees	\$	2,700.00	
187 Other: Contracted Services: Compliance and Reporting	\$	16,150.00	
180 Subtotal - Other Administration	\$	86,978.00	1.0
TOTAL ADMINISTRATION	\$	218,922.00	2.0

Calculates automatically - expenses related to development, fundraising, and recruitment.

Site Manager (School Secretary), includes 3% increase over previous year

Proposed services provided by iLEAD include a comprehensive brand recognition plan; comprehensive market analysis; short-term and long-term outreach and marketing plans; digital, printed and promotional materials with accompanying strategy for placement and distribution; school website in alignment with social media platforms; social media campaign; assisting school staff with organizing and hosting outreach events.

Proposed services provided by iLEAD include preparation and filing of preliminary, interim and final budget reports with board approval; preparation for and assistance with audits; IRS Form 990 filing; assistance with establishing procedures and development of reports required for federal and state reporting as well as special education compliance; assistance with the development of internal attendance recording procedures, quarterly attendance analysis and provision of attendance reports as needed for compliance.

Calculates automatically - expenses related to development, fundraising, and recruitment.

Administration - Calculates automatically.

200 Instructional Services			
211 Salaries - Principals, Asst. Principal, Dept. Heads	\$	95,481.00	1.0
212 Salaries - Clerical			
213 Contracted Services	\$	18,457.00	
214 Supplies and Materials			
215 Travel and other expenses			
210 Subtotal - Instructional Leadership	\$	113,938.00	1.0
221 Salaries - Teachers, Classroom	\$	525,150.00	11.0
222 Salaries - Teachers, Specialists			
220 Subtotal - Classroom and Specialist Teachers	\$	525,150.00	11.0
231 Salaries - Librarians, Health Prof., media ctr directors	\$	20,600.00	0.8
232 Salaries - Nonclerical Paraprofessionals	\$	57,288.00	2.25
233 Salaries - Clerical			
234 Contracted Services			

School Director (Principal) includes 3% increase from previous year

Proposed services provided by iLEAD include initial and ongoing Leadership Coaching with the focus on leadership roles and responsibilities, building professional culture, co-leadership and staff support, community relations, resource management, board relations, reflective supervision, and site maintenance; participation in Leadership Connections; and participation in School Director Collaborative.

Calculates automatically - expenses for instructional leadership.

Core Subjects (9 x \$58350) (20 - 25 students per class); includes 3% increase over previous year

Calculates automatically - expenses for teachers.

Health Aide (10 mos); includes 3% increase over previous year

3 Educational Assistants (est 24k each) at 75%; includes 3% increase from previous year

230 Subtotal - Other Teaching Services	\$	77,888.00	3.1
241 Salaries - Prof Dev't staff, trainers	\$	5,000.00	
242 Contracted Services	\$	69,215.00	
243 Supplies and Materials	\$	1,000.00	
244 Travel and other expenses	\$	10,740.00	
240 Subtotal - Professional Development	\$	85,955.00	0.0
251 Salaries - Counselors, Guidance, Social Wkrs	\$	30,000.00	0.5
252 Salaries - Clerical			
253 Contracted Services			
254 Supplies and Materials			
250 Subtotal - Guidance, Psychological & Testing	\$	30,000.00	0.5
261 Textbooks & Related Media/Materials	\$	16,500.00	
262 Other Instructional Materials	\$	4,400.00	
263 Instructional Equipment	\$	22,000.00	
264 General Instructional Supplies	\$	10,560.00	
265 Other Instructional Services	\$	39,221.00	
266 Classroom Instructional Technology	\$	2,860.00	
267 Other Instructional Hardware			
268 Instructional Software	\$	4,000.00	

Calculates automatically - expenses for other teaching services.

Curriculum Coordinator/Data Coach stipend

Proposed services provided by iLEAD include initial and ongoing professional learning, coaching and support for instructional staff with the focus on the following: shared leadership for student success; key elements of project-based learning (i.e. essential questions, project development, supporting learners in completion and developing grit, integrating state academic standards, models of mastery, evidence of learning, problem-based learning); social/emotional learning and implementation of key design elements including Love & Logic, Morning Meeting, Advisory, Restorative Practices, and Integration of the 7 Habits of Highly Successful People; development of Individual Learning Plans; using data to improve instruction and achievement; ongoing assessment and reporting to parents; classroom design elements of English Language Arts (Daily 5, literacy assessments, Working with Words, The Writing Project), Mathematics (Number Corner, Daily 3, Singapore Math, Problem-Based Learning, Math Talks, Story Math), Leadership (7 Habits of Highly Successful People, Leadership/Data Notebooks), and Special Education (Inclusion programs, differentiation, culture, working with CARE team members). Additional professional learning includes participation in Facilitator Collaboratives and other support programs as well as access to archived exemplary projects.

Tuesdays with Ted, monthly collaborations

6 days of PD - Stipend of \$179 per day, per teacher (9 + 1 SSC/Counselor = 10)

Calculates automatically - expenses for professional development of instructional personnel.

Student Support Coordinator (.25), Counselor (.25)

Calculates automatically - expenses for guidance, psychological, and testing.

Fountas & Pinnell, Everyday Math, 7 habits and Words Their Way \$75/learner

Science, PE, Art, Music, Health, etc. \$20/learner

Printers, computers, screens, Elmo, scanners, video cameras...\$100/learner

Butcher/chart paper, white boards, markers, folders, notebooks...\$48/learner

Proposed services provided by iLEAD include the following: \$24,932 for curriculum development (English language arts and rigorous literacy program; engaging, meaningful and rigorous math program; STEAM with a focus on Project-Based Learning, maker, Exploratorium and engineering design;) Project-Based Learning implementation; Social-Emotional Learning implementation. \$12,467 for program assessment (implementation and support of regular formative assessment in core subject areas, writing assessments, literacy assessment as well as summative state-mandated assessments; development of monthly data protocols in order to improve the instructional program and learner achievement; assessment of program maturity levels related to Individual Learning Plans, Learner-led Conferences, and Project outcomes; audit of the culture, program implementation and resources upon which school director and board can base goals and monitor progress.

NWEA/MAP \$13X 220

Microsoft Office and other software

269	Depreciation for Instructional Equipment		
260	Subtotal - Materials, Equipment & Technology	\$ 99,541.00	
TOTAL INSTRUCTIONAL SERVICES		\$ 932,472.00	16

Calculates automatically - expenses for materials, equipment & technology.

Instructional Services - Calculates automatically

300	Pupil Services		
310	Salaries - Pupil Services - Registrars, coaches, etc	\$ 28,800.00	0.8
320	Health Services - contract, stipends		
330	Student Transportation Svces (to/from school)		
340	Depreciation of Transportation Vehicles		
350	Food Services Program costs		
360	Athletic Services Program costs		
370	Other: Contracted services	\$ 2,307.00	
TOTAL PUPIL SERVICES		\$ 31,107.00	0.8

Registrar

Proposed services provided by iLEAD include advice and guidance in the development, growth, and maintenance of the school's extracurricular programs including sports, clubs and other groups.

Pupil Services - Calculates automatically

400	Operation & Maintenance of Plant		
410	Salaries - Operation & Maintenance of Plant	\$ 22,406.40	1.0
415	Utilities	\$ 26,400.00	
420	Maintenance of Buildings & Grounds	\$ 5,000.00	
425	Maintenance of Equipment		
430	Networking and Telecommunications	\$ 11,500.00	
435	Depreciation of Equipment, Building, & Grounds		
440	Rental/Lease of Buildings & Grounds	\$ 180,000.00	
445	Rental/Lease of Equipment	\$ 12,000.00	
450	Other: Furniture & Equipment	\$ 2,500.00	
455	Other: Custodial supplies	\$ 10,560.00	
460	Other: Contracted services	\$ 4,614.00	
TOTAL OPERATION & MAINTENANCE OF PLANT		\$ 274,980.40	1.0

Custodian/Facility Maintenance includes 3% increase over previous year

\$2200/month

Maintenance not covered by lease and/or CAM

Internet Service Provider

\$13,000/MO Lease + \$2000/mo CAM

Copier

additional furniture, storage, etc.

\$48/learner

Proposed services provided by iLEAD include: assistance with facility needs assessment and planning based on school program, projected capacity and growth plan; support with real estate professionals to identify site and calculate costs of necessary tenant improvements; assistance in facility acquisition or lease negotiations to establish acceptable purchase or lease terms.

Operation & Maintenance of Plant - Calculates automatically.

500	Benefits and Other Fixed Charges		
510	Employee Retirement		
520	Fringe Benefits		
530	Insurance (non-employee)		
560	Short-Term Interest		
570	Other:		
TOTAL BENEFITS, OTHER FIXED CHARGES		\$ -	

Not an expense for the schools

Not an expense for the schools

Specify other fixed charge expenditures, if applicable, which may include costs of public safety inspections.

Benefits and Other Fixed Charges - Calculates automatically.

600 Community Services

610 Dissemination Activities

620 Civic Activities

TOTAL COMMUNITY SERVICES'

\$	-	

Community Services - Calculates automatically.

700 NONOPERATING REVENUE

710 Grants - Private

720 Contributions, in-kind

730 Contributions, from Component Unit

740 Contributions, Cash

750 Rental Income

760 Interest/Investment Income

770 Other:

780 Other:

TOTAL NONOPERATING REVENUE

\$	-	

800 Non-Operating Expenses

820 Long-Term Interest

830 Other:

TOTAL NON-OPERATING EXPENSES

TOTAL EXPENSES

GRAND TOTAL

\$	-	
\$	1,457,481.40	
\$	141,958.12	19.4

Annual debt service costs for long-term financing (greater than one year).
Please enter a brief description in the highlighted green cell, if applicable.

Non-Operating Expenses - Calculates automatically.

GRAND TOTAL - Calculates automatically.

Schedule of Estimated Monthly Cash Flows

0.08333333 0.09090909

Line	Description	Year 1											6.19	
		Total	July	August	September	October	November	December	January	February	March	April	May	June
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>														
Cash from Government Funding														
1	State Sources	1,153,567.14	692,140.28					346,070.14						115,356.71
2	Federal Sources	24,750.00								24,750.00				
3	Local Cash Receipts													
4	Cash Contributions	\$ 2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00		2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	
5	Interest Received													
6	Other Local Cash Receipts													
7	Cash Paid to Employees and Vendors													
7.1	100 Series	(168,000.00)	(14,000.00)	(14,000.00)	(14,000.00)	(14,000.00)	(14,000.00)	(14,000.00)	(14,000.00)	(14,000.00)	(14,000.00)	(14,000.00)	(14,000.00)	(14,000.00)
7.2	200 Series	(646,758.00)	(53,896.50)	(53,896.50)	(53,896.50)	(53,896.50)	(53,896.50)	(53,896.50)	(53,896.50)	(53,896.50)	(53,896.50)	(53,896.50)	(53,896.50)	(53,896.50)
7.3	300 Series	(9,000.00)		(800.00)	(800.00)	(800.00)	(800.00)	(800.00)	(800.00)	(800.00)	(800.00)	(800.00)	(800.00)	
7.4	400 Series	(289,546.00)	(24,128.83)	(24,128.83)	(24,128.83)	(24,128.83)	(24,128.83)	(24,128.83)	(24,128.83)	(24,128.83)	(24,128.83)	(24,128.83)	(24,128.83)	(24,128.83)
7.5														
7.6														
7.7														
7.8														
7.9														
8	NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	90,013.14	602,614.95	(90,325.33)	(90,325.33)	(90,325.33)	(90,325.33)	253,244.81	(90,325.33)	(90,325.33)	(65,575.33)	(90,325.33)	(90,325.33)	23,331.36
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>														
9	Cash Used to Purchase Capitalized Assets													
10	Cash Receipts from Sale of Capitalized Assets													
11	NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES													
<u>CASH FLOWS FROM FINANCING ACTIVITIES</u>														
12	Proceeds from Debt Obligations													
13	Proceeds from Capital Leases													
14	Principal Payments on Debt Obligations													
15	Principal Payments on Capital Leases													
16	NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES													
17	NET CASH INCREASE (DECREASE) FOR THE PERIOD	90,013.14	602,614.95	(90,325.33)	(90,325.33)	(90,325.33)	(90,325.33)	253,244.81	(90,325.33)	(90,325.33)	(65,575.33)	(90,325.33)	(90,325.33)	23,331.36
18	CASH BALANCE, BEGINNING OF THE PERIOD		602,614.95	512,289.62	421,964.28	331,638.95	241,313.62	494,568.43	404,233.09	313,907.76	248,332.43	158,007.09	67,681.76	67,681.76
20	CASH BALANCE, END OF PERIOD	90,013.14	602,614.95	512,289.62	421,964.28	331,638.95	241,313.62	494,568.43	404,233.09	313,907.76	248,332.43	158,007.09	67,681.76	91,013.14

Schedule of Estimated Monthly Cash Flows

Line	Description	Year 2												
		Total	July	August	September	October	November	December	January	February	March	April	May	June
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>														
Cash from Government Funding														
1	State Sources	1,433,219.78	859,931.87					429,965.93						143,321.98
2	Federal Sources	29,212.50									29,212.50			
3	Local Cash Receipts													
4	Cash Contributions	27,500.00	2,750.00	2,750.00	2,750.00	2,750.00	2,750.00		2,750.00	2,750.00	2,750.00	2,750.00	2,750.00	
5	Interest Received													
6	Other Local Cash Receipts													
7	Cash Paid to Employees and Vendors													
7.1	100 Series	(191,693.00)	(15,974.42)	(15,974.42)	(15,974.42)	(15,974.42)	(15,974.42)	(15,974.42)	(15,974.42)	(15,974.42)	(15,974.42)	(15,974.42)	(15,974.42)	(15,974.42)
7.2	200 Series	(896,088.00)	(74,674.00)	(74,674.00)	(74,674.00)	(74,674.00)	(74,674.00)	(74,674.00)	(74,674.00)	(74,674.00)	(74,674.00)	(74,674.00)	(74,674.00)	(74,674.00)
7.3	300 Series	(2,200.00)	(183.33)	(183.33)	(183.33)	(183.33)	(183.33)	(183.33)	(183.33)	(183.33)	(183.33)	(183.33)	(183.33)	(183.33)
7.4	400 Series	(272,405.60)	(22,700.47)	(22,700.47)	(22,700.47)	(22,700.47)	(22,700.47)	(22,700.47)	(22,700.47)	(22,700.47)	(22,700.47)	(22,700.47)	(22,700.47)	(22,700.47)
7.5														
7.6														
7.7														
7.8														
7.9														
8	NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	127,545.68	749,149.65	(110,782.22)	(110,782.22)	(110,782.22)	(110,782.22)	316,433.72	(110,782.22)	(110,782.22)	(81,569.72)	(110,782.22)	(110,782.22)	29,789.78
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>														
9	Cash Used to Purchase Capitalized Assets													
10	Cash Receipts from Sale of Capitalized Assets													
11	NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES													
<u>CASH FLOWS FROM FINANCING ACTIVITIES</u>														
12	Proceeds from Debt Obligations													
13	Proceeds from Capital Leases													
14	Principal Payments on Debt Obligations													
15	Principal Payments on Capital Leases													
16	NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES													
17	NET CASH INCREASE (DECREASE) FOR THE PERIOD	127,545.68	749,149.65	(110,782.22)	(110,782.22)	(110,782.22)	(110,782.22)	316,433.72	(110,782.22)	(110,782.22)	(81,569.72)	(110,782.22)	(110,782.22)	29,789.78
18	CASH BALANCE, BEGINNING OF THE PERIOD	90,013.14	90,013.14	830,182.79	728,380.57	617,598.36	506,816.14	396,033.92	712,467.64	601,685.43	490,903.21	409,333.49	298,551.28	187,769.06
20	CASH BALANCE, END OF PERIOD	217,558.82	839,162.79	728,380.57	617,598.36	506,816.14	396,033.92	712,467.64	601,685.43	490,903.21	409,333.49	298,551.28	187,769.06	217,558.82

Schedule of Estimated Monthly Cash Flows

Line	Description	Year 3												
		Total	July	August	September	October	November	December	January	February	March	April	May	June
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>														
Cash from Government Funding														
1	State Sources	1,538,089.52	922,853.71					461,426.86					153,808.95	
2	Federal Sources	31,350.00								38,475.00				
3	Local Cash Receipts													
4	Cash Contributions	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00		3,000.00	3,000.00	3,000.00	3,000.00		
5	Interest Received													
6	Other Local Cash Receipts													
7	Cash Paid to Employees and Vendors													
7.1	100 Series	(218,922.00)	(18,243.50)	(18,243.50)	(18,243.50)	(18,243.50)	(18,243.50)	(18,243.50)	(18,243.50)	(18,243.50)	(18,243.50)	(18,243.50)	(18,243.50)	
7.2	200 Series	(932,472.00)	(77,706.00)	(77,706.00)	(77,706.00)	(77,706.00)	(77,706.00)	(77,706.00)	(77,706.00)	(77,706.00)	(77,706.00)	(77,706.00)	(77,706.00)	
7.3	300 Series	(31,107.00)	(2,592.25)	(2,592.25)	(2,592.25)	(2,592.25)	(2,592.25)	(2,592.25)	(2,592.25)	(2,592.25)	(2,592.25)	(2,592.25)	(2,592.25)	
7.4	400 Series	(274,980.40)	(22,915.03)	(22,915.03)	(22,915.03)	(22,915.03)	(22,915.03)	(22,915.03)	(22,915.03)	(22,915.03)	(22,915.03)	(22,915.03)	(22,915.03)	
7.5														
7.6														
7.7														
7.8														
7.9														
8	NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	114,958.12	804,396.93	(118,456.78)	(118,456.78)	(118,456.78)	(118,456.78)	339,970.07	(118,456.78)	(118,456.78)	(79,981.78)	(118,456.78)	(118,456.78)	32,352.17
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>														
9	Cash Used to Purchase Capitalized Assets	-												
10	Cash Receipts from Sale of Capitalized Assets													
11	NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	-	-	-	-	-	-	-	-	-	-	-	-	
<u>CASH FLOWS FROM FINANCING ACTIVITIES</u>														
12	Proceeds from Debt Obligations													
13	Proceeds from Capital Leases													
14	Principal Payments on Debt Obligations													
15	Principal Payments on Capital Leases													
16	NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES	-	-	-	-	-	-	-	-	-	-	-	-	
17	NET CASH INCREASE (DECREASE) FOR THE PERIOD	114,958.12	804,396.93	(118,456.78)	(118,456.78)	(118,456.78)	(118,456.78)	339,970.07	(118,456.78)	(118,456.78)	(79,981.78)	(118,456.78)	(118,456.78)	32,352.17
18	CASH BALANCE, BEGINNING OF THE PERIOD	217,558.82	217,558.82	1,021,955.75	903,498.97	785,042.18	666,585.40	548,128.62	888,098.89	769,641.90	651,185.12	571,203.34	452,746.55	334,289.77
20	CASH BALANCE, END OF PERIOD	332,516.94	1,021,955.75	903,498.97	785,042.18	666,585.40	548,128.62	888,098.89	769,641.90	651,185.12	571,203.34	452,746.55	334,289.77	366,641.94

Exhibit 3
Alakai O Kauai Charter School
School and Facilities Lease Agreement

SUBLEASE AGREEMENT

between

iLEAD SCHOOLS DEVELOPMENT
Sublessor

and

ALAKA`I O` KAUAI, A PUBLIC CHARTER SCHOOL
Sublessee

located at

Koloa, Hawaii

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SUBLEASE AGREEMENT

THIS INDENTURE OF SUBLEASE made on _____ by and between iLEAD SCHOOLS DEVELOPMENT, whose address is 28050 Hasley Canyon Road, Suite 108, Castaic, California 91384 hereinafter called "Sublessor," and ALAKA`I O` KAUAI, A PUBLIC CHARTER SCHOOL, whose address is P.O. Box 1585, Kapaa, Hawaii 96746, hereinafter called "Sublessee."

BACKGROUND

A. Sublessor, as Tenant, and Kalili Mountain Park, LLC, as Landlord ("Landlord") entered into that certain Lease Agreement dated _____, 2017 (the "Lease") for certain premises as further described therein.

B. Pursuant to Section 6.23 of the Lease, the Sublessee desires to sublease a portion of the premises described in the Lease from Sublessor, and the Sublessor desires to sublease a portion of the premises described in the Lease to the Sub-Lessee, for the operation of a public charter school.

WITNESSETH:

ARTICLE I - DEMISE

Section 1.1 Premises. The Sublessor in consideration of the rent and covenants hereinafter reserved and contained and on the part of the Sublessee to be paid, observed and performed, does hereby demise and lease unto the Sublessee the Premises situate at Koloa, Hawaii, as shown on Exhibit "A," attached hereto and made a part hereof (the "Premises") which are located on the Property designated as TMK No. (4) 2-7-001:003; together with the full right in common with other tenants of the building and their employees, agents and invitees to the Premises in common with others over, across, and through any alleys, common entrances and exits, lobbies, stairways, halls, escalators, elevators, corridors, and parking areas in or around said Premises.

Section 1.2 Term. The term of this Sublease and Sublessee's obligations to pay the rent hereunder shall commence on July 2, 2018 and shall end on July 1, 2023, unless sooner terminated as set forth in this Sublease, PROVIDED, HOWEVER, that said term shall be contingent at all times upon the availability and allotment by the Director of the Department of Budget and Finance of public funds to the Sublessee and the Department of Accounting and General Services to pay such rent.

Section 1.3 Option to Extend Term. Sublessor hereby grants to Sublessee an option to extend the term of this lease for an additional term of four (4) years, eleven (11) months. The additional term(s) shall be upon the same terms and conditions, as contained herein; PROVIDED, HOWEVER, that the Sublessee shall give Lessor written notice of the exercise of this option no later than thirty (30) days prior to the expiration of the term hereof.

Section 1.4 Option to Cancel or Downsize. Sublessee shall have the right to cancel this Sublease or downsize the Premises at any time under the following conditions:

- a. Should Sublessee's public funding or allotment be reduced or cut or;
- b. The Sublessee's program occupying the Premises is abolished, terminated, reorganized or downsized;
- c. Sublessee provides Sublessor with appropriate evidence of either a, b, or c above and gives Sublessor a minimum of Ninety (90) days prior written notice to Cancel or Downsize.

It is further understood that once Sublessee has exercised its right to cancel, said notice is irrevocable.

Section 1.5 Quiet Enjoyment. Upon payment by Sublessee of the rent hereinafter reserved and upon observance and performance of the terms, covenants and conditions herein contained and to be observed and performed by Sublessee, Sublessee shall peaceably hold and enjoy the Premises for the term and any extensions thereof without hindrance or interruption by Sublessor or any other person lawfully or equitably claiming by, through or under the Sublessor, except as herein otherwise expressly provided.

Section 1.6 Possession. In the event of Sublessor's inability to deliver possession of the improved Premises per Section 14.8, if applicable, hereinbelow at the commencement of the Sublease term, Sublessor shall be liable for any damages caused thereby. In such event, no rental shall be payable by Sublessee to Sublessor for any portion of the sublease term prior to the duration of early occupation after actual delivery to Sublessee of possession of the Premises, and the Sublessee, at its option, may cancel the lease or extend the date of termination of this lease by a period of time equal to the total number of days during which the Sublessor was unable to deliver possession of the Premises to Sublessee, and the parties shall enter into a supplemental agreement amending and fixing the extension of the lease term as hereinabove provided. If Sublessee, with Lessor's permission, enters into possession of the Premises prior to commencement of the lease term, all of the terms, covenants and conditions of this lease shall apply during the prior period.

ARTICLE II - RENT AND OTHER CHARGES

Section 2.1 Rent. In consideration of this Sublease, the Sublessee agrees to pay the Sublessor in legal tender of the United States of America as a yearly rent for the Premises based on the number of students as set forth below:

- a. 0 – 165 students \$120,000.00 per year
- b. 166 – 235 students \$144,000.00 per year
- c. 236 – 275 students \$156,000.00 per year
- d. 276 – 325 students \$168,000.00 per year
- e. Over 325 students \$200,000.00 per year

For each year of the Sublease, the Sublessee shall pay sixty percent (60%) of the rent on or before August 31st and the remaining forty percent (40%) of the rent on or before January 31st to Sublessor (*Payee's* federal Taxpayer Identification No. 46-2125742) at 28050 Hasley Canyon Road, Suite 108, Castaic, California 91384 or at any other place the Sublessor in writing may designate, on the days and in the manner aforesaid; and that if any installment of rent shall not be promptly paid when due or within thirty (30) days thereafter, rent shall bear simple interest at the rate of ten percent (10%) per annum from said date until paid.

Sublessor shall provide a written invoice for Sublessee's payment of rent and operating cost at least thirty (30) days before payment is due, at the location and in the manner stipulated under ARTICLE XII – NOTICE of this Sublease.

Sublessor expressly waives any interest or late charges, if any, for any late payments or underpayments of rent or any other charges prior to the execution of this document.

Should the commencement date precede the date of execution of the sublease document, all rent due (as adjusted per Section 1.6 hereinabove, if applicable) shall become due and payable on the date of the execution of the lease. All rent due in arrears shall be paid by the Sublessee within forty-five (45) calendar days from the date of the execution of the Sublease.

Should there be a change of Sublessor, an amendment of sublease reflecting such change must be executed between the Sublessee and the new Sublessor, and the new Sublessor must provide a current tax clearance per Section 14.12 Tax Clearances hereinbelow, before rent payment can be made to the new Sublessor; initial rent payment to the new Sublessor shall be due within sixty (60) days after the execution of the amendment to the sublease.

Section 2.2 Parking. Sublessor shall provide Sublessee with parking spaces for ten (10) automobiles/vehicles.

Section 2.3 Security Deposit. Sublessee will deposit \$25,000.00 with Sublessor as a security deposit, the purpose of which is to only secure Sublessee's obligation to pay the base rent set forth in Section 2.1. Sublessor shall return the security deposit to Sublessee at the end of term of this Sublease unless the term of the Sublease is extended under Section 1.3, or if Sublessee cancels the Sublease under Section 1.4.

Section 2.4 Real Property Tax (RPT). Sublessee shall be liable for all RPT affecting the Premises.

Section 2.5 General Excise Taxes. The Sublessee shall pay to the Sublessor as additional rent, together with each payment of rent or any other payment required hereunder which is subject to the State of Hawaii general excise tax on gross income, gross income tax, and all other similar taxes imposed on the Sublessor on the rent or other payments in the nature of a gross receipts tax, sales tax, privilege tax or the like (excluding Federal or State of Hawaii net income taxes), whether imposed by the United States of America, the State of Hawaii, the City and County of Honolulu, or any other duly authorized taxing body, an amount which, when

added to the rent or other payment shall yield to the Sublessor, after deduction of all taxes payable by the Sublessor with respect to all payments, a net amount equal to that which the Sublessor would have realized from the payments had no taxes been imposed.

Section 2.6 Operating Costs and Utilities. Sublessee shall be solely responsible for the total operating costs of the Premises which shall include, without limitation, all costs of any kind, paid or incurred by the Lessor in operating, cleaning, equipping, protecting, lighting, (interior/common area) electricity, repairing, managing, insuring, replacing and maintaining the Premises, including utility service costs, (interior/common area) janitorial, and air conditioning except for charges specified in Section 2.8 hereinbelow. These costs shall include a reasonable reserve for repair and replacement of landscaping and equipment used in the maintenance and operation of the Premises.

Section 2.7 Conveyance Tax. Sublessee shall be solely responsible for any State of Hawaii conveyance tax which may be payable as a result of this sublease.

Section 2.8 Other Charges. Sublessee is responsible for a fixed payment for the Common Area Maintenance ("CAM") in the amount of TWO THOUSAND AND NO/DOLLARS (\$2,000.00) per month for the term of this Sublease.

ARTICLE III - USE

Section 3.1 Use of Premises. The Premises will be occupied and used by the Sublessee solely for the operation of an educational school or similar operation. Sublessee will not use or permit, or suffer the use of the Premises for any other business or purposes without the written consent of the Sublessor.

Section 3.2 Common Areas. The common areas shall consist of all areas designated for common use or benefit, including, without limiting the generality of the foregoing, delivery areas, curbs, drains, walkways, malls, arcades, corridors, hallways, gardens, landscaped and vacant areas and public facilities such as washrooms, lounges, toilets, drinking fountains, shelters, escalators, elevators, stairs and ramps. Sublessee and its employees, agents, customers and invitees shall have the right at all times during the term, subject to applicable rules and regulations, if any, made by Sublessor and as approved by the Sublessee as herein provided, to the reasonable use of the common areas in common with Sublessor and others entitled to use such areas, PROVIDED, HOWEVER, that Sublessee's employees shall not use the common areas for parking of their own vehicles unless provided herein or otherwise specifically agreed to in writing by Sublessor and Sublessee. Sublessee will not at any time use the common areas for the display or storage of any merchandise or equipment without the written consent of the Lessor which shall not be unreasonably withheld.

Section 3.3 Observance of Laws. Sublessee will at all times during the term observe and comply with all laws, ordinances, and rules and regulations now or hereinafter made by any governmental authority and applicable to the occupancy or use of the Premises or the conduct of any business therein or to the use of the common areas.

Section 3.4 Rules and Regulations. Sublessor may from time to time adopt or amend such reasonable rules and regulations as Sublessor deems necessary or desirable for the operation or use of the Premises, such as, but not limited to, the use of the common areas and other matters which may be of benefit or protection of the Sublessor and the tenants, PROVIDED, HOWEVER, that the rules and regulations shall not be inconsistent with the terms, covenants and conditions of this Sublease and to the extent that the rules and regulations are inconsistent with the terms, conditions and covenants of this Sublease, then the terms, conditions and covenants of this Sublease shall control. The Sublessee shall observe and comply with said rules and regulations.

Section 3.5 Waste, Nuisance or Unlawful Activity. Sublessee agrees that it will not commit or permit any waste on the Premises, or maintain or permit to be maintained a nuisance thereon, or use or permit the Premises to be used in an unlawful manner.

Section 3.6 Subletting and Assignment. Sublessee agrees that neither the Premises nor any part thereof shall be sublet, mortgaged or assigned nor will Sublessee part with the possession of the whole or any part thereof without the consent in writing of Sublessor first having been obtained, which consent shall not be unreasonably withheld.

ARTICLE IV - HAZARDOUS MATERIALS

Section 4.1 Sublessee's Covenants. Sublessee shall not cause or permit the escape, disposal or release of any hazardous materials in or upon the Premises. Sublessee shall not allow the storage or use of such materials in any manner not sanctioned by law or by the highest standards prevailing in the industry for the storage and use of such materials, nor allow to be brought into the Premises any such materials except to use in the ordinary course of Sublessee's business, and then only after written notice is given to Sublessor of the identity of such materials. In addition, Sublessee shall execute affidavits, representations and the like from time to time at Sublessor's request concerning Sublessee's best knowledge and belief regarding the presence of hazardous materials on the Premises placed or released by Sublessee.

Section 4.2 Sublessor's Representations, Warranties and Obligations. Sublessor represents and warrants to Sublessee that to the best of Sublessor's knowledge, there does not now exist or ever existed any environmental condition relating to hazardous materials on the Premises or the Property.

Sublessor agrees to indemnify, defend and hold Sublessee harmless from any damages or claims from any environmental condition or violation of any environmental laws resulting from the use or placement of hazardous materials on the Premises or Property prior to the lease commencement date even if not discovered until after the lease has commenced. This indemnity shall survive the lease termination date and shall be in addition to Sublessor's obligations for breach of the above representations and warranties.

Sublessor further agrees that compliance with any laws regarding asbestos (including the cost of removal and restoration of the Premises thereafter) is the sole responsibility of the Sublessor.

Section 4.3 Asbestos Management Program. Within ninety (90) days from the execution of this document, Sublessor agrees to conduct an asbestos survey of the Premises by an independent accredited asbestos inspector or management planner or submit a statement of equivalent disclosure, Exhibit "B," (*attached hereto/to follow within ninety (90) days, which will be attached hereto and made a part hereof*). If the survey or disclosure identifies asbestos containing materials (ACM) and the ACM is not removed prior to occupancy, the Sublessor agrees to appoint a building manager who has received an accredited asbestos training; to develop a written operations and maintenance plan for the proper care, maintenance and handling of the ACM; to provide accredited asbestos training for custodians, repair and maintenance personnel; to inform occupants, maintenance and repair personnel where ACM are located and notify them regarding the availability of the survey reports. Sublessor further agrees that compliance with any laws regarding asbestos (including the cost of removal and restoration of the Premises thereafter) is the sole responsibility of the Sublessor. When ACM within the Premises are to be abated, it shall be performed in conformance with the requirements specified in the Asbestos Hazards Emergency Response Act. Accredited means qualified through a program or course approved by the Environmental Protection Agency.

If Sublessor fails to comply with the terms of this section in the requisite time period, Sublessee shall have the right to contract for this asbestos survey and reduce Sublessee's rent by the full cost of the survey, including, but not limited to, any and all costs of procurement, or to terminate this Sublease, without penalty, with ninety (90) days prior written notice to Sublessor.

Section 4.4 Definitions. For the purpose of this lease "hazardous material" shall mean any pollutant, toxic substance, hazardous waste, hazardous material, hazardous substance, or oil as defined in or pursuant to the Resource Conservation and Recovery Act, as amended, the Comprehensive Environmental Response, Compensation, and Liability Act, as amended, the Federal Clean Water Act, or any other federal, state, or local environmental law, regulation, ordinance, rule, or bylaw, whether existing as of the date hereof, previously enforced, or subsequently enacted.

ARTICLE V - MAINTENANCE, REPAIRS AND ALTERATIONS

Section 5.1 Sublessee's Maintenance and Repair of the Premises. The Sublessee will at its own cost during the term of this Sublease and any extensions thereof keep the Premises in a good and safe condition, reasonable use and wear and tear and unavoidable casualty excepted. Sublessee's obligations, under this section, do not include structural repairs, common areas of the Property, and natural wear, decay, or damage by the elements or other casualty (occurring without fault of the Sublessor or other persons permitted by the Sublessee to occupy or enter the Premises or any part thereof. Maintenance and repair of interior glass within the Premises is the sole responsibility of the Sublessee and any glass broken during the term of this lease is to be promptly replaced by and at the expense of the Sublessee with glass of the same size, kind and

quality, unless caused by the negligent act or omission of the Sublessor or its authorized representatives.

Section 5.2 Repairs by the Sublessor. The Sublessor shall keep the common areas and the structural integrity of the Property in good condition and repair during the term of the Sublease. The Sublessor shall diligent proceed with any repairs affecting or causing serious threats to health and safety no later than three (3) days and no later than thirty (30) days for other repairs after written notice by Sublessee.

No compensation or claim will be allowed by the Sublessor by reason of inconvenience or annoyance arising from the necessity of repairing, altering, or improving any portion of the building of which the Premises hereby subleased are a part, however the necessity may occur.

Section 5.3 Sublessor's Right of Entry. The Sublessee will allow the Sublessor and the agents of the Sublessor, at reasonable times and upon prior notice, to enter upon the Premises and examine the condition thereof and to make repairs thereto.

Section 5.4 Alterations. Sublessee will not make any alterations or additions whatsoever to the Premises without first obtaining Sublessor's written approval of the plans and specifications thereof, which shall not be unreasonably withheld.

ARTICLE VI - SUBLESSEE'S RESPONSIBILITIES, LIABILITY, AND INSURANCE

Section 6.1 Sublessee's Responsibilities. The Sublessee shall be responsible for injury caused by the Sublessee's officers and employees in the course and scope of their employment to the extent that the Sublessee's liability for such damage or injury has been determined by a court or otherwise agreed to by the Sublessee. The Sublessee shall pay for such damage and injury to the extent permitted by law provided that an appropriation is enacted for that purpose.

Section 6.2 Liability of Sublessor. The Sublessor shall not be liable to the Sublessee for damage to person or property arising for any reason, except that the Sublessor shall be liable to the Sublessee for damage to the Lessee resulting from the negligent act or omission of the Sublessor or its authorized representatives.

Section 6.3 Insurance. Sublessee, as a sovereignty, is self-insured and therefore insurance, including but not limited to, public liability, property damage, fire, plate glass, and business interruption insurance, is not required.

Section 6.4 Fire Insurance. The Sublessor, either separately or through an association of owners, will carry fire and extended coverage insurance on the Property of which the Premises are a part. The insurance shall cover the structural portion of the building, plus all structural improvements constructed by the Sublessee. To the extent that coverage of Sublessee's structural improvements shall increase the insurance premium otherwise payable by the Sublessor, Sublessee shall upon demand, reimburse the Sublessor for the increased cost. The term "structural improvements" as used herein shall not include "trade fixtures."

ARTICLE VII - PROPERTY OF SUBLESSEE

Section 7.1 Property of Lessee. All personal property of any kind or description whatsoever on the Premises shall be at the Lessee's sole risk, and the Lessor shall not be liable for any damage done to or loss of such personal property or damage or loss suffered by the business or occupation of the Lessee arising from any act or neglect of co-tenants or other occupants of the building or of other persons, from bursting, overflowing, or leaking of water, gas, sewer, or steam pipes or from any fixtures, appliances or devices connected to same, or from electric conduit, wires, fixtures, appliances or devices, or from chemicals or bacteria or odors, or caused in any other manner whatsoever unless caused by the negligent act or omission of Lessor or its authorized representatives.

ARTICLE VIII - CONDEMNATION

Section 8.1 Condemnation. In the event during the term of this lease or any extensions thereof, the Premises or any part thereof shall be taken or condemned by any authority having the power of eminent domain, then and in such event, this lease shall cease and terminate as of the date Sublessee is required to vacate the Premises, and the rent reserved shall be apportioned and paid up to that date. All compensation and damages payable for or on account of the Premises and common areas and the Property thereof, except for improvements constructed or owned by the Sublessee, shall be payable to and be the sole property of the Sublessor. Sublessee shall be compensated for all improvements constructed or owned by the Sublessee. The Sublessee shall not be entitled to any claim against the Sublessor for condemnation of or indemnity for the leasehold interest of the Sublessee.

Section 8.2 Partial Taking. In case only part of the Premises shall be so taken or condemned, the rent thereafter payable for the unexpired remainder of the term shall be reduced in the same proportion that the area of the Premises so taken or condemned bears to the total area of the Premises hereby demised, PROVIDED, HOWEVER, that either party has the right to terminate this lease at its option in the event of a partial taking of at least 25% of the Premises without further obligation under this Sublease.

ARTICLE IX - CASUALTY

Section 9.1 Fire. The Sublessee shall in case of fire give immediate notice thereof to the Sublessor, and in case the Premises or the building and other improvements in which the Premises are located are totally or partially destroyed or damaged by fire or other cause as to render the Premises or the building and other improvements in which the Premises are located totally or partially inaccessible or unusable or untenable for a period exceeding one hundred twenty (120) days then this lease may be terminated at the option of either party hereto; that if the Premises or the building and other improvements in which the Premises are located are damaged as aforesaid so as to render the Premises or the building and other improvements in which the Premises are located totally or partially inaccessible or unusable or untenable for a period of more than sixty (60) days but not exceeding one hundred twenty (120) days, there shall

be an abatement of fifty percent (50%) of the basic rent specified in Section 2.1 hereof during the period the Premises cannot be occupied; that if the Premises cannot be occupied as aforesaid for a period of less than sixty (60) days, there shall be no abatement in rent.

If twenty-five percent (25%) or more of the rentable area of the building of which the Premises form a part cannot be occupied due to fire or other casualty or if the Sublessor is unable to obtain a building permit to repair any portion of the Premises which have been damaged by fire or other casualty or which have been declared unsanitary or unsafe by any governmental agency or authority, then the Sublessor may cancel this lease, even though the Premises may not be damaged. Written notice of cancellation shall be given to the Sublessee within thirty (30) days after such damage or declaration by civil authority and thereafter the Sublessee shall immediately surrender possession.

ARTICLE X - DEFAULT

Section 10.1 Remedies on Sublessee's Default. This Sublease is upon the express condition that, if Sublessee shall fail to pay the rent herein reserved or any part thereof as the same becomes due, or shall fail to faithfully observe and perform any other term, covenant or condition of this Sublease, or shall abandon the Premises, or shall suffer this Sublease or any estate or interest hereunder to be taken on execution, or shall suffer any mechanic's or materialmen's lien to attach to said Premises, and shall fail to secure the discharge or release thereof within a reasonable time after the entry of any judgment or order of a court of competent jurisdiction for the foreclosure or other endorsement of the lien and the breach or default shall continue for a period of thirty (30) days after delivery of a written notice of any such breach or default by personal service, registered mail or certified mail, then in that event, Sublessor may at once reenter the Premises and, upon or without the entry, at its option, terminate this Sublease without any further service or notice or legal process, and may expel and remove from the Premises, Sublessee and those claiming under it and its effects and Sublessor may store, remove and dispose of any of Sublessee's improvements or personal property at Sublessee's expense, and may then or at any time before or thereafter bring an action for summary possession of said Premises, all without prejudice to any other remedy or right of action which Sublessor may have for arrears of rent or other breach of contract; PROVIDED, HOWEVER, that if the nature of the default, other than nonpayment of rent is such that the same cannot be reasonably cured within a thirty-day period, Sublessee shall not be deemed to be in default if Sublessee shall, within the period, commence a cure and thereafter diligently prosecute the same to completion.

Section 10.2 Nonwaiver. The acceptance of rent by Sublessor or its agent shall not be deemed to be a waiver by it of any breach by Sublessee of any covenant contained herein or of Sublessor's right to reenter for breach of condition.

ARTICLE XI - SURRENDER, HOLDING OVER

Section 11.1 Surrender of Premises. At the end of the term of this Sublease or other earlier termination of this lease, Sublessee will peaceably deliver to Sublessor possession of the Premises together with all improvements thereon by whomsoever made, in good repair, order

and condition, reasonable wear and tear and unavoidable casualty excepted.

The Sublessee may, at its option, remove any trade fixtures placed on the Premises by Sublessee which can be reasonably removed from the Premises. If the Sublessee fails to remove any personal property or trade fixtures that Sublessee has informed Sublessor will be removed from the Premises, after thirty (30) days written notice by Sublessor, the Sublessor may remove such trade fixtures and personal property from the Premises and either deem them abandoned and dispose of them or place them in storage at the cost and expense of Sublessee, and the Sublessee does agree to pay all costs and expenses for disposal, removal, or storage of the trade fixtures and personal property.

The Sublessee will allow the Sublessor during the last 3 months of the term hereof to affix to or keep on the Premises "For Rent" notice, and will allow the Sublessor to show the Premises during business hours to prospective sublessees upon advance notice.

Section 11.2 Holding Over. If Sublessee shall remain in possession of the Premises after the expiration of the Sublease term without executing or intending to execute a document extending or renewing this Sublease, Sublessee shall be deemed to occupy the Premises as a tenant from month to month at the rent herein reserved, subject to all the other terms, covenants, and conditions herein contained insofar as the same are applicable to a month-to-month tenancy.

Both Lessor and Lessee have the right to terminate such month-to-month tenancy with at least thirty (30) days prior written notice to the other party.

ARTICLE XII - NOTICE

Section 12.1 Notice. Any rental invoice, Operating Costs adjustment, notice, demand, request, consent, approval, or communication that either party desires or is required to give the other party or any other person and any rental invoice from the Sublessor to the Sublessee shall be in writing and either served personally or sent by prepaid, first class mail. Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party shall be addressed to the other party at the address set forth below. Any rental invoice from the Lessor to the Sublessee shall be addressed to the Sublessee at the address set forth below. Either party may change its address by notifying the other party of the change of address. Notice shall be deemed communicated within forty-eight (48) hours from the time of mailing if mailed as provided in this paragraph.

To the Sublessor at: 28050 Halsey Canyon Road, Suite 108
Castaic, California 91384

To the Lessee at: P.O. Box 1585
Kapaa, Hawaii 96746

ARTICLE XIII - SUBORDINATION, ESTOPPEL, ATTORNMEN

Section 13.1 Sublease Subordinate to Mortgages. This Sublease shall be subject and subordinate to the lien of any mortgage in any amount or amounts whatsoever now existing or hereafter placed on the land and buildings of which the Premises form a part without the necessity of any other instrument or act on the part of the Sublessee to effectuate the subordination, provided the mortgagee named in any mortgage shall agree that in the event of foreclosure it will not join the Sublessee as a party defendant in the foreclosure action and will not take any action to terminate this Sublease so long as the Sublessee is not in default hereunder. The Sublessee covenants and agrees to execute and deliver upon demand a further instrument or instruments evidencing the subordination of this lease to the lien of any mortgage or mortgages as may be required by the Sublessor.

Section 13.2 Ground Lease. Sublessee shall not be responsible to pay any ground rents or ground rent increases or master ground lease payments or ground lease increases to Sublessor.

Section 13.3 Attornment. Sublessee agrees to attorn to the assignee, transferee, or purchaser of Sublessor's interest from and after the date of notice to Sublessee of any assignment, transfer or sale, in the same manner and with the same force and effect as though this lease were made, in the first instance, by and between Sublessee and the assignee, transferee or purchaser. If any proceedings are instituted for foreclosure, or in the event of the exercise of the power of sale under any mortgage or deed of trust made by Sublessor covering the Property, Sublessee shall, upon Sublessor's request, attorn to the purchaser upon any foreclosure or sale and recognize the purchaser as the Sublessor under this Sublease. Sublessee's attornment is contingent on compliance by the assignee, transferee, or purchaser with section 14.12.

Section 13.4 Transfer Documents. In the event of any such sale, assignment, mortgage, transfer or hypothecation, Sublessee will promptly execute any and all documents, including but not limited to consents and true and accurate estoppel certificates, as may be deemed necessary to the transaction by the Sublessor. Further, in the event that for any business purpose of Sublessor it shall be necessary for Sublessor that Sublessee execute documents, including but not limited to consents and estoppel certificates, Sublessee agrees to execute any and all of said documents, provided only that the documents accurately and truthfully reflect the matters contained therein.

The Sublessee shall upon and after written notice, received as designated in Section 12.1, act upon the requested document. The Sublessee shall respond within the time period of ten (10) business days or such additional time period the Sublessee may request.

ARTICLE XIV - GENERAL

Section 14.1 Time is of the Essence. Time is of the essence in all provisions of this lease.

Section 14.2 Hawaii Law; Venue; Jurisdiction. This Sublease shall be construed, interpreted, and governed by the laws of the State of Hawaii. The venue for any judicial action with respect to this Sublease shall be in the county or city and county in which the Property is situated. All parties to this agreement shall submit to the jurisdiction of the State Courts of the State of Hawaii for all purposes relating to this Sublease.

Section 14.3 Exhibits - Incorporation in Sublease. All exhibits referred to are attached to this Sublease and hereby are deemed incorporated by reference.

EXHIBIT "A" Subleased Property Area Illustration
EXHIBIT "B " Asbestos Survey/Equivalent Disclosure to follow

Section 14.4 Singular and Plural. When required by the context of this Sublease, the singular shall include the plural.

Section 14.5 Headings. The article and paragraph headings herein are inserted only for convenience and reference and shall in no way define, describe or limit the scope or intent of any provision of this Sublease.

Section 14.6 Successors and Assigns. The term "Sublessor" as used herein shall include the Sublessor, its successors and assigns, and the term "Sublessee" as used herein shall include the Sublessee and its successors and assigns.

Section 14.7 Partial Invalidity. If any term, provision, covenant or condition of this Sublease should be held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of this Sublease shall continue in full force and effect and shall in no way be affected, impaired or invalidated thereby.

Section 14.8 Interior Improvements. *Reserved*

Section 14.9 Americans with Disabilities Act (ADA) Compliance. The Sublessor shall comply with the mandates of the Americans with Disabilities Act of 1990, any amendments thereto, and the regulations promulgated thereunder, on all new construction and alterations of nonresidential facilities, including the Premises herein. All new construction and alterations must be made "readily accessible to and usable by" disabled individuals. The Sublessor shall obtain approval from the Disability and Communication Access Board of the plans for the construction or alteration of any public buildings, facilities, and sites in compliance with the Americans with Disabilities Act Accessibility Guidelines (ADAAG) as required by HRS section 103-50. The Sublessor shall be responsible to pay any fees charged by the Disability and Communication Access Board for review of the plans, including, but not limited to review of the

plans for Lessor's interior improvements mentioned under Section 14.8 above.

Disabled individuals must be able to approach, enter and use the leased premises easily and conveniently. Access must be provided to primary entrances, parking areas, routes to and from the building, bathrooms and water fountains, and other goods, services and programs of the leased premises. The Sublessor shall not be required to provide physical access to a historic property if doing so would threaten or destroy its historic features. Sublessor further agrees that, if it is determined that the building, including all common areas, does not comply with the ADA, or meet minimum level of accessibility (Minimum Access), or both, the Sublessor shall be solely liable for such failure and Sublessor shall take all necessary actions, including remodeling, to bring the building or premises (if Sublessor providing turnkey improvements) into compliance.

Minimum Access means:

- (a) At least one accessible entrance complying with Americans with Disabilities Act Accessibility Guidelines (ADAAG) 4.14. Such entrance shall be an entrance used by the general public (i.e., not a service or freight entrance).
- (b) At least one accessible route complying with ADAAG 4.14 to the Premises where Sublessee's functions are conducted.
- (c) If toilet facilities are provided:
 - 1. One (1) toilet facility for each sex in the building; or
 - 2. One (1) unisex toilet. However, if alterations are being done as a condition of the Sublessee's occupancy, a unisex toilet is acceptable only if alterations to existing toilet facilities for each sex are technically infeasible as defined in ADAAG 4.1.6(1)(j);
 - 3. The Sublessee will choose the option which provides greater access. Said toilet facilities shall conform with ADAAG 4.22, 4.23, and 4.1.6 (3) (e).
- (d) Accessible parking complying with ADAAG 4.1.2 (5) [(a)-(e)], 4.1.3 (8) (b) (i), 4.1.6 (1) (b), and 4.6 if customer or employee parking is provided and included in the Sublease.

The Sublessee shall ensure that its programs and services in the leased premises are "program accessible." This means that each service, program and activity is readily accessible to and usable by disabled individuals. See also, Title II of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973, as amended.

Section 14.10 Moving Allowance. *Reserved*.

Section 14.11 Days. Days shall mean calendar days unless otherwise specified.

Section 14.12 Tax Clearances. Final payment under this Sublease agreement shall be withheld pending receipt of tax clearances for Sublessor from the State of Hawaii Department of Taxation (DOTAX) and the Internal Revenue Service (IRS) as required by Hawaii Revised Statutes section 103-53. If Sublessor assigns this lease agreement, the assignee shall be required to provide tax clearances from DOTAX and the IRS. Sublessor agrees to register with Hawaii Compliance Express and receive certification of vendor compliance to fulfill the requirements of this section.

Section 14.13 Notarized Signatures. Sublessor's notarized signature(s) is attached and made a part of this document.

Section 14.14 Sublessee's Financial Obligation and Commitment. Sublessee's financial obligation and commitment to make payments or reimbursements of any kind under this Sublease shall be contingent upon the availability and allotment of public funds to the Lessee.

Section 14.15 Entire Agreement; Modification; Executed in Counterparts. This Sublease contains all the agreements of the parties and cannot be amended or modified except by a written agreement. This Sublease may be executed in counterparts, each of which shall be deemed an original regardless of the date of its execution and delivery. All of such counterparts together shall constitute one and the same lease, binding all of the parties hereto, notwithstanding all of the parties are not signatory to the original or the same counterparts. For all purposes, including, without limitation, recordation, filing and delivery of this Sublease, duplicate unexecuted and unacknowledged pages of the counterparts may be discarded and the remaining pages assembled as one document.

[SIGNATURES ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be duly executed on the day, month, and year first above written.

iLEAD SCHOOLS DEVELOPMENT

By: _____
Print Name
Its: _____
Date: _____

SUBLESSOR

ALAKAI O` KAUAI, A PUBLIC CHARTER SCHOOL

By: _____
Print Name
Its: _____
Date: _____

SUBLESSEE

APPROVED AS TO LEGALITY, FORM,
EXCEPTIONS, AND RESERVATIONS:

Deputy Attorney General
Date: _____

ACKNOWLEDGMENT

STATE OF HAWAII)
) SS.
COUNTY OF KAUAI)

On this ___ day of _____, 200_, before me personally
appeared _____, to me personally known, who, being by me duly sworn or
affirmed, did say that such person executed the foregoing instrument as the free act and deed of
such person, and if applicable in the capacity shown, having been duly authorized to execute
such instrument in such capacity.

Notary Public, State of Hawaii
Print Name _____
My commission expires: _____

Notary Seal Affixed:

Date of the Notarized Document: _____

Number of Pages: _____

Identification or Description of the Document being Notarized:

Printed Name of Notary: _____ Circuit

Notary's Signature and Notary's Official Stamp or Seal Date

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be duly executed on the day, month, and year first above written.

iLEAD SCHOOLS DEVELOPMENT

By: _____
Print Name
Its: _____
Date: _____

SUBLESSOR

ALAKAI O' KAUAI, A PUBLIC CHARTER SCHOOL

By: Dr. Kani Blackwell
Print Name
Its: Dr. Kani Blackwell
Date: December 7, 2017

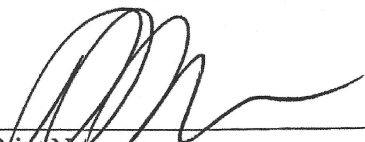
SUBLESSEE

APPROVED AS TO LEGALITY, FORM,
EXCEPTIONS, AND RESERVATIONS:

Deputy Attorney General
Date: _____

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be duly executed on the day, month, and year first above written.

iLEAD SCHOOLS DEVELOPMENT

By: 
Print Name
Its: Dawn Eversen
Date: 12/11/2017

SUBLESSOR

ALAKAI O' KAUAI, A PUBLIC CHARTER SCHOOL

By: _____
Print Name
Its: _____
Date: _____

SUBLESSEE

APPROVED AS TO LEGALITY, FORM,
EXCEPTIONS, AND RESERVATIONS:

Deputy Attorney General
Date: _____

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be duly executed on the day, month, and year first above written.

iLEAD SCHOOLS DEVELOPMENT

By: _____
Print Name
Its: _____
Date: _____


SUBLESSOR

ALAKAI O' KAUAI, A PUBLIC CHARTER SCHOOL

By: _____
Print Name
Its: _____
Date: _____

SUBLESSEE

APPROVED AS TO LEGALITY, FORM,
EXCEPTIONS, AND RESERVATIONS:



Gregg M. Ushiroda
Deputy Attorney General
Date: December 10, 2017

ACKNOWLEDGMENT

STATE OF California)
) SS.

Los Angeles)
COUNTY OF

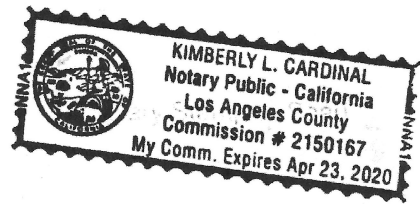
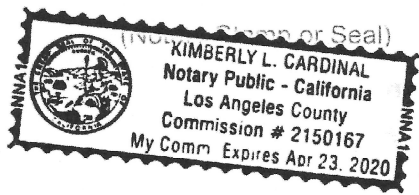
On this 11th day of December, 2017 before me
Dawn Evenson and _____, to me
known, to be the person(s) described in and, who, being by me duly sworn, did say that
~~he/she/they is/are~~

Dawn Evenson and _____ of
_____, the
CONTRACTOR named in the foregoing instrument, and that ~~he/she/they~~ is/are authorized to
sign said instrument on behalf of the CONTRACTOR, and acknowledges that ~~he/she/they~~
executed said instrument as the free act and deed of the CONTRACTOR.

[Signature]
(Signature)

Kimberly L Cardinal
(Print Name)

Notary Public, State of California
My commission expires: 4/23/2020



Doc. Date: _____ # Pages: 20

Notary Name: Kimberly L Cardinal Circuit

Doc. Description: Sublease Agreement Alaka'i
O Kawai and ILEAP Schools
Development


[Signature] Date 12/11/2017

NOTARY CERTIFICATION

ACKNOWLEDGMENT

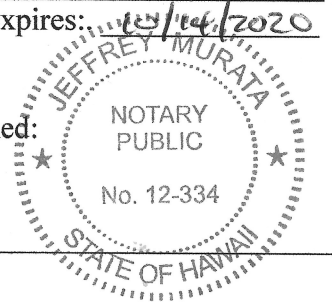
STATE OF HAWAII)
) SS.
COUNTY OF KAUAI)

On this 8 day of December, 2007, before me personally appeared Dr. Kani Blackwell to me personally known, who, being by me duly sworn or affirmed, did say that such person executed the foregoing instrument as the free act and deed of such person, and if applicable in the capacity shown, having been duly authorized to execute such instrument in such capacity.



Notary Public, State of Hawaii
Print Name Jeffrey Murata
My commission expires: 12/14/2020

Notary Seal Affixed:

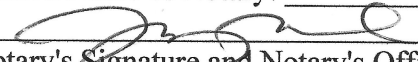


Date of the Notarized Document: DEC 08 2017

Number of Pages: 2

Identification or Description of the Document being Notarized:
sublease agreement between Head Schools Development and
Alaka'i O'Kauai, A Public charter school

Printed Name of Notary: Jeffrey Murata 5th Circuit



Notary's Signature and Notary's Official Stamp or Seal DEC 08 2017 Date

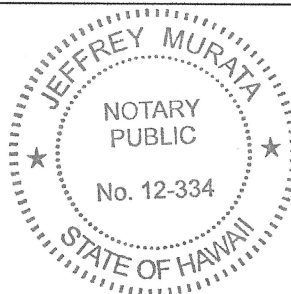


Exhibit 4
Alakai O Kauai Charter School
Facility Contingency Plan

Facility Contingency Plan

Alaka`i O Kua`i is submitting a lease agreement for its location at Kahili Mountain Park. There are a number of buildings at this location. The yellow portion of the map is our campus. Plan A:

If the main school building will not be ready for occupancy by the start of the school year, our plan is to use the large gymnasium/auditorium building. This building is included in our lease. See Map of property.

Plan B:

If no buildings are capable of being occupied by the start of the school year, we will request the landlord to allow temporary shelters such as yurts or portables on the adjacent grounds until the buildings can be occupied.

Plan C:

In case of unforeseen emergency which prohibits our use of Kahili Mountain Park altogether, Alaka`i has unofficially been notified that we will be considered the priority lessee of a school property in Kilauea which may be coming available for next school year.

Due to the fact that we were specifically asked to keep this information private, we can not make any public announcement in this regard.

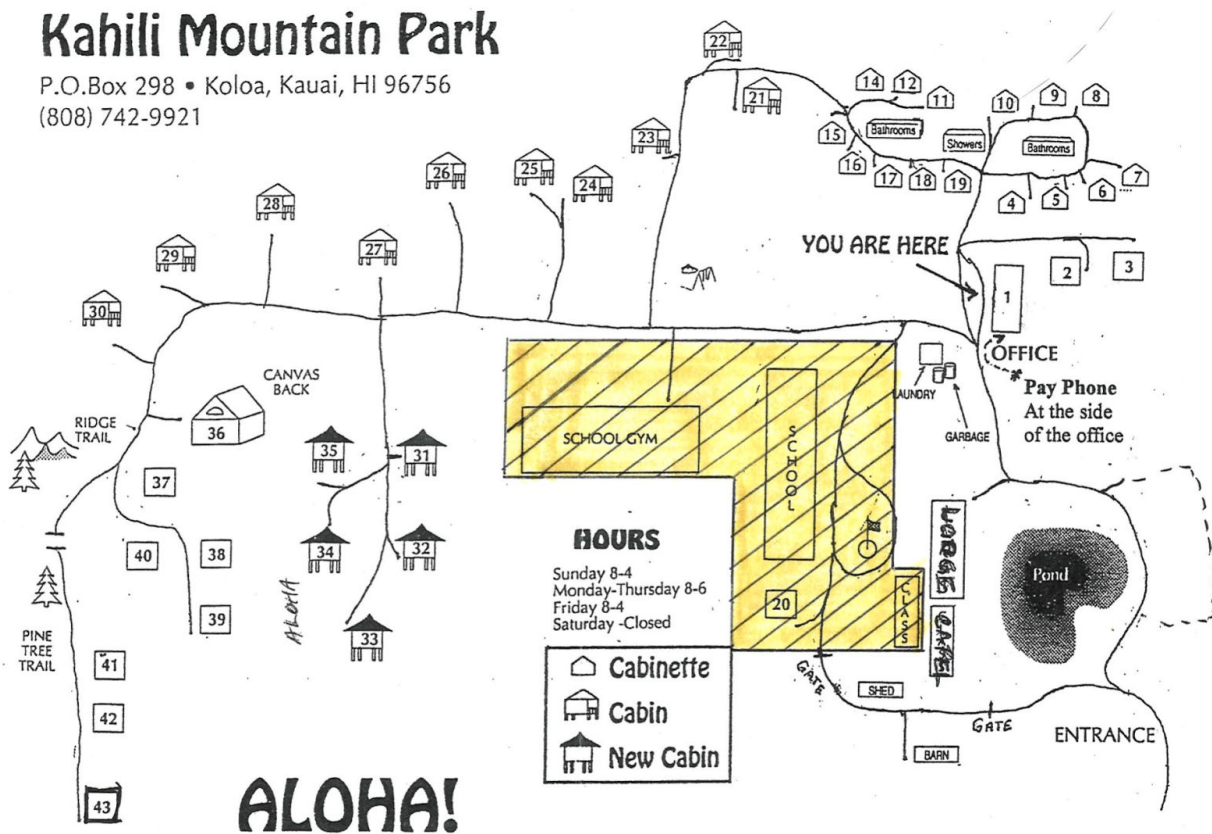


Exhibit 5
Alakai O Kauai Charter School
Governing Board Member Information

Alaka'i O Kaua'i Governing Board (Term Beginning 7/2018)

Chairperson: DrB Blackwell



drb.onkauai@gmail.com

Term: 1 Year

Vice Chairperson: Elizabeth "Indy" Reeves



galaxseagirl@gmail.com

Term: 2 Years

Secretary: Nicola Sherrill



nicolasherrill@gmail.com

Term: 3 Years

Treasurer: Rick Eckert



eckert@xyz.net

Term: 2 years

Director: Mark Olson



drmarkolson@gmail.com

Term: 3 years

Director: Jesse Mahorney



jesse.mahorney@gmail.com

Term: 2 years

(DrB) KANI A. BLACKWELL, Ed.D

Email: drb.onkauai@gmail.com

EDUCATION - DEGREES/CREDENTIALS

Doctorate of Education

United States International University, San Diego, CA, School of Education -
Curriculum & Instruction - Emphasis: Cognitive Psychology

Administration Credentials – 1988, 1992, Life Credential

San Diego State University - Preliminary Administrative Credential in Education
Saint Mary's College of Education, Professional Administrative Credential in Education,

Masters of Education

University of Maryland Graduate School - School of Education - Human Development

Bachelor of Science

University of Maryland College Park – Department of Education, Fine Arts (Dance) PE

UNIVERSITY TEACHING EXPERIENCE – 24 years

January 2011 – (present) University of Hawaii, Manoa (UHM) – Adjunct Faculty

As a retired full time professor, I continue to teach course online for UHM and specialize in Multicultural Education.

August 2003 - June 2010 – University of Hawaii, Manoa - Associate Specialist

College of Education, Institute for Teacher Education – Coordinator for Statewide Program in Elementary and Early Childhood Education (Kauai, Maui, Molokai, Hawaii Island), Kauai Coordinator of co-horts of students, coordinate with schools for placement; supervise field experience and student teaching, conduct seminars, and teach Elementary and Early Childhood Education courses.

January 1997 - July 2003 – California State University, Monterey Bay – Professor, tenured

Collaborative Education & Professional Studies, Psychological Foundations of Learning, Student Teaching Stage I & II Supervision and Seminar Leader - Field-based Teacher Education, Institute of Advance Studies, Chair - Masters of Arts in Education, Distributed Learning & Extended Education courses, received **full professor and tenure July 1, 2003**

August 1966 - June 1972 – University Faculty - Assistant Professor, tenured

University of Maryland, Baltimore County, Baltimore, Maryland, Assistant Professor of Fine Arts, Humanities Department, Chair 1969-71, **received tenure May 1971**

1963 - 1997 – Part-time University Adjunct Faculty

1997 - *California State University, Monterey Bay*, Foundation course - "Teaching and Learning"
1994 - *California State University, Stanislaus* Extension Course, Turlock, CA - Administrator for Summer Reading Academy for K-12 Teachers in Reading and Multiple Intelligences
1988 - 1989 - *Humboldt University* - Arcata, CA, Summer Arts Institute - Arts Education in K-12
1979 - 1980 - *San Diego State University Extension Courses* - Department of Education, Integrating the Arts into Elementary Curriculum

K-12 PUBLIC EDUCATION EXPERIENCE: Teaching and Administration – 25 years

CLASSROOM TEACHING: (total 9 years)

Classroom Teacher - Cajon Valley Union School District, ADA 19,000, San Diego, California, Flying Hills School – 6th Grade (1979-1980), Magnolia School 1st Grade (1980-1981), Madison School – Grades 4-5 (1989-1992)

Classroom Teacher - Board of Education of the Virgin Islands, Grades K-12, St. Thomas, Virgin Islands, Tutu Elementary School – 4th Grade (1973-74), School of Creative Learning – Grades 7-12 (1971-1973)

TEACHING-ADMINISTRATION: (total 8 years)

Principal/Teacher - Principal/Teacher of the Fine Arts Magnet Education program – School of F.A.M.E. Founder: developed, and administered program for eight years and served as teaching/principal. Main focus was the concept of alternative education and learning through the arts for grades 4-6, ADA 125 (1981-1989).

ADMINISTRATION: (total 7 years)

Assistant Superintendent, Educational Services - Franklin-McKinley School District, K-8, ADA 10, 976, San Jose, California

Responsibilities of the Educational Services of 13 multi-track year-round schools: Curriculum & Instruction, Special Education Services, Language Development, and State and Federal Categorical Programs with full responsibility for curriculum leadership, planning, budgeting, grant-writing, and implementing, and assessing programs for the effectiveness and impact on student learning (outcomes) 1995-1997.

Principal - Moon Elementary School, Waterford School District, K-8, ADA 1575, Waterford, California

Complete administration and management of school site for 850 students with a staff of 48 people. Provided curriculum leadership for the school, teachers, students, and community as well as management of budget and programs 1992-1995.

District Office - Curriculum Specialist - Cajon Valley Union School District, ADA 19,000, San Diego, California. Curriculum Program Specialist - Main responsibility was for program and staff development for K-8 curriculum for entire district with 17 schools 1977-1979.

October 2014 – July 2016 – iLEAD Schools Development – Hawaii Regional Director

CREDENTIALS/CERTIFICATE

CA Professional Administrative Services Credential: valid – 2007 - life

Language Development Specialist Certificate (LDS/CLAD): clear, valid - life

CA Teaching Credential - Multiple Subjects K-12: valid - life

CA Community College Instructor Credential: valid – life

UNIVERSITY LEADERSHIP PROFESSIONAL SERVICE:

University of Hawaii, Manoa – 2003-2010 (retired from full time) Adjunct faculty 2014

- My main leadership role for University of Hawaii, Manoa was in the establishment and implementation of the Statewide Teacher Education program since its inception, August 2003. The Statewide Teacher Education program was developed for the neighboring islands of Hawaii offering the same rigorous curriculum as on Oahu. This necessitated taking leadership in online learning and distance education as well as curriculum development. I also served as Statewide Coordinator of the Elementary Education Statewide program involving four neighboring islands (Kauai, Maui, Molokai, Hawaii Island) before assuming a role of sole leadership in Teacher Education for UHM for the island of Kauai.
- As a faculty member and neighbor island Co-hort Coordinator on Kauai, I served on faculty committees and attended monthly faculty meetings on Oahu. In 2007, I served on the faculty committee for submitting a proposal for an alternative pathway for the B.A. degree. I also served on the Office of Academic Student Services Advisory Committee for Kauai. In previous years at UHM, I undertook leadership roles in course development and in providing leadership and guidance for the Statewide Teacher Education program for distance education developing courses online.
- All four courses that I taught for the university had a focus designation: ITE 312 Introduction to Elementary Education (Writing Focus), ITE 329 Integration of the Performing Arts in Elementary Education (Oral Focus), ITE 390 Multicultural Education (Hawaiian, Asian, & Pacific Issues Focus), ITE 390 Seminar for Student Teaching (Ethics Focus) and were taught in the hybrid format of face-to-face classes as well as online.
- I took an active role in serving Kauai and representing UHM for a variety of events that included National College Fairs and local high school college fair, Kauai Community College (KCC) Parents' Night, Accreditation and Assessment committees for KCC, and working with professional organizations on Educational issues for the island of Kauai.

University Leadership Professional Service – CSU, Monterey Bay 1997-2003

SEARCH COMMITTEES

- Faculty representative for Teacher Education Search Committee member for Director of Teacher Education, College of Professional Studies - December 2002-May 2003
- Faculty representative for university-wide Search Committee for Lead Instructional Developer for Information Technology – Distributed Learning and Extended Education, May 2002 Faculty representative for university-wide Search Committee for Electronic Library services, November-December, 2001
- Faculty member for Search Committee for Institute of Advanced Studies, Masters of Arts in Education, tenure-track Assistant Professor of Education, November-December 2001
- Faculty representative for university-wide Search Committee for Ombudsperson - Chair, V.P. Henry Villanueva, January-May 2001
- Faculty representative for university-wide Search Committee for Director of the Presenting Program and World Theater - February-April 2001
- Faculty representative for Search Committee for Vice-president University Advancement as part of President's Cabinet and leader for University Advancement, Diane Cordero de Noriega, Chair, January-March 2000
- Chair of Search Committee for the selection of the Associate Director of Regional Center for Cal State Teach, CSU state/regional position, September 1999

University Leadership Professional Service - CSU, Monterey Bay 1997-2003 (cont.)

- *Co-chaired* Search Committee for the selection of the Coordinator for Service Learning in Schools, position in the Institute of Service Learning, CSUMB, May 1999
- *Chair* of Search Committee for the selection of Administrative Director for CSUMB Teaching Internship Program, Dec. 1998
- *Chair* of Search Committee for staff position, Administrative Support for CSUMB Teaching Internship Program, July 1998
- Faculty member of Search Committee for "Sociological Foundations for Learning in a School Context", multi-year lecturer, CSUMB, April 1998
- Faculty member of Search Committee for Teacher Education - Language and Literacy/Biliteracy - tenure track position, December 1997
- Faculty Search Committee member for Director of Teacher Education, Collaborative Education & Professional Studies - December 1997

UNIVERSITY-WIDE COMMITTEES

- Faculty Representative on the Distributed Learning and Extended Education Council and member of CLAIR committee, 2000-2003.
- Institute Representative for California Faculty Association, 2000-2003
- Faculty Senate Liaison to University Advancement, 2001-2003
- Faculty member of Human Subject Matter Committee - Institutional Review Board, Grants & Contract, 2000-2001
- Committee member of Administration & Finance Committee, subcommittee University Space Management - 2000 – 2003
- Faculty Senate Representative from Institute of Advanced Studies - Masters of Arts in Education program, 1999-2001
- Faculty representative-Teaching & Technology Roundtable - monthly seminars, 2000-2003
Teacher Education representative for faculty for Institute of Service Learning, 1998-2001
- Chair of Faculty Senate University Advancement Liaison Committee, 2000-2002.
- Teacher Education representative for 2001 Commencement & Graduation Committee, 2001
- Co-chair committee with Dean of Education and Campus Liaison - "The Role of the Arts in Teacher Education at CSUMB" Task Force, 1997-2001
- Policy Board Member of CSUMB Teaching Internship Program, June 1998-June 2000
- Chair of Faculty Student Affairs Committee for Faculty Senate, August 1998 – December 1999
- Member of Governance Committee for Center of Collaborative Education & Professional Studies, Chair of governance sub-committee, 1997-98

DISTRIBUTED LEARNING AND EXTENDED EDUCATION -DISTANCE LEARNING

- Faculty Coordinator for Distributed Learning and Extended Education, 1999-2003
- Teach masters level course online from Kauai, MAE 636 Culture, Cognition, and Development, hybrid model, June-August 2002
- "Technology & the Pedagogy of Teaching" - new faculty orientation presentation, Aug. 2001
- Faculty team member for course design and construction - Distributed Learning & Extended Education, developing online courses, Blackboard Courseinfo development - 2000 - 2003
- Designed and taught online course for one of three series of CLAD Certification as a pilot for other faculty members to model, "Developing the Hybrid Model", June-Aug. 2001
- Received certification in Online Teaching - Blackboard Course-Info for Faculty, summer 2000

University Leadership Professional Service - CSU, Monterey Bay 1997-2003 (cont.)

UNIVERSITY SERVICE

- Faculty Coordinator/Advisor for professional development opportunities, granting faculty approval for CEU and undergraduate/graduate units- 1999 - 2003
- “Using the Web to Enhance the Classroom” and “On-line Teacher Education Proposals”, participation in university on-line connections, April, May 1998
- A National Forum: “Attracting and Preparing Teachers for the 21st Century”, CSUMB Video Conference, April 1997
- Serve as CSUMB representative on Advisory Board for San Jose State University Administrative Southern Region, 2001-2003
- Serve as CSUMB representative on Advisory Board for California School Leadership Association (CLSA), 2000-2003
- Faculty Advisor for students to do Cultural Studies in China and Tibet, 2001-2002
- Faculty workshop for new faculty members – Understanding the Uniqueness of our Students, August 2001.
- Faculty Advisor for CSU Monterey Bay Alumni Association, 1998-2001
- Faculty advisor for Student Voice (student governing body), August 1999-May 2000
- CSUMB Teaching Internship program (CTIP) Advisory Board, participation in CCTC site visit review for Alternative Certification grant, April 1999
- Chair of CSUMB Leadership Team for Service Learning National Partners, Service Learning 2000, Stanford University, March 1998, June 1999, April 1999
- Faculty leader for California Commission on Teacher Credentialing Review, Institute of Field-based Teacher Education program at CSU Monterey Bay, April 1998, April 1999
- Edited Program Documentation for California Commission on Teacher Credentialing for Alternative Certification for Teacher Credentialing, Institute for Field-based Teacher Education, January 1999
- Developed collaborative partners and advisory council for the submission of a university alternative teaching internship program for CSUMB, Monterey County Office of Education, and 14 school districts in the Tri-County area, January-April 1998
- Served as Interim Coordinator of CSUMB Teaching Internship Program (CTIP), developing and implementing the university internship program for CSU Monterey Bay, April 1998-January 1999
- Provided campus-wide workshop for faculty and staff development on “Understanding the Role of Multiple Intelligences in Your Profession”, October 1998

Community Service - Professional Application – State/National/International

Local area – Kauai, Hawaii (2003-2009)

- UH Manoa representative for Service Learning Advisory Council for Kauai Community College.
- Chairperson of Education Committee for Circle of Friends and First Americans, a Native American outreach to the schools

Local – Tri-County area – Monterey, CA (1997-2003)

- Faculty tutor for America Reads Program – Leon and Sylvia Panetta Institute, 1999-2003
- Representative for CSUMB on the Tri-County Personnel Directors Committee, Monterey County Office of Education, 1997-2000 and Teacher Recruitment Fair with 28 school districts, Hartnell Community College, Salinas, CA, 1997-2002

Community Service - Professional Application – State/National/International (cont.)

- University representative for Central Coast Regional Professional Development Consortium, 1999-2001
- University representative for Monterey Bay Aquarium and Marine Sanctuary Professional Development Consortium - 2000 – 2001
- Teacher Ed representative for CCET, CACTE, SCATE, Joint Fall Conference, “Teachers for the New Millennium”, San Diego, October 1997 through October 2002
- Collaboration/presenter - Partnership for the Arts Workshop, "Arts for Teachers Teaching the Arts" sponsored by Packard Foundation, CSUMB, February 1998
- Lead Writer and co-coordinator for university WASC Review for Field-based Teacher Education, CSUMB, October 1997

State of Hawaii

- Invited speaker for Legislative Hearing on Hooser’s Senate Bill 1089 loan forgiveness program for teachers who teach on neighboring islands, February 14, 2005.
- Kauai Grant representative for Evaluation Workshop, Hawaii Department of Education, Instructional Services Division, January 2004, February 2006
- External Evaluator for Mathematics (NSF Grant) and Mathematics, Science and Technology, Hawaii Department of Education, 2004-2007, 2006-2009

State of California

- Active participant and presenter for California Council on Teacher Education, 1997-2002
- Advisory Board member for California School Leadership Academy (CSLA), 2000-2003
- Serve as one of three CSUMB representatives for National Board for Professional Teaching Standards Certification - CSU Consortium, 2000-2003
- Advisory member and Grant Reader for the State Department of Education, Arts Demonstration Project, distribution of four million dollars for K-12 schools for arts in education, January 2001
- Seminar for CSUMB Graduate Credit, Brain Research & Education, The Brain Connection Conference, San Francisco, CA, May 2000
- Advisory member and Grant Reader for the California Arts Council, Local Arts Education Partnerships, State Department of Education, June 1998, May 1999, April 2000
- Completed training for “Becoming a Star Teacher”, the Haberman Educational Foundation, interview strategies for selection of successful perspective teachers, Sacramento, CA Oct. 1998
- Attended and served as Coordinator for Intern Program for Alternative Certification Program, State Department of Education Directors’ Meeting and Planning, Sacramento, CA, Oct. 1998
- Member of the County Superintendent's Educational Leadership Center Design Team, designing and restructuring leadership roles in schools, UCLA Leadership Project, 1995-1996
- Reader for the Annenberg-Hewlett, Bay Area School Reform Collaborative Member and Funding Applications, 1995
- Re-Certification of Evaluation of Principals and other Administrators Workshop, April 1995
- Coordinator of Net Day I (Technology) for Franklin-McKinley School District, March 1996
- Planning Committee for Asilomar State Framework Conference-Visual & Performing Arts, 1994-1996
- President-Elect, President, & Past President of State Arts Organization – CDEA, 1990-1996
- State Technology Telementor for Region VI - Technology Project Training, 1994-1995

National/International Activities

- UHM Grant representative for Mathematics and Science Partnership Program Regional Conference II, U. S. Department of Education, Seattle Washington, March 2006
- Panel presenter at the Council on Anthropological Association, San Francisco on the statewide teacher education program, November 2004
- Presenter at International Conference on Computers and Advanced Technology in Education, Kaua'i, Hawaii, on distance education, August 2004
- Ticketed session for international conference, Association for Supervision and Curriculum Development (ASCD), New Orleans, Louisiana on cultural pedagogy, March 2004.
- National Association for Multicultural Education (NAME), annual international conference, Seattle Washington, on brain-based learning, culture, and the arts, November 2003
- Presenter at Hawaii International Conference of Education, Honolulu, on distributed learning and teacher education, January 9, 2003
- Speaker for 60 guests from Denmark visiting CSUMB to learn about technology, distance learning, and the pedagogical strategies for Constructivist Teaching online, October 24, 2001
- Member of National Board Professional Teaching Standards Network - West Ed Organization, 2000-2002
- Invited Keynote Speaker, all day workshop, presentation of paper and interactive workshop for 17 school districts (55 teachers) – see presentation section, Rockford, Illinois, August 2001
- Presented at International Seminar for Neuroscientists, Educators, Researchers, interactive seminar and paper presentation, Learning Brain Expo 2001, San Diego, CA, January 2001
- Host Committee member for International Conference of Association of Supervision, Curriculum and Development, (ASCD) 12,500 attendees, San Francisco, CA, March 1999
- Presentation of a research paper about adults seeking Teaching Credentials and selecting to teach, “later in life” or the second time around. National Alternative Accreditation Conference, Seattle, WA, April 1999
- Seminar Presentation: ASCD Celebration for Educational Reform, “Critical Issues in Education” New Orleans, LA, (offered online learning and graduate credit), March 2000
- Presentation on the use of service learning as an instructional strategy for integrating the elements of service for community, academic learning, and reflection on service and learning. Interactive workshop for teachers National Service Learning Conference, San Jose, CA 1999
- Presentation on a study of tracking the effectiveness of internship credential students in comparison with traditional teacher education students. Presented at Japan-United States Teacher Education Consortium (JUSTEC), International Conference, Honolulu, HI, Aug 1999

PUBLICATIONS/Juried Papers and Presentations

- National Association for Multicultural Education (NAME), 20th annual international conference, Las Vegas, NV, on Culturally Responsive Teaching for Higher Education, November 2010
- American Anthropology Association 105th Annual Meeting, "Reclaiming Language, Culture, and Epistemology in Indigenous Education: Respecting the Perspective of Native Americans", San Jose, CA, November 2006
- AERA International Conference, "Preparing Teachers in Rural Areas for Culturally Responsive Teaching through Web-based Instruction", Symposium Panel, Chair, San Francisco, CA, April 8, 2006
- Sleeter & Blackwell, Hughes, Laughlin, Meador, Peralta-Nash, Rogers, and Whang, "Working an Academically Rigorous, Multicultural Program", *Equity & Excellence in Education*, 38:290-298, November 2005
- Blackwell, "A Constructivist Model for Distance Education", *International Association of Science and Technology for Development*, Editor: V. Uskov, pp. 72-77, August 2004.
- Blackwell, "Understanding and Practicing Culturally Responsive Pedagogy", Association for Supervision and Curriculum Development, New Orleans, LA, March 2004
- Blackwell, "Connecting Brain-based Learning to Culture and the Arts for Student Achievement", National Association for Multicultural Education, Seattle, WA, Nov 2003
- Blackwell, "Constructivist Teaching Online - Is it Possible?", Hawaii International Conference on Education, Honolulu, HI, January 9, 2003
- Blackwell, "Teacher Education and Technology: Learning from our Students", California Council on Teacher Education Fall Conference, San Diego, CA, October 2002
- Blackwell, Project Evaluator, "University Research Support for High School Science Teachers", A National Science Foundation and CSUMB Sponsored Curriculum for Elephant Seal Studies, Final Evaluation Report for the National Science Foundation, May 2002
- Blackwell, "Integrating Culture, Cognition, and the Arts", Keynote Speaker, all day workshop, presentation of paper and interactive workshop for 17 school districts (55 teachers) Rockville, Illinois, August 2001.
- Blackwell & Kelly, "From Soldiers to Students: A Transformative Process", *Struggling to Learn Better III: Portraits of Six Teacher Education Service Learning Programs*, Service Learning 2000, Stanford University, January 2001.
- Blackwell, "Brain Compatible Learning through Culture, Cognition, and the Arts", International Seminar for Neuroscientists, Educators, Researchers, interactive seminar and paper presentation, Learning Brain Expo 2001, San Diego, CA, January 2001.
- Blackwell, Seminar presentation: "Brain Research and Learning", The Brain Connection to Education Conference, San Francisco, CA, offered online and for graduate credit, May 2000.
- Blackwell, "The Power of Constructivist Teaching in Higher Education", *Sixth California State University Symposium on University Teaching: Teaching and Learning*, position paper, a Multidisciplinary Conference for Higher Education, CSU San Marcos, February 26, 2000.
- Blackwell, "Importance of Education and How Children Learn", Kiwanis Speaker, Seaside, CA, CSUMB Speaker's Bureau, February 2000.
- Blackwell, "The Alignment of Teaching Standards for the Teaching Profession and Service Learning in Classroom Teaching", *Academic Exchange Quarterly*, Vol. Winter Issue 2000, pp. 121-123.
- "The Power of the Arts in Teaching and Learning", Learning Brain Expo 2000, International Seminar for Neuroscientists, Educators, Researchers, San Diego, CA, January 2000.

PUBLICATIONS/Juried Papers and Presentations (cont.)

- Blackwell, "A Study of California's Alternative Teacher Certification Program", a study of the effectiveness of internship credential students in comparison with traditional teacher education students. Presented at Japan-United States Teacher Education Consortium (JUSTEC), International Conference, Honolulu, Hawaii, August 1999.
- Blackwell, "The Second time Around: Teaching not Marrying", a presentation on a research paper about adults seeking Teaching Credentials and selecting to teach as a second or third career. Presentation - National Alternative Accreditation Conference, Seattle, WA, April 1999.
- Blackwell, "Reciprocal Interaction: Service Learning and Teacher Education", paper and presentation on the use of service learning as an instructional strategy for integrating the elements of service for community, academic learning, and reflection on service and learning. Presentation for teachers National Service Learning Conference, San Jose, CA April 1999.
- Blackwell, "The Administrator's Role in Supporting Bilingual Education", Presenter and speaker CA Bilingual Education Conference San Jose, January 1996.
- Blackwell, "Brain Compatible Classrooms and Language Arts", speaker and paper presentation - West Coast Literacy Conference, Long Beach, CA, March, 1996.
- Blackwell, "Integrating Multiple Intelligences and the Curriculum", Harmony School District, Keynote speaker and full day presentation/workshop, Santa Rosa, 1995.
- Blackwell, "Administrators - Finding the Balance: Whole Language and Phonics", Administrator's Conference on Language Arts, Napa, CA, 1994.
- Blackwell, "Empowering Teachers for Implementing An Integrative Curriculum", Keynote Speaker and presenter, Sonoma County Office of Education, October 1991.
- Blackwell, "A Correlational Study of the Cognitive, Affective, and Conative Domains of Elementary Students", Doctoral Dissertation. A study of how children learn best through the different domains of knowing, feeling, and doing and teacher predictability for success - 1990.
- Blackwell, "Promoting the Power and Empowerment of Teachers", Keynote Speaker and paper presentation for Apple Valley Unified School district, July 1990.
- Blackwell, "Implementing a Comprehensive Visual & Performing Arts Program", presenter - State Dept. of Education, Asilomar, February 1990, State Framework Awareness Conferences
- *The Visual & Performing Arts Framework for California Public Schools K-12*, Curriculum Development and Supplemental Materials Commission, California Department of Education: Sacramento, CA, writer and consultant, published 1982, updated 1989.
- Blackwell, "Fine Arts without Fear"- Mendocino COE and Sonoma State College, presenter and staff development facilitator, three-day seminar, August 1989.
- Blackwell, "Integration of the Elementary Curriculum", Coordinator/Presenter for Professional Staff Development Days - Mono County Office of Education, 1989.
- Blackwell, "Alignment of School Curriculum with the State Frameworks", Performing Tree, Inc, Idylwild, CA, Artists in the School program -Papers and presentations, 1988-89.
- Panel, "Technology in the Classroom" - San Diego County Office of Education in Partnership with San Diego City Schools and Cajon Valley Union School District, 1988.
- Blackwell et al, "Tactics in Critical Thinking - Making it Work in the Classroom" - San Diego County Office of Education, panel presentation and papers, 1987.
- Blackwell, Arts and Activities, "Drama - Not Trauma", November 1986, pp. 48-50, "Creative Dance in the Elementary Classroom", June 1986, pp. 28-30, "Teach Drama, Who Me?", May 1986, pp. 43-46.

UNIVERSITY GRANTS

University of Hawaii, Manoa

- **Grant Consultant and Project Evaluator** for Kauai Central Complex, “3 R’s for Tomorrow: Rigor, Relevance, and Relationships in Mathematics, Science, and Technology”, Department of Education, 1st Year amount: \$388,500, **awarded** January 2006 – 2009.
- Grant Writer and Project Evaluator for “Malama ‘ia ka Makemakika” (MIM), A math partnership grant for Kauai Complex Area Department of Education, Kauai Community College, and University of Hawaii, Manoa, three year grant \$250,000, **awarded** January 2004-2007.

CSU Monterey Bay - 1997-2000

- **Project Evaluator** for “University Research Support for High School Science Teachers”, **National Science Foundation Grant** - Elephant Seal Project, Principal Investigators: Dr. Chris Hasegawa and Dr. Henry Kibak - \$550,000, **awarded** June 1998 - 2000, (extended May 2002)
- Continuing **Partner for Service Learning 2000-2001 Grant** – Research through Portraits – Stanford University Service Learning Grant - \$5,000 **awarded** Feb. 2000
- **Grant - Lead Writer and Principal Investigator** - Commission on Teacher Credentialing - Authored grant and served as Principal Investigator, “Alternative Certification: CSUMB Teaching Internship Program (CTIP)”, \$350,000 - two years, **awarded** June 1998-2000
- **Grant writer: "CSUMB-Service Learning and Teacher Education" – Principal Investigator**, National Partner, Stanford University Service Learning Grant - \$5,000, **awarded** 1998-1999
- **National Science Foundation** - Collaboration with Dr. Chris Hasegawa - **program evaluator** for Remote Sites of the Virtual Canyon Project (sub-contract), Dec. 1997-June 1998

COMMUNITY SERVICE/AWARDS/RECOGNITION

- Founder and Board Member of Growing Our Own Teachers on Kauai, 501©3 Foundation, 2006 – present (2014) – raising over \$216,000 in seven years
- Recognition and Community award given by Kauai Rotary Club, Lihue, Kauai, October 2003
- Recognition award by the Leon & Sylvia Panetta Institute for Public Policy, America Reads Consortium, April 2000, April 2001, April 2002
- Presentation award for community service and keynote speaker for Kiwanis Club of Seaside, CA, “How Children Learn”, February 2000
- President's Award for Outstanding Service to the State of California for Dance Education, CA, Dance Education Association Conference, Los Angeles, October 1999
- Bautzer Faculty University Advancement Award for California State University, Monterey Bay Council for Advancement and Support of Education, Faculty Award, October, 1998
- Selected for Board of Directors for the Alum Rock Counseling Center, San Jose, CA - a service organization and provider for "at-risk" youths, adults, and families, 1995-1997
- Selected for Board of Directors for Junior Achievement Program, San Jose - a service organization for the purpose of integration of business and education for youths, 1996-1997
- State Appointment to serve on The California Arts Project Policy Board, 1990-1993
- Received Outstanding Doctoral Student Scholarship and Award for Doctoral Dissertation - Phi Delta Kappa, 1990
- Received Excellence in Education Educator Award from Regional PTA for "Service Above and Beyond, Benefiting All Students and Families”

PROFESSIONAL AFFILIATIONS

American Association of Colleges for Teacher Education (AACTE)
American Association of University Women (AAUW)
Association of California School Administrators (ACSA)
American Educational Research Association (AERA)
Association for Supervision & Curriculum Development (ASCD)
Association of Teachers of Higher Education (ATHE)
California Arts Alliance for Educators (CAAE)
California Association of Bilingual Educators (CABE)
Circle of Friends & Relatives of First Americans - Kauai
Friends of the Children Justice Center on Kauai
National Association of Multicultural Education (NAME)
National Education Association (NEA)
Phi Delta Kappa (PDK)
Service Learning - Special Interest Group (SIG)

Teaching Areas of Expertise and Experience:

Administration & Leadership
Art & Science of Teaching and Learning
Curriculum Design and Development
Culture and Cognition-Brain-based learning
Culturally Responsive Curriculum
Educational Administration (K-12)
Foundations of Elementary and Secondary Education
Field-based Teacher Education – Supervision & Seminar
Human Development and its Role in Education
Integrating the Arts into Elementary Curriculum
Multicultural Education & Context of Schooling
Psychological Foundations of Learning
Teachers as Leaders

REFERENCES

1. Honorable Bernard P. Carvalho, Jr., Mayor of Kauai, [REDACTED]
[REDACTED]
2. Helen Cox, PhD, Chancellor of Kauai Community College, [REDACTED]
[REDACTED]
3. Dr. Jennifer Herring, Statewide Program Coordinator, College of Education, University of Hawaii, Manoa, [REDACTED]
[REDACTED]
4. Dr. Christine Sleeter, Professor Emerita, California State University, Monterey Bay, [REDACTED]
[REDACTED]

Elizabeth "Indy" Reeves

galaxseagirl@gmail.com

Work History

2011 – Present : Gopal's Creperie, L.L.C., Owner/Operator

- Starting with very little capital, I managed and grew every aspect of a specialty food service business, beginning from catering at markets and events into a popular mobile food establishment in Kapa`a, HI.

2007 – Present : Parent of 2 boys, current ages 8 and 10.

2005 – 2007 : Extensive travel, both domestic and international. Assisted and served famous renunciate artist during travel and stays in India.

1998 – 2007 : Self – Employed Licensed Massage Therapist

2003 – 2005 : Licensed Massage Therapist at ANARA Spa, Grand Hyatt, Kaua'i

2003 : Horseback Tour Guide, Silver Falls Ranch, Kaua'i

2002- 2003 : Animal Caretaker, Kaua'i Humane Society

2000-2001 : Resident at Himalayan Institute Yoga Ashram and Holistic Health Center, a self-sustainable community, Pennsylvania

- Massage Therapist, Receptionist, Yoga International Magazine staff

1998 – 2000 : Licensed Massage Therapist at Carson Mineral Hot Springs Resort, Carson, Washington

Education History

- International Pure Bhakti Yoga Society under the guidance of Srila Bhaktivedanta Narayan Goswami Maharaja, 2005 – Present, study and practice of bhakti yoga
- Himalayan Institute 2000- 2001, study of yoga
- Massage Therapy continuing education various courses, 1998 – 2005
- East-West College of the Healing Arts, Portland, Oregon. 1998-1999
- James Madison University, Virginia. 1993-1997. Bachelor of Science in Communication Sciences and Disorders (Speech Pathology / Audiology)
- Indian Hills High School, New Jersey. 1989 - 1993

NICOLA SHERRILL

Real Estate Sales Lic# RS-7697

• Nicola@SakesKauai.com •

CORE COMPETENCIES

Skilled in Communications & Negotiations
Excellent Computer Knowledge and Phone Etiquette
Customer Service and Public Relations
Detail Oriented and Objective
Team Player

PROFESSIONAL EXPERIENCE

Vacation Ownership Specialist– Wyndham Bali Hai
Princeville, HI 9/2017 – Present

Property Manager– Keller Williams Kauai
Lihue HI 6/2016 – Present

Sales Agent REALTOR (S) – Keller Williams Kauai
Lihue HI 3/2015 – Present

Administrative Assistant – Aloha Island Properties
Lihue, HI 1/2015 – 10/2015

Sous Chef /Line Cook – The Spotted Pig, The John Dory, Bayona, Sutter
NYC, New Orleans, New Zealand 2005 – 2010

Listings Manager/ Owner Management - Manhattan Apartments
NYC 2003 – 2005

Production Manager –Digital Media Group Advertising & Design
Lake Tahoe, CA 2000 – 2001

EDUCATION

Essentials of Restaurant Management New York, NY Graduated 2005
The French Culinary Institute, New York, NY Graduated 2005

LICENCES & ACCOMPLISHMENTS

HI State Real Estate License
NY State Real Estate License
CA & CO Sales License
US Parachute Association –B License
PADI Open Water Certified
Zip line Instructor

Board Member Application for
Alaka'i O Kaua'i Public Charter School

Are you a committed, critical-thinking and service-minded individual who is looking for a leadership opportunity for education? Would you like to make a meaningful impact on the lives of the keiki of Kaua'i? If so, please consider serving on either Alaka'i O Kaua'i Public Charter School's Governing Board or Nonprofit Board. Mahalo!

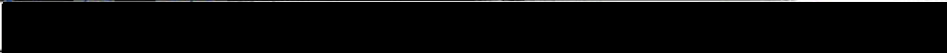
Serving on a public charter school governing board is a position of public trust and fiduciary responsibility. As a governing board member of a public school you are responsible for:

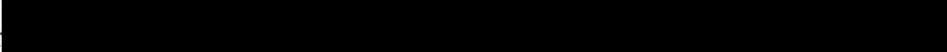
1. ensuring the quality of the school's plans,
2. competent stewardship of public funds,
3. the school's fulfillment of its public obligations.
4. all terms of its Charter Contract made with the Hawaii Charter School Commission.

As part of the application for each prospective governing board member, please complete this application. Brief responses are sufficient. **Please attach your resume.**

Contact information:

Name: RICK ECKERT

Address: 

Phone Number: 

Email Address: eckert@xyz.net / heckert@kiuc.coop

Please check whether you are interested in serving on

- A. The Governing Board which will meet Jan-June 2017 on the first and third Mondays of each month -5:00-7:00 pm,
After August 2017 it will meet once a month with date and time TBA
- B. The Nonprofit Board mostly does fundraising and meets three times a year or when necessary for event planning.

Please indicate whether you currently or have previously served on a board of a school district, a charter school, a non-public school, or any nonprofit organization.

THERE IS MORE, PLEASE SEE RESUME
SOUTH PENINSULA HOSPITAL BOD (HOMER, AK), BD OF TRUSTEES NAT'L ORDER OF ELKS

If you have not had previous experience of this nature, state briefly why you would be an effective board member:

VICE CHAIR OF NEVADA EXPERIMENTAL PROGRAM TO STIMULATE
COMPETITIVE RESEARCH (EPSCOR) ADVISORY COMMITTEE (NVEAC)

Please mark two main areas of expertise you have: Operational, financial, academic, human resource, business, marketing, legal, fundraising, other, please state:

Harley R. (Rick) Eckert, Jr.



Resume

EMPLOYMENT

KAUAI ISLAND UTILITY COOPERATIVE – Lihue, Hawaii
Financial Planning and Strategy Manager, February 2017 to present

VALLEY ELECTRIC ASSOCIATION, INC. – Pahrump, Nevada
Executive Chief Planning and Regulatory Officer, December 2016 to February 2017
Executive Chief Operating Officer, February 2012 to December 2016
Manager of Finance, June, 2010 to February 2012

HOMER ELECTRIC ASSOCIATION, INC. – Homer, Alaska
Manager of Fuel Procurement and Ancillary Services, August, 2009 to December, 2009
Manager of Business Development and Regulatory Affairs, July, 2005 to August, 2009
Manager of Finance and Business Development, February, 2004 to July, 2005
Interim General Manager, July, 2003 to February, 2004
Manager of Finance and Business Development, 1994 to July, 2003
Accounting and Rates Manager, 1990 to 1994
Controller, 1989 to 1990

NORGASCO, INC. – Deadhorse, Alaska
Cost accounting and construction labor, November, 1988 to January, 1989

MOUNTAIN ALASKA ENERGY, INC. – Homer, Alaska
Controller, March 1988 to November, 1988

GREELEY GAS COMPANY, - Denver, Colorado
Accountant II, August, 1986 to March, 1988

KN ENERGY, INC. – Lakewood, Colorado
Manager of Administration, Operations Office, Rocky Mountain Natural Gas Division, Glenwood Springs, Colorado, July, 1986 to August, 1986

ROCKY MOUNTAIN NATURAL GAS COMPANY, INC. - Denver, Colorado
Manager of Administration, Operations Office, Glenwood Springs, Colorado, September, 1981 to August, 1986

EXPERIENCE

Currently working in development of the KIUC Pu'u Opae Pumped Storage Hydroelectric Project

Financial analysis and negotiation for Valley Electric Association, Inc's (VEA) sale of Valley Electric Transmission Association, LLC's (VETA) 230 kV transmission assets

Established a transmission subsidiary for VEA (VETA) achieving acceptance of it as a Class B member of NRUCFC

Established VEA as a Participating Transmission Owner and Load Serving Entity in the California Independent System Operator. The first utility to do so

Won a competitive solicitation from the Defense Logistics Agency, acquiring the electric distribution system at Creech AFB through the National Defense Authorization Act

Won a competitive solicitation from the National Nuclear Security Administration to provide power and system dispatch to the Nevada National Security Site

Provided testimony before the Federal Energy Regulatory Commission on rate recovery matters for VEA

Financial analysis and open access transmission tariff evaluation involving over 3 gW of solar generation interconnection

Established a transmission subsidiary for HEA (Alaska Electric and Energy Cooperative, Inc.), achieving acceptance of it as a Class B member of NRUCFC

Member of the Alaska Energy Policy Task Force as a gubernatorial appointee

Member of the Tri Borough Energy Task Force as a Kenai Peninsula Borough Mayoral appointee

Managed HEA's legislative strategies, spending much time developing the corporate relationship with the Alaska Legislature

Extensive testimony submitted in regulatory rate proceedings before the Alaska Public Utilities Commission and the Regulatory Commission of Alaska working as the corporate case manager

Development of the Nikiski Co-generation project, working with Unocal from conception and procurement of regulatory approvals for HEA

Development of the Kenai Kachemak Pipeline Project, working with Unocal, Marathon and ENSTAR from conception

Case manager for regulatory approval of special industrial contracts between HEA and Tesoro, Unocal (ARCO/Chevron), Agrium, Phillips (Conoco Phillips) and the BP Gas to Liquids plant

Acted as Interim General Manager for HEA during a management transition

As Interim General Manager, completed labor negotiations with the International Brotherhood of Electrical Workers for extension of its ongoing agreement with HEA

Represented HEA in the evaluation of Agrium's Blue Sky IGCC project (conceptual)

Represented HEA in the evaluation of power provision to the prospective Pebble Mine

Participated on the HEA team evaluating the restart of the Healy Clean Coal Plant

Evaluated wind power and small hydroelectric projects, including contract negotiation

Managed HEA's regulatory and legislative initiatives and strategies

Member of the Finance/Budget subcommittee for the Bradley Lake Hydroelectric Project Management Committee

Served the Alaska Power Association as a member of the Audit Committee and Safety Committee

EDUCATION

University of Nebraska, Lincoln, Nebraska

National Rural Electric Cooperative Association Management Internship Program, 1995

University of Northern Colorado

B.S., Business Administration, Accounting Emphasis, 1981

COMMUNITY

Treasurer of the Rocky Mountain Natural Gas Company Employees Credit Union

City of Homer Planning and Zoning Commission

Homer Chamber of Commerce Board, subsequently serving as community member on the Economic Development Committee and Legislative Committee

South Peninsula Hospital Operating Board, past President

South Peninsula Hospital Foundation Board, past President and Treasurer

South Peninsula Hospital Pension Trustee

Administrator, official and suffering dad for school and community sports including a seat on the Alaska State Hockey Association Board

President of the Alaska State Elks Association and as Chairman of the Board of the Elks National Board of Trustees, including the Board of Directors for the Elks National Home in Bedford, VA

Chair of the Alaska State Elks Association Committee on Law

Vice Chair of the Nevada Experimental Program to Stimulate Competitive Research (EPSCoR) Advisory Committee (NVEAC)

Jesse Mahorney

██████████ Email: jesse.mahorney@gmail.com

OVERVIEW

I have worked in start-ups and emerging companies providing online marketing, graphic design, event planning, and brand coaching with a heavy influence on effectively using digital mediums and social media tools. I have also worked as an account executive and account manager in the mortgage, telecommunications and event production industries. I am a strong believer in community and networking.

RECENT EXPERIENCE - TIMELINE

October 2014 - Present: Licensed Mortgage Loan Officer

NETLENDING - Honolulu/Princeville, HI

January 2012 - Present: Freelance Branding & Communications Coaching & Consulting, Web Design & Online Marketing, Photography, Videography & Video Editing, Social Media Strategy.

ENTHEOS CREATIONS - Kauai, HI

September 2013 - September 2014: Communication Designer: Social Media Manager, Live Event Video Streaming Promotion and Production, Email Newsletter Design

RESONANCE PROJECT FOUNDATION - Kilauea, HI

March 2011 – October 2011: Co-Founder, Brand Ambassador, Director of Marketing and Social Media Strategy, Account Executive, Graphic Designer

SOCIAL KAUAI – Princeville, HI

February 2010 – January 2011: Creative Communications Consultant, Social Media Marketing, Brand Ambassador

SPEARIA – Grand Rapids, MI

August 2010 – November 2010: Live Event coverage via Social Media
Grand Rapids Social Diary (GRSD) – Grand Rapids, MI

November 2008 – February 2010: Founder, Marketing & Social Media Strategist, Graphic Design.
VereAD – Grand Rapids, MI

RECENT EXPERIENCE – PERFORMANCE

Marketing and Sales

- Designed unique networking events to highlight targeted B2B clients and grow business. (Spearia, GRSD.)
- Designed and implemented the service offering and social media coaching services for vereAD & Spearia, Social Kauai, and ENTHEOS CREATIONS (ETC).
- Designed, produced and implemented marketing campaigns, designed content & content schedules via traditional and social media channels (vereAD, Spearia, Social Kauai, ETC)
- Sold web design, marketplace solutions, & social media coaching.
- Implemented a “Brand community” strategy that included working w/ local business and non-profits to create community enriching events with unique/newsworthy appeal: Free Lunch Friday, Social Media Day, 10,000 easter egg hunt, Downtown Turkey Throwdown, ArtTour 2010. (Spearia)

Creative Direction, Growth, & Production

- Worked on a team of 3 people that grew followers of “Nassim Haremein” and “The Resonance Project” Facebook pages from 10,000 to 300,000 +
- Created 10,000 + fans on Facebook and 10,000 + followers on Twitter via organic growth. (vereAD, Spearia, GRSD, Social Kauai)
- Created and directed engaging and attention holding content (Facebook, Twitter, Youtube) designed to build up buzz and establish branding. (vereAD, Spearia, GRSD, Social Kauai)
- Provided live coverage of events via Twitter, Facebook, Youtube. (Grand Rapids Social Diary)
- Maintained and grew followings for Spearia’s Social Media Channels. 200% - Facebook, 133% Twitter
- Aided in growing Grand Rapids Social Diary Following 175%+ on Facebook & Twitter
- Personal Social Media Accounts 4500 + friends on FB, 8000 + Twitter (between several accounts)
- Used Adobe suite to design collateral, logos, branding for print/apparel/web/social media etc. (vereAD, Spearia, Social Kauai)

EDUCATION

January 07 - December 07: Continuing Education - Painting/Design Courses –Savannah College of Art and Design, Atlanta Campus

January 02 –August 04: Bachelor of Fine Arts - Graphic Design – Art Institute of Pittsburgh (online).

August 99 – May 00: Bachelor of Fine Arts - Visual Communications (Graphic Design) – Kendall College of Art and Design (merged with Ferris State University in 2001) Grand Rapids, MI

August 97 – May 99: MACRO (2 year Credit Transfer Program) – Grand Rapids Community College Grand Rapids, MI

SKILLS

Graphic/Design Capabilities: Design capabilities using the following applications: Final Cut Pro, Adobe Premier, Photoshop, Illustrator. I have heavy experience in corporate identity branding and design, web-based design, print design, and trade show event production and staging. I am well versed in many standard Microsoft applications and operating systems (Outlook, Excel, Word, and PowerPoint) as well as Apple/Mac products.

COMMUNITY

- Leadership Kauai 2012 Alumni
- Kauai Chamber of Commerce Small Business Networking Coordinator - North Shore (2011)

REFERENCES

"I look for four qualities in a person when working with them. Integrity, commitment, desire and talent. Jesse encompasses all of those x10. He may also be the most selfless person I know. I would recommend Jesse to anyone."

Sean Heyboer, Co-Founder, Medrunners

"Jesse is a talented social media professional with the keen ability of staying up to date on emerging trends and practices as it relates to this medium. His willingness to teach and coach, while sharing his knowledge with others is an invaluable resource."

Jason Dodge - Owner, Black Truck Media & Marketing

From Jesse's Email:

2017 updates: Now currently working in Kapa`a as a loan officer at Security National Financial
-working for Beckett Industries Growth Lead for their mobile application (video/photo competition App geared toward 13-19 year olds
- worked as an elective instructor for the video production course (7th & 9th grades) at Puukumu School in 2016

Curriculum Vitae

Mark W. Olson

██████████
██████████
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DrMarkOlson@gmail.com

EDUCATION

Academic

Ph.D. Neuroscience. University of Illinois at Urbana-Champaign. January, 1998.
M.A. Educational Psychology. University of Illinois at Urbana-Champaign. August, 1992.
B.A. Psychology. Taylor University. Upland, IN. May, 1990.

Bodywork

Presence Centered Awareness Therapy. June 2013. 200 hours. Pacific Center for Awareness and Bodywork, Kilauea, HI

Aquatic Therapy Training. January 2007. Douglas Kinnard. Portland, OR.

L.M.T. State of Oregon. October 2006. #13437

NCBTMB. Sept 2006. National Certification Board for Therapeutic Massage and Bodywork.

Licensed Watsu Practitioner. Nov 2004. Worldwide Aquatic Bodywork Association

- Watsu I (50 hours, July 2004, Kalani Honua, Paho, HI)
- Watsu II (50 hours, July 2004, Kalani Honua, Paho, HI)
- Watsu III Adaptive (50 hours, July 2004, Kalani Honua, Paho, HI)
- Basic Healingdance (50 hours, Nov 2004, Kalani Honua, Paho, HI)
- Waterdance I (50 hours, Dec 2004, Paho, HI)
- Waterdance II (50 hours, Dec 2004, Paho, HI)
- Dolphindance I (50 hours, Jan 2005, Kalani Honua, Paho, HI)

L.M.T. State of Hawaii. June 2000. MAT #5771

Big Island Academy of Massage, Hilo, HI. April 2000. 827 hours.

- Swedish and Sports Massage (100 hours)
- Advanced Massage Techniques and Apprenticeship (420 hours)
 - Hawaiian Lomilomi. January 2000. (50 hours)
 - Ironman Sports Massage Training. October 1999. (30 hours)

Other Licenses and Certifications

Licensed Permaculture Teacher, La'akea Gardens, Paho, HI. March 2002.

Bicycle Safety Instructor. League of American Cyclists. 2011.

TEACHING EXPERIENCE

Winter 2015

Anatomy Systems Instructor. 50 hours.
Harbin School of Healing Arts, Middletown, CA.

Winter 2015; Summer 2014; Winter 2014

Kinesiology Instructor. 25 hours.
Harbin School of Healing Arts, Middletown, CA.

Summer 2014

Bones and Muscles Instructor. 50 hours.
Harbin School of Healing Arts, Middletown, CA.

Winter 2015

Anatomy Systems Instructor. 32 hours.
Massage Therapy Institute, Davis, CA.

Winter 2015, 2014*, 2013, 2012**, 2011**, 2010**, 2009****

Human Anatomy Instructor. 50 hours.,*18 hours, **12-15 hours.
Pacific Center for Awareness and Bodywork, Kilauea, HI.
Lectured with Powerpoint on the structure and function of most of the organ systems of the human body relevant to massage therapists.

Winter 2015, 2014

Swedish Massage Instructor. 21-25 hours.
Pacific Center for Awareness and Bodywork, Kilauea, HI.

Spring 2015; Fall 2014; Spring 2014; Summer 2013; Fall 2012; Spring 2012; Fall 2011

Human Anatomy Instructor.
Aloha Lomi Massage Academy, Lihue, HI. 40 hours.
Lectured with Powerpoint on the structure and function of most of the organ systems of the human body relevant to massage therapists.

Fall 2014, 2013, 2012, 2011

Human Anatomy Instructor. 38 & 27 & 17 hours.
Golden Lotus Massage Academy, Kapaa, HI.
Lectured with Powerpoint on the structure and function of most of the organ systems of the human body relevant to massage therapists.

Winter 2015; Winter 2013; Winter 2012; Fall 2011; Spring 2011; Fall 2009; Spring 2008*; Fall 2007; Winter 2006*; Summer 2005***

Sports-Lomi Workshop Instructor. 16-25 hours.
Kauai. *Toronto, Ontario. **Big Island Academy of Massage, Hilo, HI.

Spring 2014, Spring 2013; Spring 2012; Fall 2011*; Spring 2011; Fall 2010; Spring 2010; Fall 2009; Spring 2009; Fall 2008**

Human Anatomy Instructor. 15-20 hours. *5 hrs **8 hrs

YogAlign teacher training with Michaelle Edwards. Princeville, HI.

Summer 2013; Summer 2012; Summer 2011; Summer 2010; Summer 2009; Spring 2008; Fall 2007; Summer 2005; Fall 2004; Fall 2003; Summer 2003

Human Anatomy Instructor. 50 hours.

Kalani Honua Resort, Paho, HI.

Lectured with Powerpoint on the structure and function of all the organ systems of the human body, particularly on those aspects relevant to massage therapists.

Summer 2013; Summer 2012

Massage Fundamentals. 36 hours.

Kalani Honua Resort, Paho, HI.

Winter 2012, 2011

Kinesiology Instructor. 33 hours.

Kauai Community College, Massage Therapy Program. Puhi, HI.

Fall 2011; Fall 2010

Musculoskeletal Anatomy Instructor. 14 hours.

Kauai Community College, Massage Therapy Program. Puhi, HI.

Summer 2011

Human Anatomy Instructor. 12 hours.

Yogaworks teacher training. Kalani Honua. Paho, HI.

Winter 2007; Summer 2006

LMT 132 Student Clinic I, 40 hours. Pioneer Pacific College. Wilsonville, OR.

Winter 2007; Summer 2006

LMT 111 Upper Kinesiology, 40 hours. Pioneer Pacific College. Wilsonville, OR.

Fall 2006

MED 151 Structure and Function of the Human Body, 40 hours.

Urinary, Reproductive, and Digestive Systems. Pioneer Pacific College. Wilsonville, OR

Fall 2006

LMT 112 Lower Kinesiology, 40 hours. Pioneer Pacific College. Wilsonville, OR.

Fall 2006; Spring 2006

LMT 142 Student Clinic II, 40 hours. Pioneer Pacific College. Wilsonville, OR.

Summer 2006

LMT 104 Massage Theory and Practice I, 60 hours.

Pioneer Pacific College. Wilsonville, OR.

Basic massage techniques.

Summer 2006

LMT 105 Massage Theory and Practice II, 60 hours.
Pioneer Pacific College. Wilsonville, OR.
Advanced massage techniques.

Spring 2006

LMT 106 Massage Theory and Practice III, 60 hours. (co-taught)
Pioneer Pacific College. Wilsonville, OR.
Clinical massage techniques.

Spring 2006

LMT 135 Massage Methods and Styles, 40 hours.
Pioneer Pacific College. Wilsonville, OR.

Winter 2006; Fall 2005

Principal Instructor for **Basic Swedish Massage**. 100 hours.
Big Island Academy of Massage, Hilo, HI.
Taught basic Swedish massage techniques and professional clinic operations (ethics, record keeping, etc) for massage therapy students.

Fall 2004

Principal Instructor and course developer for **Neuroanatomy**. 30 hours.
Traditional Chinese Medicine College of Hawai'i, Kamuela, HI.
Lectured with Powerpoint on the structure and function of the nervous system, particularly on those aspects relevant to alternative health care practitioners.
Designed course and wrote course content, including course website.

Spring 2005; Fall 2004; Summer 2004

Principal Instructor for **Human Anatomy**. 50 hours.
Big Island Academy of Massage, Hilo, HI.
Lectured with Powerpoint on the structure and function of all the organ systems of the human body, particularly on those aspects relevant to massage therapists.

Summer 2003; Spring 2000; Fall 1999

Guest Lecturer in **Neuroanatomy**.
Big Island Academy of Massage, Hilo, HI.
Lectured on the structure and function of the nervous system, particularly on those aspects relevant to massage therapists.

Fall 1997

Teaching Assistant for **Neuroscience/Physiology 315: Structure and Function of the Nervous System**.
Instructor: Dr. Matilde Holzwarth. Department of Molecular and Integrative Physiology and Neuroscience Program, University of Illinois, Urbana-Champaign.

Organized and led neuroanatomy lab for undergraduate and graduate students in biological sciences, performing dissections on human and sheep brains and examining slides of rat brains. Wrote and graded lab exams.

Spring 1997; Spring 1996; Fall 1995

Teaching Assistant for Medical Neuroscience.

Instructor: Dr. Eve Gallman. Department of Cell and Structural Biology, University of Illinois, Urbana-Champaign.

Assisted medical students during the lab portion of the course, performing dissections on human brains and moderating discussions on neuroscientific topics of clinical relevance, such as head trauma, SDAT, CVA, seizure disorder, AIDS, headache, and so on.

Fall 1990 to Fall 1992

Teaching Assistant for Educational Psychology 211: Introduction to Educational Psychology. Instructor: Dr. David Zola. Educational Psychology, University of Illinois, Urbana-Champaign.

Lectured and led discussions with undergraduates in Secondary Education, applying cognitive psychology to education. Administered and graded exams and paper assignments.

Spring 1990

Teaching Assistant for Statistics and Design.

Instructor: Dr. Stephen Snyder, Psychology Department, Taylor University, Upland, IN.

Tutored undergraduate students in Statistics. Wrote and graded exams.

RESEARCH EXPERIENCE

Spring 1994 to Spring 1998

Doctoral Thesis research with Dr. Neal Cohen (Psychology) and Dr. Arthur Kramer (Psychology). Beckman Institute for Advanced Science and Technology, University of Illinois - Urbana Champaign, Urbana IL 61801.

Topic: The Perceptual Specificity of Representations of Complex Scenes for Rotation, Translation, and Reflection.

Designed and performed experiments to investigate the use of eye movements as a measure of memory for complex scenes. Captured photographic images using video cameras and 35mm cameras, digitized the images with AVID software, and edited the images in Adobe Photoshop. Collected eye movement data on ASL Series 4000 Eye Tracking System. Analyzed behavioral and eye movement data.

Spring and Summer, 1997

Collaboration with Dr. Russ Parsons, Landscape Architecture. University of Illinois - Urbana Champaign, Urbana IL 61801.

Topic: The aesthetic beauty of natural scenes and eye movements

Designed and performed experiments to investigate the use of eye movements as measure of aesthetic preference for complex scenes. Collected eye movement data on ASL Series 4000 Eye Tracking System. Analyzed behavioral and eye movement data.

Spring 1997

Research Assistant for Dr. Arthur Kramer, Psychology. Psychology Department, University of Illinois - Urbana Champaign, Champaign, IL 61820.

Topic: 3-D Visual Attention.

Ran subjects in experiments using 3-D displays to investigate the issue of moving visual attention in depth.

Summer & Fall, 1996

Research Assistant for Dr. Arthur Kramer, Psychology Department, University of Illinois - Urbana Champaign, Champaign, IL 61820.

Topic: EEG and Spatial Attention.

Collected 24-electrode array EEG data in experiment investigating the use of EEG to determine the focus of subjects' spatial attention.

Spring 1994 to Spring 1995

Research Assistant for Dr. Neal Cohen, Neuroscience. Beckman Institute for Advanced Science and Technology, Memory and Amnesia Lab, University of Illinois - Urbana Champaign, Urbana IL 61801.

Topic: Eye Movement Monitoring and Memory.

Designed and performed experiments to investigate the use of eye movements as measure of memory for faces and complex scenes. Captured photographic images using video cameras and 35mm cameras, digitized the images with AVID software, and edited the images in Adobe Photoshop. Collected eye movement data on ASL Series 4000 Eye Tracking System. Analyzed behavioral and eye movement data.

Spring 1993

Research Collaboration with Dr. Brian Orland, Landscape Architecture. University of Illinois - Urbana Champaign, Urbana IL 61801.

Topic: The aesthetic beauty of natural scenes and eye movements

Designed and performed experiments to investigate the use of eye movements as measure of aesthetic preference for complex scenes. Collected eye movement data on ASL Series 4000 Eye Tracking System. Analyzed behavioral and eye movement data.

Fall 1992 to Spring 1993

Research Assistant for Dr. Joanne Vining, Psychology; Natural Resources and Environmental Sciences; Landscape Architecture. Environmental Psychology Lab, University of Illinois - Urbana Champaign, Urbana IL 61801.

Topic: Comprehensive Review of the Literature on Environmental Values.

Conducted a comprehensive review of the literature in environmental values as well as a nearly comprehensive review of the psychological literature on values (general). Keyword coded all articles and entered them into database. Wrote summary article.

Fall 1989 to Spring 1990

Research Assistant for Dr. Stephen Snyder, Psychology. Taylor University, Upland, IN

Topic: The Effect of Instructional Design on Student Learning.

Assisted in the review of the literature, research design, and stimuli development (video). Scheduled and ran subjects. Analyzed data. Wrote introduction for publication (advisor's thesis).

WORKSHOPS and CONFERENCES

Nov 4, 2012

Neuroscience of Relationships. 2 hrs. GaiaWise Village. Sebastapol, CA.

Oct 20, 2012

Neuroscience of Sexuality and Relationships. 2 hrs. Esalen Institute. Big Sur, CA.

Oct 16, 2012

Designing Thriving Sustainable Relationships: Perspectives from Neuroscience. 2 hrs. Esalen Institute. Big Sur, CA

Oct 14, 2012

The Neuroscience of Social Permaculture. 1.5 hrs. Permaculture Convergence. Castro Valley, CA.

Sept 15, 2012

Neuroscience of Sustainable Relationships. 2 hrs. Kalani Honua Resort, Paho, HI.

Sept 15, 2012

Neuroscience of Emotions, Empathy, and Meditation. 2 hrs. Kalani Honua Resort, Paho, HI.

Sept 15, 2012

Neuroscience of Sexuality. 2 hrs. Kalani Honua Resort, Paho, HI.

Sept 14, 2012

Neuroscience of Sustainable Relationships. 2 hrs. Kalani Honua Resort, Paho, HI.

Sept 13, 2012

Neuroscience of Emotions, Empathy, and Meditation. 2 hrs. Kalani Honua Resort, Paho, HI.

Sept 12, 2012

Neuroscience of Visual Awareness. 2 hrs. Kalani Honua Resort, Paho, HI.

Sept 11, 2012

Neuroscience of Sexuality. 2 hrs. Kalani Honua Resort, Paho, HI.

Aug 30, 2012

Neuroscience of Sexuality. 2 hrs. Center for Sex and Culture. San Francisco, CA.

Aug 26, 2012

Designing Thriving, Sustainable Relationships. 2 hrs. Center for Sex-Positive Culture. Seattle, WA.

Aug 26, 2012

Neuroscience of Sexuality. 2 hrs. Center for Sex-Positive Culture. Seattle, WA.

Aug 23, 2012

Neuroscience of Sexuality. 2 hrs. Center for Sex-Positive Culture. Seattle, WA.

Aug 3-5, 2012

Neuroscience of Sexuality, Spirituality, and Sustainable Relationships. 12 hrs. Portland, OR.

June 29 – July 1, 2012. Ecosex Symposium. Portland, OR

- *Designing Sustainable, Zero-waste, Human Relationships: Perspectives from Neuroscience and Permaculture*
- *The Varieties of Intimate Experience: a Neuroscientific Perspective*

Feb/March 2012

Neuroscience of Sexuality, Spirituality, and Sustainable Society. 16 hrs. Kapaa, HI.

Oct/Nov 2011

Neuroscience of Sexuality, Spirituality, and Sustainable Society. 10 hrs. Kapaa, HI.

Sept 2011, May 2011***

Neuropsychology of Sexuality. 2 hrs. HI. *Princeville, HI. **Kalani Honua, Paho, HI.

Sept 2011*, April 2011**, March 2011***

Neuropsychology of Spirituality. 7 hrs. HI. *Kilauea, HI. **Princeville, HI. ***Kalani Honua, Paho, HI.

PAPERS PRESENTED

- Gamble, L.A. & Olson, M. Abundance Ecovillage: Care of the Earth, Care of the People, Share the Surplus. American Solar Energy Society Conference, June, 2002, Reno, NV, USA.
- Parsons, R. & Olson, M. Eye movements and landscape aesthetics: Evidence for differential scanning as a function of aesthetic preferences. 38th Annual Meeting of the Society for Psychophysiological Research, September 23-27, 1998, Denver, CO, USA.
- Olson, M.W. Causation and Volition: A Perceptual Control Theory Perspective. Perceptual Control Theory Conference, July, 1992, Durango, CO, USA

PUBLICATIONS

- Olson, M. (2015). Wired to Love: A Neuroscience Perspective on Thriving Relationships. In Anderlini, S. & Hagamen, L. (Eds.) *Ecosexuality: When Nature Inspires the Arts of Love*.
- Olson, M. (2003). Optimizing the Information Garden. *Permaculture Activist*, Spring ed.
- Gamble, L.A. & Olson, M. (2002). Abundance Ecovillage: Care of the Earth, Care of the People, Share the Surplus. *Proceedings for the American Solar Energy Society Conference*, Reno, NV.
- Parsons, R., & Olson, M. (1998). Eye movements and landscape aesthetics: Evidence for differential scanning as a function of aesthetic preferences. *Psychophysiology*, 35 (Supp. 1), S63.
- Olson, M.W. (1998). The Perceptual Specificity of Representations of Complex Scenes for Rotation, Translation, and Reflection. Doctoral dissertation. University of Illinois at Urbana-Champaign.
- Olson, M.W. (1992). Causation and Volition: A Perceptual Control Theory Perspective. Masters thesis. University of Illinois at Urbana-Champaign.

MINOR PUBLICATIONS

Olson, M.W. (1998, October 16). Giving up the "Good Life" for Paradise. *The Octopus*. Champaign, IL.

[Also printed as Olson, M.W. (1998, Winter edition). From Academia to Permaculture. *Graduate Student Newsletter*. University of Hawaii, Manoa.]

AWARDS

Excellent Teachers Award. Spring 1991, Fall 1991, Spring 1992. Educational Psychology 211. University of Illinois at Urbana-Champaign.

MEMBERSHIPS

- Kauai Path, Vice President, and Chair of the North Shore Trails Committee
- Society for Neuroscience, Hawaii Chapter
- Association for Bodywork and Massage Professionals (ABMP)
- Hawaii Island Tobacco Free Partnership
- City Repair, Portland, OR

MANUSCRIPTS IN PREPARATION

- Olson, Mark W. Designing Sustainable Relationships. (in progress).
- Olson, Mark W. Causation and Volition: A Perceptual Control Theory Perspective. (in progress).
- Olson, Mark W. A perceptual control systems approach to sustainability. (in progress).
- Olson, Mark W. A synthesis of perceptual control systems theory and permaculture: blurring the line between organism and environment. (in progress).
- Olson, Mark W. A synthesis of perceptual control theory and neuroanatomy: humble beginnings. (in progress).
- Olson, M.W. & Kramer, A. Perceptual specificity of representations of complex objects and scenes for rotation. (in progress).
- Olson, M.W. & Kramer, A. Perceptual specificity of representations of complex scenes for translation and reflection. (in progress).
- Olson, M.W. & Cohen, N.J. Perceptual specificity of representations of faces for rotations in depth: an eye movement study. (in progress).
- Olson, M.W., Althoff, R.R., & Cohen, N.J. Perceptual specificity of representations of complex scenes for rotation: an eye movement study. (in progress).

SKILLS

- **Expertise or familiarity with numerous computer programs**
 - Word Processing (Word, Word Perfect, Pages)
 - Spreadsheet (Excel, Numbers)
 - Presentations (Powerpoint, Keynote)
 - Graphics/Illustration/Animation (Photoshop, Illustrator, Pagemaker, Indesign, Flash)
 - Webdesign (Golive, Dreamweaver, BBEdit, Acrobat, Drupal)
 - Database Development (FilemakerPro) and Web-database Integration (Lasso)
 - Statistics (SPSS, SAS, Superanova, Cricketgraph)
 - Multimedia (AVID, Cleaner)
 - File transfer (FTP, Fetch)
 - Computer maintenance (Norton, Techtool)
- **Expertise with numerous computer platforms**
Macintosh (OS 8.0 thru 10.8), DOS, Unix, Windows (3.1 thru XP)
- **Advanced website, graphic design, and database integration skills**
(projects listed at www.neurotrekker.com/design.html)
- **Basic Japanese** (speaking, listening), **basic German** (speaking, listening, reading, writing)
- **Certified in Adult and Child CPR** (Spring 1987 to Spring 1998, Oct 2004 to Oct 2008), **First Aid** (Spring 1987 to Spring 2000, Fall 2004 to Fall 2006, June 2007 to June 2009), **Lifeguarding** (Spring 1987 to Fall 1999)

EMPLOYMENT

- July 2014 to Present. Director/Owner, Pacific Center for Awareness and Bodywork. Kilauea, HI.
- July 2003 to Present. **Anatomy Instructor**. Various locations in Hawaii and California.
- July 2000 to Present. Independent **Licensed Massage Therapist**. Hawaii and Oregon (begin 10/06).
- November 2004 to Present. **Aquatic Therapist**. Hawaii and Oregon (begin 10/06).
- July 2009 to July 2012. **Massage Therapist**. Hawaiian Rainforest Spa. Kapaa, HI.
- 1998 to 2012. Independent **Webdesigner and Computer Consultant**.
Local business clients listed at <http://www.neurotrekker.com>
- January, 2008 to 2009. **Information Technician**. Malama Kauai. Kilauea, HI.

Developed Filemaker Pro databases for business and research purposes for four Malama Kauai programs (Sustainable Design, Farm Internship Program, Malama Kauai, Soil Food Web). Developed social and environmental Triple Bottom Line indicators for businesses.

- June 2009 to October 2009. **Proof-reader/Text-editor** for Lee Joseph. Kilauea, HI.
- May 2008 to December 2008. **Massage Therapist**. Hanalei Day Spa. Hanalei, HI.
- August 2007, December 2007. **Bicycle Tour Guide**. Sustainable Energy in Motion Bicycle Tour. Portland, OR and Big Island, HI.
- March 2007 to September 2007. **Operations Manager**. Sustainable Energy in Motion Bicycle Tour, Portland, OR.

Located sustainability-related sites, developed bicycle routes to those locations, developed a sustainability curriculum, managed tour logistics, kept it all together.

- November 2006 to May 2007. **Program Director**. Massage Therapy Program. Pioneer Pacific College, Wilsonville, OR. Acting as Program Director from June 2006.

Designed and taught courses, rewrote curriculum, placed all materials into easy-to-use web format for instructor access, ordered supplies, and anything else to keep the program running. Inspired previously uninspired students.

- September 2006 to January 2008. **Massage Therapist**. Jewish Community Center. Portland, OR.
- April 2006 to April 2007. **Clinic Director**. Massage Therapy Program. Pioneer Pacific College, Wilsonville, OR.
- December 2005 to Present. **Web Developer** for Anatomy Distance Education website at www.bigislandacademy.com for Big Island Academy of Massage, Hilo, HI.
- January 2005 to April 2006. **Permaculture Farm Manager** at Surya Nagar (solarfarm.com). Hawaii.
- January 2004 to April 2006. **Apple Repair Technician** at Beachdog Internet Café, Hilo, HI.
- Summer, 2003 to April 2006. **Massage Therapist** at Big Island Academy of Massage, Hilo, HI
- Spring, 2002. **Neuroscience Consultant** for IndaSea, Inc. Kula, Hawaii (<http://www.indasea.com>)

Serving as consultant on a project designing computer visual recognition systems modeled after the anatomy and physiology of the human visual system.

- Fall, 2000 to April 2006. **Proof-reader/Text-editor** for Dr. Catherine Becker. Communications Department. University of Hawaii, Hilo.
- Spring, 2001. **Curriculum writer** for ‘Aha Punana Leo (Hawai’ian Language Program).

Designed curriculum for high school students on the topic of energy, with emphasis on how it is stored and utilized.

- September 2000 to Spring, 2001, **Computer technician** for ‘Aha Punana Leo (Hawai’ian Language Program).

Installed hardware (including DSL) and software on Macintosh computers at the ‘Aha Punana Leo pre-schools on the Big Island, Maui, Moloka’i, ‘Oahu, and Kaua’i. Performed troubleshooting on hardware, system, and software problems. Advised company on computer solutions and future planning.

- Fall, 1995 to May 1998. **Figure model** for the University of Illinois Art Department. Champaign, IL.
- Summer, 1991 to Spring 1997. **Head Lifeguard** for the Department of Campus Recreation. University of Illinois at Champaign-Urbana.

INTERESTS

- Hiking, Backpacking, Camping, Bicycling, and Ultimate Frisbee
- Food Forests, Sustainability, Permaculture, and Gardening
- Neurospirituality, Neurosexuality, and the Neuropsychology of Sustainability
- Sustainable Relationships
- Nonviolent Communication (NVC)

REFERENCES

- **Dr. Matilde Holzwarth**, 524 Burrill Hall 407 S Goodwin Street, Dept of Molecular and Integrative Physiology and Neuroscience Program, University of Illinois - Urbana Champaign, Urbana IL 61801.
- **Dr. Ralph Page**, 373 Education Building, 1310 S Sixth St. Educational Policy Studies, University of Illinois - Urbana Champaign, Champaign IL 61820.
- **Dr. David Zola**, 210 Education Bldg, 1310 S Sixth, Educational Psychology Dept, University of Illinois - Urbana Champaign, Champaign IL 61820.

- **Dr. George McConkie**, 2251 Beckman Inst, 405 N Mathews, Educational Psychology Dept, University of Illinois - Urbana Champaign, Urbana IL 61801.
- **Dr. Jo Maynard** 808-969-7676.
- **Dr. Catherine Becker**, Communications Dept. University of Hawaii, Hilo, Kawili St. Hilo, HI 96720. 808-936-0463.
- **Michaelle Edwards**, ManaYoga. Hanalei HI, 808-652-3823.
- **Carole Madsen**, Pacific Center for Awareness and Bodywork, Kilauea, HI, 808-828-6797.
- **Debbe Evans**, Hawaiian Rainforest Spa. Kilauea, HI 96754. 808-631-8471.

Exhibit 6

**Alakai O Kauai Charter School
School Calendar for SY 2018-2019**

Alaka'i O Kaua'i Charter School

2018-19 SCHOOL CALENDAR

Teachers' Work Year - 1st Semester August 22, 2018 to January 31, 2019; 2nd Semester February 1, 2019 to June 26, 2019

Students' Work Year - 1st Semester: August 28, 2018 to January 31, 2019; 2nd Semester: February 4, 2019 to June 25, 2019

Week	Student Days	Teacher Days	Su	M	T	W	Th	F	Sa	
	0	0	22	23	24	25	26	27	28	1st SEMESTER - 91 Student Days (Ends January 31)
	0	0	29	30	31	1	2	3	4	
	0	0	5	6	7	8	9	10	11	Aug 22-23 Professional Learning
1	0	0	12	13	14	15	16	17	18	Aug 24,27 Teacher-initiated days in classroom
2	0	3	19	20	21	22	23	24	25	
3	4	8	26	27	28	29	30	31	1	August 28: First day for learners
4	8	12	2	3	4	5	6	7	8	Sept. 5--Back to School Night
5	13	17	9	10	11	12	13	14	15	
6	18	22	16	17	18	19	20	21	22	Sept 21, 27, 28, October 5: Individual Learning Plan Conferences
7	23	27	23	24	25	26	27	28	29	1st Benchmark Window (after 4 weeks of instruction for MAP)
8	28	32	30	1	2	3	4	5	6	
9	33	37	7	8	9	10	11	12	13	October 15-19 Fall Break for learners (1 week later than DOE)
10	0	0	14	15	16	17	18	19	20	
11	38	42	21	22	23	24	25	26	27	
12	43	47	28	29	30	31	1	2	3	
13	47	51	4	5	6	7	8	9	10	November
14	51	55	11	12	13	14	15	16	17	
15	54	58	18	19	20	21	22	23	24	Nov 22 and 23 Thanksgiving Holiday
16	59	63	25	26	27	28	29	30	1	
17	64	68	2	3	4	5	6	7	8	December
18	69	73	9	10	11	12	13	14	15	
19	74	78	16	17	18	19	20	21	22	
20			23	24	25	26	27	28	29	December 24-January 4: Winter Break (Matches DOE)
21			30	31	1	2	3	4	5	
22	78	83	6	7	8	9	10	11	12	January 7: Staff Retreat and Planning (Contract)
23	83	88	13	14	15	16	17	18	19	2nd Benchmark Window (After 20 weeks of instruction for MAP)
24	87	92	20	21	22	23	24	25	26	January 31--End of Semester
25	91	97	27	28	29	30	31	1	2	February 1: End of Semester Work Day (Contract)
26	96	102	3	4	5	6	7	8	9	February 4 Second Semester 89 Student Days (Ends June 25)
27	100	107	10	11	12	13	14	15	16	February 11: Report of Progress sent home
28	104	111	17	18	19	20	21	22	23	February 11-15: Institute Day (Contract)
29	109	116	24	25	26	27	28	1	2	February 14, 21, 22, March 1 Learner Led Conferences
30	114	121	3	4	5	6	7	8	9	SBAC Window??? 2/25 to 5/31 (estimated based on window from 2017-18)
31	119	126	10	11	12	13	14	15	16	
32	0	0	17	18	19	20	21	22	23	Spring Break (Matches DOE calendar)
33	123	130	24	25	26	27	28	29	30	
34	128	135	31	1	2	3	4	5	6	
35	133	140	7	8	9	10	11	12	13	April
36	137	144	14	15	16	17	18	19	20	
37	140	149	21	22	23	24	25	26	27	April 22-23 (Contract Planning and Collaboration Days)
38	145	154	28	29	30	1	2	3	4	3rd Benchmark Window (After 32 weeks of instruction for MAP)
39	150	159	5	6	7	8	9	10	11	
40	155	164	12	13	14	15	16	17	18	
41	159	168	19	20	21	22	23	24	25	
42	163	172	26	27	28	29	30	31	1	
43	168	177	2	3	4	5	6	7	8	June
44	173	182	9	10	11	12	13	14	15	June 10-June 21 Showcases of Learning
45	178	187	16	17	18	19	20	21	22	June 25--Last day for learners
46	180	190	23	24	25	26	27	28	29	June 26--Last day for facilitators

OFFICIAL STATE HOLIDAYS: 2018-19 SCHOOL YEAR

Statehood Day:	August 17, 2018	New Year's Day:	January 1, 2019
Labor Day:	September 3, 2018	Dr. Martin Luther King Jr. Day:	January 21, 2019
Election Day:	November 6, 2018	Presidents' Day:	February 18, 2019
Veterans' Day (observed):	November 12, 2018	Prince Jonah Kūhio Kalanianaʻole Day:	March 26, 2019
Thanksgiving Day:	November 22, 2018	Good Friday:	April 19, 2019
Christmas Day:	December 25, 2018	Memorial Day:	May 27, 2019

Teacher work days: August 22, 23, 24, 27; Jan 7; Feb 1, Feb 15**; April 22-23; June 26

Breaks: October 15-19; December 24-January 4; March 18-22

**Institute Day TBD the week of Feb 11-15. Feb. 15 used as placeholder

DRAFT CALENDAR

- School Not in Session
- Holidays
- Facilitator PD, No school for Learners
- Learner Early Release

Rationale:
>Later start allows for longer site preparation, ordering start-up materials
>PL intense at beginning, follow-up in October (addresses phases of new teachers), and April
>Most vacations match DOE calendar so families have common time off
>Mirrors iLEAD calendar, starting a week later to avoid conflicts with trainers, ending 2 weeks later due to 5 additional instructional days

141	Full Days	400 min/day x 141 = 56,400 min = 940 hour
39	Early Release Days	250 min/day x 39 = 9,750 min = 162.5 hours
		Total school hours = 1,102.5 > than minimum requirement of 1,080