

DAVID Y. IGE
GOVERNOR



CATHERINE PAYNE
CHAIRPERSON

STATE OF HAWAII
STATE PUBLIC CHARTER SCHOOL COMMISSION
(‘AHA KULA HO‘ĀMANA)

1111 Bishop Street, Suite 516, Honolulu, Hawaii 96813
Tel: (808) 586-3775 Fax: (808) 586-3776

INFORMATIONAL SUBMITTAL

DATE OF SUBMITTAL: August 8, 2016
DATE OF MEETING: August 11, 2016
TO: Catherine Payne, Chairperson
FROM: Yvonne Lau, Acting Executive Director
AGENDA ITEM: XVIII. Update on Kona Pacific Public Charter School’s June 2016 Monthly Financial Report

I. DESCRIPTION

Review of the financial reports for Kona Pacific Public Charter School (“Kona Pacific”) for the month ended and June 30, 2016.

II. BACKGROUND

At its general meeting on March 10, the Commission required Kona Pacific to submit financial reports on a monthly basis until such time the Commission deems such additional financial reporting no longer necessary.

III. PRESENTATION

Commission staff has reviewed the June 30, 2016 financial report submitted by the school. The financial statements will be made available to the Commissioners for their further review, if desired. Highlights of the information include:

1. Days’ Cash on Hand: Estimated 9 days as of June 30, 2016

The primary concern raised by staff when initiating more frequent reporting was based on this indicator.

The school’s cash balance as of June 30, 2016 of \$54,363 equates to approximately nine days’ of cash on hand, using the school’s annual expense run rate.

2. Year to date Income/(Loss) from Operations: (\$136,840)

The school's loss from operations for the twelve months ended June 30, 2016 is \$136,840.

3. FY 2016 Cash Flow Forecast

The school was asked to provide a monthly cash flow forecast for the current year. The report is provided as **Exhibit 1**. A summarized presentation is provided as **Exhibit 2**. The report provided by the school shows the school ending the fiscal year with cash of \$54,363, almost half the amount forecasted from the May, 2016 report of \$103,011.

The school, along with all other charter schools, was provided the first FY2016-17 allocation representing 60% of the estimated annual funding on July 19. For this school, the funding amounted to \$950,295.

IV. RECOMMENDATION

None; for informational purposes only.

Exhibit 1

Kona Pacific Public Charter School									Exhibit 1
Monthly Cash Flow Projection									
For the Fiscal Year Ended June 30, 2016									
				Actual					
				P&L Through					
				2/29/2016	Actual 3/31/2016	Actual 4/30/2016	Actual 5/31/2016	Actual 6/30/2016	
Cash - Beginning					414,026.58	252,671.99	171,220.79	106,577.80	
Incoming						3,941.10	150.00	35,592.34	
			FICA/Medicare Reimbursement	-	29,779.95	28,712.56		-	
			RSF Investment Reimbursement	-		5,000.00	-	-	
			USDA Farm to School Grant	-		911.14		4,812.50	
			Friends Reimbursements	-				-	
			State Per Pupil Allocations	1,318,539.00		-	73,252.50	72,435.50	
			State Collective Bargaining	39,251.03				4,361.22	
			Grant Title I	30,399.64		12,317.70	-	10,803.96	
			Grants Title Iia	15,890.00					
			Grants Federal	-					
			Grants SPED Supply	-	250.00				
			Federal Impact Aid	55,336.76			688.21		
			Grants Private	39,691.25					
			Nutritional - NSLP	52,330.54	9,206.66	7,641.35	-	27,447.60	
			Nutritional - FFVP	6,713.49	1,010.49	1,864.34	-	3,326.68	
			Nutritional - SFSP	8,359.40					
			KPPCS Student Meal Fees	576.50					
			KPPCS Adult Meal Fees	57.00	33.25			75.00	
			Outside Foodservice Sales	52,295.50	9,471.50	6,707.50	8,887.25	13,549.25	
			Student Supply Fee	11,013.00	425.00	75.00	75.00	970.00	
			Extended Day Fees	3,660.00	305.00	120.00	30.00	265.00	
			Afterschool Programs	1,315.00	60.00				
			Uniforms	6,490.60	377.00	85.00	97.00	39.00	
			Logo Items	613.00		25.00	20.00	-	
			Fieldtrip Fees	1,086.25	85.00	3,930.00	1,900.00	595.00	
			Contributions, In-Kind	585.00					
			Contributions, Halloween Journey	11,585.34	-		7,000.00	6,000.00	
			E-scrip Rebate	1.84					
			Contributions, Misc.	3,285.97	162.43	200.00	100.70	1,038.46	
			Kokua I Na Nula - KTA	194.00					
			Recycling Revenue	20.58					
			Class Trip Fundraising	4,057.06		312.17			
			Total Income	1,663,347.75	51,166.28	71,842.86	92,200.66	181,311.51	
Expense									
			LSB Contracted Services	34.62					
121			School Leadership Salaries	96,908.67	12,884.70	12,506.70	12,596.70	14,813.19	
			Travel and Other Expense	2,737.32		411.70		19.24	
131			B&F Salaries - Professional	56,562.45	7,541.66	7,541.66	7,541.66	11,312.49	
			Contracted Services -Rightnetworks	496.80	-	62.10	62.10	62.10	
			Travel and Other Expense	1,609.77	714.00	25.00	1,096.24		
			Audit	10,634.52					
			Human Resources - Contracted Services	617.68	44.95	39.90			
			IT- Contracted Services	280.00					
			IT- Student Info. Services Coordinator	3,490.00					
			IT - Blackboard Connect Services	367.50					
			IT- Supplies and Materials	4,349.01	512.76				
			IT - Tech Equipment and/or Depr	2,370.18					
171			Development Salaries - Professional	55,312.20	7,374.96	7,374.96	7,374.96	11,062.44	
			Development Fundraising - Expenses	1,891.86			9.99		
			Development HPCSN Fees	2,355.00					
			Development Public Outreach	1,351.99	128.83		1,139.59	293.62	
181			Other Admin - Salaries	53,848.10	6,574.00	6,778.75	6,580.00	8,350.00	
			Other Admin - Recruit/Advertising	960.56			100.00	944.00	
			Other Admin - Travel and Other Expenses	305.18		-	158.76		
			Other Admin - Supplies & Materials	3,510.48	177.47	71.57	124.67	94.38	
			Other Admin - Postage	1,142.50	165.65	14.05	37.66	162.37	
			AFPWE Fees	1,060.00					
211			Instructional Leadership Salaries	71,788.75	9,228.84	8,332.50	8,332.50	12,498.75	
221			Salaries - Teachers	309,767.48	38,063.44	35,645.48	33,227.52	49,841.28	
222			Salaries - Teachers, Specialists	83,935.48	14,151.52	11,869.64	12,804.08	13,153.28	
			Incentive/Retention	667.72	149.58	55.00		43.74	
220			Salaries - Classroom and & Specialist	591.12					
231			Other Teaching Services - Professional	64,179.32	12,183.74	10,023.84	12,067.39	14,870.68	
235			Other Teaching Services - Sub Teach.	9,641.91	1,024.53	5,186.83	3,473.68	3,015.50	

Exhibit 2

Actual Cash Flow
For the Year Ending June 30, 2016

	Actual P&L Through 2/29/2016	Actual Cash Flow 3/31/2016	Actual Cash Flow 4/30/2016	Actual Cash Flow 5/31/2016	Actual Cash Flow 6/30/2016	Fiscal Year Through 6/30/2016
Cash - Beginning	191,204	414,026	252,672	171,221	106,578	
State Per Pupil Allocations	1,318,539		-	73,253	72,436	1,464,227
Grants - Federal	101,626	250	12,318	688	10,804	125,686
Food, Nutritional Receipts	120,332	19,722	16,213	8,887	44,399	209,553
Fees	17,074	875	4,125	2,005	1,830	25,909
FICA Reimbursement	-	29,780	28,713	-	-	58,493
Contributions	15,456	162	200	7,101	7,038	29,958
Other	90,319	1,110	10,274	267	44,805	146,776
Total Receipts:	1,663,348	51,899	71,843	92,201	181,312	2,060,602
Salaries & Wages	1,002,172	133,978	129,264	123,704	169,749	1,558,868
Contracted Services	40,318	2,300	2,168	2,295	3,935	51,016
Rent of Building & Grounds	135,000	45,000	-	-	-	180,000
Food, Nutrition Service costs, non labor	123,522	12,375	9,001	14,965	41,460	201,323
Materials, Equip & Tech Ed Supplies	48,585	1,779	562	603	320	51,849
Utilities	5,393	673	473	888	701	8,127
Ceridian, Bank Fees	7,432	742	1,072	1,323	939	11,508
Employee Portion P/R Taxes	-	7,125	1,456	10,236	9,653	28,470
Field Trips, Class Trips	4,186	4,029	7,500	288	4,140	20,143
Other	73,916	4,522	1,797	2,542	2,628	86,138
Total Disbursements:	1,440,525	212,522	153,294	156,844	233,526	2,197,442
Net Receipts and Disbursements	222,823	(161,354)	(81,451)	(64,643)	(52,215)	(136,840)
Cash - Ending	414,026	252,672	171,221	106,578	54,363	54,363